

CPS disciplines: AST, CHM, ERS, PHY

Please attach an updated cv with this form

Discipline	<input type="checkbox"/> UG <input type="checkbox"/> MSc	Courses Applied for:	Total Hours Requested:
	<input type="checkbox"/> PhD <input type="checkbox"/> PDF		
Applying for courses in the following Session(s):		Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Today's Date	

First Name _____ Surname(+maiden name if applicable) _____

U of Toronto **Personnel ID Number** _____ If **NEW**, please leave blank and supply Banking Information

U of Toronto **Student Number** _____ Gender: M F

Address: _____
 Street Address (Unit#/Apt#) _____ City, Province _____ Postal Code _____

Mailing Address (if same as above please indicate "same" on the line below/if different from above supply address for tax reports):

Street Address (Unit#/Apt #) _____ City, Province _____ Postal Code _____

Tel: _____ Type: Cell # Land Line Other (specify) _____

Birth date (DD/MM/YY) _____ E-mail _____ @mail.utoronto.ca

Social Insurance Number (and Expiry date if applicable): _____

Work or Study Permit #: _____ **Expiry Date:** _____

Payments will not be processed without an attached copy of a current work or study permit

All MASTER'S (starting 3rd year and PhD TA's MUST COMPLETE THE FOLLOWING:

Where was your first SGS II assignment: _____
 (department and campus location)

In which year: _____ Total # of Hours: _____

CUPE3902Unit 1 Web Site: <http://cupe3902.org/unit-1/>

Signature: _____ Full Name _____

Do this last - all fields in the document will be locked following insertion of encrypted signature

Date: _____

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.

Return this completed form, with an updated cv to:

E.(Liz) Kobluk
 University of Toronto Mississauga
 Department of Chemical and Physical Sciences
 Room DV4061
 Mississauga, Ontario L5L 1C6
 Email: elizabeth.kobluk@utoronto.ca
 Tel: 905-828-3800

**Department of
 Chemical and Physical Sciences**



Chemical and Physical Sciences Department

Dear TA Applicant

Please complete the attached Teaching Assistant Profile and return it to us as soon as you can to the address listed. A few items of clarification are supplied below. If you have any other questions please don't hesitate to ask.

PERSONNEL

If you have previously been paid in any capacity by the University of Toronto, you will have a Personal Identification Number (PIN) and your banking information should be on file.

If you have **never** been paid by the University of Toronto, you will not have a PIN and one will be issued should you be offered a TA position.

BANKING INFORMATION

Payroll is run through direct deposit, therefore, please ensure we have your **current** banking information. If this is your **first** appointment at the University of Toronto, or to update your banking information, please complete a Banking Information Sheet (obtainable from our office) and supply us with a **VOIDED cheque** or a printout from your bank which indicates your name, your account number, the bank's name, address, transit number and a signature or an official bank stamp from the Bank person completing the form for you.

Social Insurance Number (SIN)

If your Social Insurance Number (SIN) begins with a #9, you will need to show us your original SIN card which indicates the expiry date. Bring your Original SIN card with you and **we will make the copy**.

WORK or Study PERMIT

We will also need your original valid work or study permit with a current expiry date. Bring your Original papers with you and we will make the copy

Thank you for your interest in being a Teaching Assistant in the Department of Chemical and Physical Sciences.

E.(Liz) Kobluk
Undergraduate Assistant
University of Toronto Mississauga
Department of Chemical and Physical Sciences
Room 4059, Davis Building