

**ANSTED
MIDDLE
SCHOOL
STUDENT HANDBOOK
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This agenda belongs to:

NAME: _____

ADDRESS: _____

CITY/TOWN: _____ ZIP CODE: _____

PHONE: _____

STUDENT NO. _____

ANSTED MIDDLE SCHOOL STUDENT/PARENT HANDBOOK

School Hours: 7:15 A.M. - 2:30 P.M.

Office Hours: 7:00 A.M. - 3:00 P.M.

Telephone Number: 658-5170

http://www.edline.net/pages/Ansted_Middle_School

WELCOME

The faculty and staff would like to express a warm welcome to parents and their children of Ansted Middle School. We join your efforts to help create enjoyable school experiences throughout this school year while we prepare them for higher levels of learning.

This handbook is a resource of information for parents and students about the operation and expectations of Ansted Middle School.

MIDDLE SCHOOL PHILOSOPHY

The Philosophy of Middle School Education recognizes varied changes in the transcendent student. This second or succeeding phase of schooling provides an instructional program that expands upon the success achieved in the early childhood years and stresses both the mastery and application of basic skills. There is concern for all phases of intellectual, physical, social, and emotional development. Psychological factors also permeate this phase of growth and development. Through studies in the various subjects and courses, students are provided the opportunity to develop concepts of self-understanding and self-esteem, and to grow in their abilities to accept responsibility for their conduct and decisions.

MISSION STATEMENT

CREATING HIGH EXPECTATIONS AND LEARNING FOR ALL

Ansted Middle School is committed to providing a quality education, driven by a challenging curriculum with high expectations, in a safe environment that will allow students to reach their fullest potential.

REQUIREMENTS FOR ADMISSION

Students being admitted to Ansted Middle School who have previously been enrolled in the county and who are residents of this attendance

district will be admitted upon presentation of a valid transcript. Students who wish to enroll from another school district will be admitted when the following documentation is presented to the principal:

- Birth Certificate
- P.O. Box 766 - 118 Church Street
- Social Security Number
- Ansted, WV 25812
- Suspension/Non-suspension Papers
- Immunization Record
- Home Language Survey

ACADEMIC ELIGIBILITY

State Board of Education Policy requires students to have a 2.0 grade point average in order to participate in extra-curricular activities such as football, soccer, basketball, and cheerleading. If you have a question about your eligibility, the coach will be able to obtain an answer.

ARRIVAL AND DISMISSAL

Students should arrive between 7:00 A.M. and 7:15 A.M. Students will report to the gym no earlier than 7:25 A.M. For those wishing to eat breakfast, it starts at 7:00 A.M. Students will be dismissed from school between 2:30 P.M. to 2:45 P.M.

ATTENDANCE

The importance of consistent and punctual attendance cannot be over emphasized. There is a direct and positive relationship between school attendance and school achievement.

When a student is absent he/she needs to bring a written note signed by a parent, guardian, or doctor explaining the absence. This applies even if the bus does not run. Parents should call the school when their child is absent. Students should give their note to their first period teacher on their first day back in school. Refer to the Fayette County Student Attendance Policy for more information on attendance.

Before any student may participate in inter- or intra-scholastic activities, he/she must have attended school for the full school day on which that activity is scheduled. This policy also includes practice for the activity. The activities included but not limited to are football, basketball, soccer, wrestling, and cheerleading. The only exception to the above policy is a doctor's excuse.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well balanced breakfast and lunch is offered at a reasonable price.

Federal forms to apply for free or reduced price meals are available at the school. Please notify the school as soon as you have a change in status concerning your eligibility for free or reduced price meals.

The lunchroom management and your fellow students will appreciate your cooperation with the following:

1. Deposit all lunch litter in trashcans.
2. Return all trays and utensils to the dishwasher area.
3. Leave the table and floor around your place in clean condition for others.

If your child has an allergy to food or other substances, it is critically necessary each school year to provide the school with a doctor's statement that informs us of the hazard so that we can insure the safety of your child.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, gender, age or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Ave., SW, Washington, DC 20250-9410 or call 202-710-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

CHEATING

Any work submitted by a student must represent his/her own efforts. Some examples of cheating are: copying someone else's homework, giving one's work to someone to copy, talking during a test, copying a report from a book and handing it in as one's own work, or copying answers during a test. Cheating offenses may be addressed by the teacher of record or sent to the office to be disciplined according to the Fayette County Discipline Code.

CITIZENS APPEAL INFORMATION

Parents and citizens have a right to appeal decisions and actions made by the school through the Citizens Appeal Process. Forms for citizens to institute a citizen's appeal for violation of state law or policies, rules, and regulations of the West Virginia Board of Education are available in the school office.

CLOSED CAMPUS

Ansted Middle has a closed campus. This means that once a student arrives in the morning, they may not leave the school until the end of the school day unless a parent or designated adult (name must be

included on emergency yellow card) signs them out properly in the office. Notes *WILL NOT* be accepted. This includes practices and pregame assemblies.

CONCERNS

Since public schools are a concern of practically every person, they are also a prime target for criticism. While some criticism may be justified, most stems from a lack of knowledge and understanding of the programs or rules in the school.

If you have a concern that your child is not being dealt with in a fair, appropriate manner, please observe the following procedures:

1. Call for a conference with the teacher in an effort to find out what is going on and to resolve the conflict.
2. If you believe that the conflict has not been resolved with the teacher, you should contact the principal for his/her help in the matter.
3. If you believe you are getting no help from the principal, you should contact the Fayette County Board of Education Office.

CONFERENCE SCHEDULE

The school would like to schedule all teacher/parent conferences during the teacher's C&P period if at all possible. Please call ahead and schedule an appointment. If a matter should occur that necessitates a conference other than during the teacher's C&P period, please feel free to call.

DANGEROUS WEAPONS

Board of Education Policy, E-20, states, "No person, unless duly licensed by a State or Federal Agency, shall carry or wear any weapon, no matter how big or how small on school property.

DISCIPLINE

I. Student Code of Conduct - West Virginia School Law states, "Compulsory school attendance shall begin with the sixth birthday and continue to the seventeenth birthday." The law further states, "Students may be suspended who are guilty of disorderly, refractory, indecent or immoral conduct and the Board of Education may expel any student, if on investigation, the conduct of such pupil is found to be detrimental to the progress and the general conduct of the school."

II. Classroom Rules - In addition, teachers have certain rules within the classrooms, which the students are expected to follow. Violation of these rules will result in punishment. Copies of the Fayette County Board of Education Discipline code and

rules are made available at the beginning of each school year.

III. Suspensions As Related To Attending Or Participating In Extra-Curricular Activities -

Suspensions of a student from school will result in suspension from all school activities, including athletic events after school and practices. A student under suspension is not allowed on any school property during the time of the "out of school" suspension. This includes school buses.

DISCRIMINATION

As required by federal laws and regulations, the Fayette County Board of education does not discriminate on the basis of sex, race, color, religion, handicapping condition, age, and national origin in employment or its educational programs or activities. Inquiries may be referred to: the Title IX Coordinator, Fayette County Board of Education, 111 Fayette Avenue, Fayetteville, WV 25840, Phone: 574-1176, Ext. 145, the Section 504 Coordinator at the same address and telephone number (Ext. 165) as listed above; or to the Department of Education's Director of the Office for Civil Rights.

DRESS

All students must be covered from above the shoulders to a reasonable length above the knee. Any type of clothing that would cause an interruption of school routine, or promotes an inappropriate message or image is prohibited. Students may not at any time attend school barefooted and are to keep themselves clean and neat at all times. A hat cannot be worn in the building by male or female at any time.

The child's first period teachers will notify the office of any infractions of this dress code. Parents will be called to make a correction in their child's dress.

FACULTY SENATE

The Faculty Senate will meet throughout the school year. The dates of the Faculty Senate meetings are be printed in the student/parent calendar handbook.

FIRE DRILLS

Drills are conducted for two purposes:

1. To train students to evacuate the building quickly and in an orderly manner in case of an emergency.

2. To teach self control in time of an emergency.

The general rules are as follows:

- a. There is a special fire alarm which rings for one long blast to signify a fire drill.
- b. Students should observe the evacuation route designated for the classroom.
- c. When a fire alarm rings, student should leave orderly, quickly and quietly.
- d. Each teacher is responsible for seeing that all windows and doors are closed.
- e. The first two students to reach the exit doors are to prop open the doors and the last two out must close the doors.
- f. Once outside, students should stay in their class groups for a roll check.
- g. An all-clear signal will be given by the principal for the students to return.
- h. If students are in the hall or at lunch during a fire drill they should go to the nearest exit.

STAR Students

Each month students will be recognized by the principal as a STAR Student based on noteworthy accomplishments. The awards for the honor are defined by the principal.

GRADING SYSTEM

Report cards go out every six weeks. In Fayette County Schools, the A-B-C grading system is used:

"A"	93% to 100%	Excellent
"B"	85% to 92%	Above average
"C"	75% to 84%	Average
"D"	65% to 74%	Unsatisfactory, but passing
"F"	64% to 0%	Failure

Students who fail two courses for the entire school year are require to repeat the grade.

GUIDANCE AND COUNSELING PROGRAM

The Counselor is available to students and their parents during school hours for a conference when they believe they need to discuss personal, social, or educational matters. It is best to call and make an appointment.

HOMEWORK POLICY

The need for homework is seen as a necessary supplement to daily instruction at Ansted Middle School. It is the option of the classroom teacher as to

the frequency and structure of assignments. **It is the responsibility of the student to check with the teachers regarding class work missed after return from being absent. Please refer to the Fayette County Student Attendance Policy for more information.**

Parents may call the school and request homework assignments for you when their child is absent. The office will collect the work and it will be ready for pick-up by 3:00 P.M. the next day.

HALL PASS

Any student excused from a class must have his or her own agenda signed by the excusing teacher. No one is allowed in the hall without their agenda must be shown to any teacher or the principal upon request.

HONOR ROLL RECOGNITION

Students in all schools are to be recognized for academic performance through the establishment of Honor Rolls.

A. PRINCIPAL'S STUDENT HONOR ROLL

Students receiving all A's in each subject studied shall receive appropriate recognition for outstanding achievement. The letter grade shall be based on the percentage or the numerical designation (93-100).

B. EXEMPLARY STUDENT HONOR ROLL

Students who have attained an overall "A" average in all subjects studied shall receive appropriate recognition. (93-100) No student shall receive less than a "C" grade to be eligible.

C. OUTSTANDING STUDENT HONOR ROLL

Students who have attained an overall grade average of "B" in all subjects studied shall receive appropriate recognition. The letter grade shall be based on percentage or the numerical designation (85-92). No student shall receive less than a "C" grade to be eligible.

ILLNESS AT SCHOOL

Should you feel ill at anytime during the school day, notify your teacher. Under no circumstances should students go to the bathroom when ill without making certain that their teacher for that period knows where they are. We want you in school every day, but should you feel ill in the morning, do stay home to speed your recovery.

Emergency first aid will be given when needed. Since emergencies do arise, parents should advise us immediately of home phone number changes, changes in place of employment, or employment

phone number changes so that we can reach you without undue delay.

INCLEMENT WEATHER

Parents are asked to listen to local radio and television stations for changes in the school's daily schedule due to poor weather conditions. Parents are also asked to inform the school of telephone number changes immediately so that school cancelations and other messages will be communicated efficiently through the School Message System. Please leave school lines open for emergencies only.

LOCKERS

Teachers will assign lockers at the beginning of the school year. Each student MUST use the provided lock by the school. Students MUST follow the assigned locker schedule.

SOCIAL RELATIONSHIPS

Upon entering a school building or while upon school property kissing, hugging, and other physical contact among students is prohibited.

The adherence to this policy applies for school-sponsored functions after regular school hours.

The penalties for violating this policy are as follows;

1st offense - The student will be referred to the guidance counselor for counseling and the parents will be called to the school for a conference.

2nd offense and offenses thereafter - The student will be charged with insubordination and placed upon the appropriate step in the discipline code.

MEDICATION

Illegal drugs of any kind are not allowed on campus. This includes tobacco and alcohol. When a student needs to bring prescription medication from home to take here at school, an Administration of Medication Plan must be placed on file in the school office bearing signatures of the child's parent and doctor.

If the school does not have a properly authorized form, then the parent/guardian will have to come to the school to administer the medication. Forms are available in the school office.

PARENT-TEACHER ORGANIZATIONS/VOLUNTEERS

All interested parents are encouraged to join the Parent Teacher Organization, (P.T.O.) and attend the monthly meetings. We encourage parents to become involved in the efforts of the school to educate their children. If you wish to offer your help, contact the teacher or the principal.

CELL PHONES, ELECTRONIC GAMES, RADIOS, TAPE RECORDERS, ETC.

Fayette County Board of Education Policy E-21 states, "Unless specifically requested by a teacher for instructional purposes, students are prohibited from carrying radios, tape recorders, CELL PHONES, gaming devices, and other similar electrical and/or battery operated devices on school property during school hours and during school sponsored activities."

RULES FOR FOOTBALL FIELD USE DURING RECREATION PERIOD

1. Students are not allowed over the hill on either side of the field.
2. Students are to stay away from the music room, gym, concession stand, and goal post.
3. Students are not to sit on the top railing of bleachers.
4. When leaving the field, students are expected to walk.
5. Students are not to throw rocks and other objects.

SAFETY

The safety of children coming to school, while at school, and on the way home is of great concern to the school. Parents/Guardians can help a great deal by pointing out to your children that they must go straight home after school, watch and listen for traffic as they cross highways and streets, and not accept gifts or rides from strangers.

Parents are reminded that the street beside the auto repair business is a one-way street.

SCHOOL BUSINESS PARTNERS

Our school business partners are United Bank, North American River Runners and Foodland. Our business partners provide various incentives and projects for our students.

SCHOOL IMPROVEMENT COUNCIL

Ansted Middle School has a School Improvement Council. This council meets once

every grading period for the purpose of promoting community involvement in the local school and for improving the educational performance of the school. Please contact the principal should you wish to become involved in the LSIC.

SECURITY NOTICE

In order for us to provide a safe environment for our students, the following will be followed:

1. Book bags will be permitted but kept in student lockers.
2. All visitors must report to the office when entering the building and secure a visitor pass.
3. Metal detectors will be used randomly and as needed to ensure safety.
4. Entrance doors are kept locked during the school day. Strangers will be admitted into the school by the office only.
5. Police officers will be visiting the school from time to time.
6. Sports bags will need to be placed in a location designated by the coach.

SCHOOL-WIDE RULES

The following rules will be observed school wide:

1. WALK in hallways, walkways, cafeteria and classrooms.
2. KEEP hands, feet, remarks, gestures and objects to oneself.
3. AVOID loud noise and talk during class change and in classrooms.
4. BE PREPARED for class with required materials (pencils, paper, textbook, agenda, assignments, etc.) and listen attentively and be on task as teacher directs.
5. INTOLERANCE attitude toward violence and disrespect.

SPECIAL PROGRAMS AVAILABLE

Special Education	Speech Service
School Nurse Services	Physical Therapy
Guidance Counseling	Attendance Officer
Psychological Services	Gifted Program
Hearing Impaired Program	
Vision Impaired Services	
Peer Mediation Program	
Natural Helper Program	
Student Mentoring Program	

STUDENTS RIGHTS AND RESPONSIBILITIES HANDBOOK

The State of West Virginia publishes a handbook of students' rights and responsibilities. Copies of the handbook are kept in the school office.

TARDIES

Almost all tardiness is avoidable. Not only does tardiness disrupt the routines of the school, but also it seriously endangers the best development of the student. Unexcused tardiness will be incorporated into the regular student conduct code. Students receiving more than 3 tardies to any class within any semester will be required to serve an after school detention for each additional tardy to that class.

TEXTBOOKS

Students in Fayette County receive free textbooks. However, only the first book in a class is issued without charge. If a book is lost, it is advised that the student pay for the lost book before a replacement book will be issued. It is also expected that books be properly cared for. If books are damaged through carelessness, a fee may be charged. **This includes the agenda.**

TOBACCO

Student possession and use of any tobacco product while at school is prohibited. Tobacco includes cigarettes, cigars, chewing tobacco, and snuff. The first violation of this rule will result in counseling/disciplinary action and notification to parents. The next violation will result in suspension.

BUS TRANSPORTATION & SCHEDULE

Bus transportation will be provided for any county student who lives far enough from school to make walking impractical. The supervisor of transportation makes bus assignments. All bus riders should be at their assigned stop on time and board their assigned bus. Refer to the Regulations for Pupil Transportation in School Buses.

BUS TRANSPORTATION CHANGE

If you plan to change your mode of transportation, you must ***bring a note from home.*** This note is to be given to your first period teacher. A bus pass will be made out and can be picked up in the office.

USE OF SCHOOL TELEPHONE

The school telephone is for business use and is NOT a public telephone. However, it is recognized that from time to time you may require the use of a telephone for emergencies. Permission to use the telephone must be obtained by the principal or his/her designee.

VISITORS

Parents and other interested adults are welcome to visit the school. If there is a specific class to be observed, it is required that a call be made ahead to determine convenience and to set an appropriate time. Visiting friends, such as house guests, are not allowed to attend class with you. All visitors to the building are asked to check in at the office.

POLICY FOR ACCEPTABLE USE OF COMPUTER NETWORK

As a computer user, I agree to follow the rules in all of my work with computers while attending Ansted Middle School:

I recognize that **all computer users have the same rights** to use the equipment; therefore,

1. I will not play games or use the computer resources for non-academic activities when others require the system for academic purposes.

I recognize that **software** is protected by copyright laws; therefore,

1. I will not make unauthorized copies of software found on school computers by copying them onto my own disks or onto other computers through electronic mail or bulletin boards.
2. I will not give, lend, or sell copies of software to others unless I have the written permission of the copyright owner or the original software is clearly identified as shareware or in the public domain (freeware).

I recognize that the **work of all users** is valuable; therefore,

1. I will protect the privacy of others' areas by not trying to learn their passwords.
2. I will not copy, change, read, or use files in another user's area without that user's permission.
3. I will not attempt to gain unauthorized access to system programs or computer equipment.
4. I will not create or introduce any virus, which may destroy files or disrupt service to other users.
5. I will not download, store, or print any files or messages that are profane, obscene, or that

use language that offends or tends to degrade others.

6. I will not bring any disks into or take any disks out of the computer lab.

I recognize the computer networks are to be used as **educational tools** to support the mission of Ansted Middle School; therefore,

1. I will not transmit any materials in violation of the U.S. or state regulation, including, but not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
2. I will not use computer systems to disturb or harass other computer users by sending unwanted mail or by other means.
3. I will not use the network for commercial activities, product advertisements, or political lobbying.
1. I will not use the computer for sending messages, with the exception of WVEIS and state-sponsored e-mail.
2. I will not download programs that may threaten or slow the network.
3. I will not use "chat" programs or electronic message boards unless in a curricular pursuit as deemed appropriate by an instructor.

I recognize that **security** on any computer system is a high priority; therefore,

1. I will only use the computer when I am logged on appropriately as myself.
2. I will not allow others to use my password.
3. I will not attempt to bypass the security built into the system, and I recognize that doing so will result in immediate cancellation of my privileges.
4. I will not directly edit the school web site or try to obtain direct control of the server.

I recognize that **vandalism** is defined as any malicious attempt to harm or destroy data or any computer hardware; therefore,

1. I will not vandalize any machine or related materials.
2. I will not vandalize any work belonging to any other person.

The use of the Internet is not a right, but a privilege and inappropriate use will result in a cancellation of that privilege. Each individual who will have access to the Internet will receive information pertaining to the proper use of the network. Any violation of the above rules will result in loss of all computer privileges, and possible disciplinary action. Any violation of the above rules will result in:

1st Offense – Loss of computer privileges for 6 weeks

2nd Offense – Loss of computer privileges for 18 weeks

3rd Offense - Loss of computer privileges for 36 weeks

In addition, the administrator will have the right to add additional punishment (Step I) as deemed appropriate.

AGREEMENT FORM

An agreement form is distributed to all Ansted Middle School students. A signed agreement form must be on file for each student who wishes to use any computer at Ansted Middle School. In order for a student to be allowed access to the Internet, the student must also have the form signed by a parent/guardian and a sponsoring teacher. A list of students allowed to use the Internet will be distributed to all teachers.

No signed agreement form:

Student will not have access to any Ansted Middle School computer.

Student signature only:

Student will have access to Ansted Middle School computer network and agrees to abide by the Acceptable Use Policy.

Student signature Plus parent/guardian signature and sponsoring teacher signature:

The student will have access to the Ansted Middle School computer network and the Internet. The parent/guardian agrees to take responsibility for his/her child's behavior regarding the use of the Ansted Middle School computer network and the Internet. The sponsoring teacher agrees to instruct the students on acceptable use of and the proper etiquette on the Ansted Middle School computer network and the Internet. IT IS SUGGESTED THAT ONLY TEACHERS WHOSE ASSIGNMENTS MIGHT ALLOW FOR INTERNET RESEARCH AGREE TO BE SPONSORS.

S.A.T.U.R.N

(School wide Behavior, Attendance, Tardies, Use of Agenda, Ready for Class, N0 F's)

SATURN is an incentive program to encourage positive behavior and academic achievement at Ansted Middle School. Each six weeks a student can participate in a special activity as an award for positive performance in school. To be eligible for a SATURN Adventure a student must meet all Standards and be a full-time Ansted Middle School student.

1. School wide rules must be followed. (No Step III and/or IV)
2. Attendance on a regular basis is expected. Any student with 2 or more unexcused absences will not be eligible for a SATURN Adventure. Written excuses from parents and/or doctor slips must be submitted within one week of the absence. Excuses submitted at the end of the grading period would not make a student eligible even if a doctor's slip were provided. We at AMS feel that students who do not earn the SATURN Award should not be excused from school on the day of the SATURN trip. Therefore, a **doctor's excuse is required** for the day of the SATURN Adventure from any student who is absent that day.
3. Tardiness is not accepted. 3 tardies = 1 unexcused absence. This is accumulative school-wide. 3 tardies means no SATURN Adventure.
4. The agenda book will be signed by parent/guardian each school day. The student will bring the agenda to school each day and carry it to each class. Any student that fails to secure a signature and/or does not bring the agenda to class 6 times in a grading period will not be eligible for the SATURN Adventure. The pages from the agenda book will not be torn from the book. If any page(s) are torn from the agenda book, the owner of the book will automatically be ineligible for the SATURN Adventure.
5. The Respect & Protect program is in effect at AMS. Any student that progresses to Step III and/or IV on a principal's discipline referral will be ineligible to go on the SATURN Adventure.
6. Each student must have at least a 2.0 GPA and no F's to qualify for a SATURN Adventure.

RESPECT AND PROTECT

Violence is any mean word, look, sign, or act that hurts a person's body, feelings, or things.

The foundation of the "Respect and Protect" program is the principle that everyone is obliged to respect and protect the rights of others.

Respect and Protect:

- has no tolerance for violence or disrespectful behavior. Although it recognizes a range from mild to severe, it maintains that tolerating "mild" violence gives students the wrong signal, enabling more violence.
- is both adult centered and student centered; its focus is not just one or the other.
- contains both a prevention element and an intervention element.

- promotes a system-wide characteristic: Violence and disrespect are not acceptable. We do not tolerate violence here!

The overarching goal of Respect and Protect is to make AMS a safe, supportive place, highly conducive to learning. To achieve that, we must reduce the frequency of violence and disrespectfulness – and eventually eliminate it all together. To stop the violence, we must stop tolerating violent and disrespectful behavior; we must refute the idea that a person is entitled to use violence or be disrespectful.

Unacceptable behavior will lead to a series of levels with definite consequences and intervention at each level. Corrective or disciplinary action as outlined by the Fayette County Schools Code of Conduct will be followed.

We need your help and support if this program is to succeed. If you have any questions, feel free to call the school (658-5170) and ask to speak with a member of the Student Assistance Team.

SIGN OUT POLICY

A parent/designee listed on the Student Emergency Card (yellow card) will be allowed to sign a student out of school. A parent/designee must come in the office to sign a student out of school before a student may leave the school campus. The parent/designee may be required to show identification.

SKIPPING

Once it is determined that a student has skipped school, parents and police will be notified. Those who are charged with skipping school will be addressed accordingly:

Step I – A parent conference with the principal is required and the student will be assigned two Saturday Schools for each day missed.

Step II -A parent conference with the principal is required and the student will be assigned three Saturday Schools for each day missed.

Each semester the student will begin the steps anew, unless there is a chronic skipping problem. If the parent chooses not to send the student to Saturday School, there is an automatic three-day suspension.

DANCES

All dances at AMS will be closed to AMS students only. Students must be in attendance for the entire day except for doctor's appointments or make arrangements with the principal.