

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Final Approval of Fees and Miscellaneous Charges
Date: January 10, 2000

Recommended Action:

Approve fees and miscellaneous charges for 2000-2001 as shown on Attachment A.

Executive Summary:

In December 1999, the Board gave preliminary consideration to the proposed university fees and miscellaneous charges for the 2000-2001 academic year. Following statutory notice to students and the 30-day waiting period, the schedule of fees and miscellaneous charges is now being presented for final approval.

There are no changes to the schedule of fees and miscellaneous charges (Attachment A) from the schedule presented in December. A new section, Study Abroad, has been added, starting on page 10, to provide clarification of study abroad issues discussed at the December Board meeting.

In accordance with the Regent Procedural Guide, the Board reviews and approves fees and miscellaneous charges for the coming academic year after it has acted upon full-time tuition rates in the fall each year. The Board authorizes all institutional or college-wide fees over \$1 per semester and all department fees over \$10 per semester prior to the initiation of new student fees or increases in existing fees.

Review and approval of fees and miscellaneous charges is consistent with the Board's strategic plan to provide effective stewardship of institutional resources (4.0.0.0) and advocate for the resources needed to provide access to educational, research, and service opportunities (2.0.0.0).

Fees and miscellaneous charges include both tuition-related and non-tuition-related charges. In each category, students pay only for fees and miscellaneous charges that apply to them, with variances in type and amount dependent on each student's program, needs, and interests.

Fees and miscellaneous charges reported in this memorandum do not include:

- (1) Regent-wide mandatory student fees approved by the Board in October with full-time tuition rates;
- (2) Student fees developed by each university in consultation with its students and brought to the Board for approval in May as part of designated tuition; and
- (3) Course fees for payment of materials used, fees that represent returnable deposits, fees assessed for damage or breakage by individual students, and fees assessed to pay for services external to the university (e.g., fraternity/sorority fees).

An alphabetical listing of fees and miscellaneous charges for each university is presented in Attachment A.

TUITION-RELATED FEES

In October 1999, the Board approved a base tuition increase of 4.3% for the 2000-2001 academic year. The universities propose comparable increases in tuition-related fees for the 2000-2001 year for correspondence study, developmental courses, extension courses/continuing education, hospital certificate technology programs, independent study – summer, the Lakeside Lab, law school – summer, open credit projects, summer camp, weekend MBA courses, and workshops/telecourses.

Due to changes in federal law giving universities wider latitude regarding refund schedules, Iowa State University and the University of Northern Iowa propose simplified refund schedules.

NON-TUITION-RELATED FEES

The University of Iowa requests increasing the following existing fees between 3.4% and 100.0%: catalog sales; course delivery (RN to BSN and off-campus MBA); essay fee - Doctorate of Musical Arts (DMA); instrument management system fees for the Class of 2001 (DDS Students); laboratory supplies fee (DDS Students); orientation services; thesis fee (Ph.D., DMA); and transcripts. The University of Iowa also proposes a new Advance Registration Fee – MBA, as well as four new Study Abroad fees. (Page 5)

Iowa State University requests FY 2001 increases in three existing non-tuition-related fees, ranging from 4.3% to 33.3%: course delivery – electrical engineering; orientation/matriculation services; and the sponsored international student fee. Iowa State University is also proposing a new convenience fee to offset the cost of a web-based and touch-tone fee payment system. (Page 8)

The University of Northern Iowa requests increasing charges from 5.4% to 28.6% in three areas: doctoral dissertation copyright right fees; Price Laboratory

School's K-12 fee; and transcripts. The University of Northern Iowa is proposing a new alumni career consulting services fee. (Page 9)

Background and Analysis:

GENERAL INFORMATION

As required by Regent Procedural Guide §7.24A, the Board reviews and approves fees and miscellaneous charges annually after acting upon full-time tuition rates for the coming academic year. Prior to initiating new student fees or increasing existing fees, Board authorization is necessary for all institutional or college-wide fees over \$1 per semester and all department fees over \$10 per semester.

This memorandum does not include fees and miscellaneous charges previously approved by the Board.

- Regent-wide mandatory student fees are approved with full-time tuition rates in October; student fees designated from tuition are approved by the Board in May.
- Regent Procedural Guide §7.24A excludes the following fees from Board approval: course fees for payment of materials used; fees that represent returnable deposits; fees assessed for damage or breakage by individual students; and fees assessed to pay for services external to the university (e.g., fraternity/sorority fees).

TUITION-RELATED FEES

All three universities request fee increases comparable to the approved Board tuition increase of 4.3% for the following:

	<u>Actual FY 2000</u>	<u>Proposed FY 2001</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Extension Courses/Continuing Education				
Undergraduate Fees	\$117	\$122	\$5	4.3%
Graduate Fees	184	192	8	4.3%
MBA Fees	240	250	10	4.2%
Lakeside Lab				
Undergraduate	117	122	5	4.3%
Graduate	184	192	8	4.3%
Workshops/Telecourses				
Undergraduate	117	122	5	4.3%
Graduate	184	192	8	4.3%

Consistent with Board approved tuition rates, the institutions also individually request the increases listed below. (Slight percentage variations are attributable to rounding.)

	<u>Actual FY 2000</u>	<u>Proposed FY 2001</u>	<u>Dollar Change</u>	<u>Percent Change</u>
<u>University of Iowa</u>				
Correspondence Study	\$88	\$92	\$4	4.5%
Hospital Certificate Technology Programs	442	461	19	4.3%
Independent Study – Summer	184	192	8	4.3%
Law School – Summer (Nonresident)	5,795	6,211	416	7.2%
Law School – Summer (Resident)	2,274	2,472	198	8.7%
<u>Iowa State University</u>				
Developmental Courses – Mathematics	234	244	10	4.3%
Summer Camp – Undergraduate	468	488	20	4.3%
Summer Camp – Graduate	736	768	32	4.3%
Weekend MBA Courses	240	250	10	4.2%
<u>University of Northern Iowa</u>				
Correspondence Study	88	92	4	4.5%
Developmental Courses – Minimum Fee	234	244	10	4.3%
Open Credit (per project)	234	244	10	4.3%

Iowa State University and the University of Northern Iowa are proposing simplified refund schedules. This change would eliminate “first term enrollees” being categorized differently from “other than first term enrollees.”

- Effective Fall 2000, the universities are no longer required by federal law to have standardized refund schedules.
- Under new guidelines, institutions are free to determine their own refund policies, as long as they are in accordance with the revised federal regulations.
- Simplified refund schedules are likely to be more understandable for students and parents, as well as more efficient for staff.

NON-TUITION-RELATED FEES

University of Iowa

FEE INCREASES

The University of Iowa requests the following increases to existing non-tuition-related fees:

	<u>Actual</u> <u>FY 2000</u>	<u>Proposed</u> <u>FY 2001</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Catalog Sales	\$5	\$10	\$5	100.0%
Course Delivery (per credit)				
Off-campus MBA Instruction	54	75	21	38.9%
RN to BSN Completion Program	38	40	2	5.3%
Dentistry Fees (DDS Students)				
Instrument Management System				
First Year – Class of 2001	4,350	4,500	150	3.4%
Second Year – Class of 2001	2,175	2,250	75	3.4%
Third Year – Class of 2001	2,175	2,250	75	3.4%
Laboratory Supplies (1 year)	1,050	1,100	50	4.8%
Essay – DMA	10	20	10	100.0%
Orientation Services	40	55	15	37.5%
Thesis – Ph.D., DMA	65	75	10	15.4%
Transcripts – First and Additional Copies	5	6	1	20.0%

The **catalog sales** (university course catalog) increase is requested to help cover rising preparation and distribution costs (i.e., inflationary costs).

The University requests increases in two **course delivery** fees: off-campus MBA instruction and the RN to BSN Completion Program. Both of these fees were implemented last year as part of the University's distance education program.

- The off-campus MBA instruction proposal raises delivery fees per credit hour from \$54 to \$75, a \$21 (38.9%) increase. This change is consistent with program cost analysis presented to the Board in December 1998 whereby program delivery fees would be increased a maximum of \$29 per credit hour for three years.
- Off-campus MBA instruction fees help cover distance education expenditures, which are not encountered with MBA on-campus programs.
- Additional off-campus program fees include: (1) facilities to house off-site programs, (2) an administrative structure at each location to manage technology and classrooms, as well as assist students with their academic needs, (3) distribution and management of various technologies such as the ICN, ISDN-based video conferencing, and a distributed computing center, and (4) faculty and facilitator travel.

- The RN to BSN increase is requested to cover rising costs of delivery.
 - In response to the statewide demand for baccalaureate prepared nurses, the College of Nursing redesigned its BSN Completion Program for RNs to make it more accessible to practicing nurses and their employers.
 - Beginning in May 1999, a per credit hour delivery fee was charged, enabling the RN to BSN Completion Program to become self-supporting and expand enrollment opportunities.

The **College of Dentistry** requests approval to increase the following:

- Instrument system management fee for the Class of 2001 to offset interdisciplinary costs associated with the operation of College of Dentistry instrumentation and central sterilization services and facilities.
- Laboratory supplies fees for first year DDS students to cover rising costs.

The **essay** fee – Doctorate of Musical Arts (DMA) increase and the **thesis** fee increase are both requested to offset increased microfilming costs.

The **orientation services** fee increase is requested to cover program costs.

- Increased funding would support additional testing, as well as hiring two additional graduate students.
- Another increase is anticipated for FY 2002 to bring revenues to a level where the program becomes self-sufficient, as the program is currently operating with a deficit balance.

The two **transcript** fee increases of \$1 – first copy and additional copies – are requested due to rising costs.

NEW FEES

The University also proposes five new fees for FY 2001, as follows:

Advance Registration – MBA	\$300
Study Abroad	
Academic Year	500
Non-UI Sponsored Program Participants	75
One Semester	300
Summer Session	125

The University of Iowa Henry B. Tippie College of Business is proposing a new \$300 **advance registration** fee for applicants admitted to the full-time MBA program. Upon enrollment, the \$300 would be applied toward tuition. If an admitted student does not enroll, the advance payment is non-refundable.

- The advance payment fee, a tuition deposit, would enable staff to better manage MBA – a tuition deposit is expected to reduce program enrollment uncertainty.
- During the last two years, 15% of students indicating enrollment intentions by July 1st were “no shows.” This rate makes planning for faculty, space, and other resources difficult and inefficient.
- Iowa and Wisconsin are the only Big 10 institutions who do not currently require tuition deposits. Tuition deposits at the other Big 10 institutions range from \$150 to \$500, averaging \$383.
- The \$300 fee would not be required for applicants admitted to the evening (part-time) program, as well as applicants admitted under special University-sponsored exchange programs since these programs are administered somewhat differently than the regular MBA program.

Four new **study abroad** fees are proposed to help support increasing costs related to the University of Iowa’s study abroad program. Three relate to the length of the study abroad program (academic year, semester, and summer) and the fourth relates to participation in non-SUI sponsored programs. The University is seeking additional financial support beyond its current resource commitment to provide advising, programmatic, and administrative services.

- For many years, study abroad enrollments were relatively low and stable so institutional support of the program was adequate.
- Over the past five years, the program has seen a 125% increase in study abroad activity. Over the next five years, the University has a goal to increase student participation another 50% – from 650 to 1,000 students.
- Since this fee is directly tied to student participation, revenues generated would increase as program participation increases, allowing the program to maintain the present level of required advising, programmatic, and administrative services (i.e., a staff to student ratio of 1:100).
- To partially offset the increase in fees, 16% of fee revenue would be returned to program participants in the form of scholarships based on financial need and under-represented students in the study abroad program.
- The Board has approved an incremental appropriation request for FY 2001 for SUI in the amount of \$375,000 to increase study abroad opportunities for undergraduate, graduate, and professional students (Globally Competitive Curriculum).

Iowa State University

FEE INCREASES

Iowa State University requests the following increases to existing non-tuition-related fees:

	<u>Actual</u> <u>FY 2000</u>	<u>Proposed</u> <u>FY 2001</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Course Delivery – Electrical Engineering	\$163	\$170	\$7	4.3%
Orientation/Matriculation Services	45	60	15	33.3%
Sponsored International Student	3%	5%	varies	66.7%

The **course delivery** – electrical engineering increase is requested to cover rising costs of delivery. Course delivery fees for distance education are charged in addition to tuition or per credit fees.

The **orientation/matriculation** services increase is requested to cover expenses associated with providing extensive and ongoing prospective students' orientation to campus, the university, and individual colleges.

- Examples include the following: revision and production of current print publications; design, production, and maintenance of web-based services for Enrollment Services; development, publication, and distribution of selected orientation information on CD-ROM; postal rate increases and more aggressive mailings; miscellaneous items such as residence hall charges for Cyclone Aides and the Cy-Ride Bus; and expenses associated with WelcomeFest and Parents Association Activities.
- Additionally, prospective students and their families are to be provided more personal attention before, during, and after their orientation to campus. This can be achieved by increasing mail and phone contacts.

The University is requesting an increase in the **Sponsored International Student Fee** from 3% of assessed fees to 5% of assessed fees.

- The increase would offset costs incurred by the accounts receivable office in handling the billing and collection function associated with contract agreements and overseas transactions.
- This fee is assessed to the student's sponsor, not the student, based on the contract which delineates the specific fees for which the percentage increment will be assessed. The percentage is typically based upon tuition, as well as the following fees: computer; health; health insurance; special course fees; thesis/dissertation; and graduation.

NEW FEES

Iowa State University also proposes one new fee for FY 2001 – a \$5 **convenience** fee to offset the cost of a web-based (Internet) and touch-tone fee payment system.

- In response to an increasing number of students and their parents requesting the University to accept credit cards via the Web (Internet) and phone, the University requests that a remote fee payment be approved. By designing a web-based fee payment system, credit cards and ACH payments can be accepted.
- The proposed \$5 user fee, charged each time an accounts receivable payment is made via the Web (Internet) or phone, would partially offset the costs associated with this convenience.
- The University is not promoting the use of credit cards, but rather is accepting this form of payment as a convenience to the customer – students and parents.

University of Northern Iowa

FEE INCREASES

The University of Northern Iowa requests three increases for existing non-tuition-related fees, as follows:

	<u>Actual</u> <u>FY 2000</u>	<u>Proposed</u> <u>FY 2001</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Copyright Fee – Doctoral Dissertation	\$35	\$45	\$10	28.6%
Price Laboratory School's K-12 Fee	185	195	10	5.4%
Transcripts – First and Additional Copies	5	6	1	20.0%

The **copyright fee – doctoral dissertation** increase is requested due to rising costs charged by the outside vendor who provides the service.

The proposed increase for the **Price Laboratory School's K-12** fee is requested to cover cost of living increases; this fee has not been increased for five years. The Parent Advisory Council of the School supports the increase.

The two **transcript** fee increases – first copy and additional copies – are requested due to rising costs.

NEW FEES

One new fee, a \$30 **Alumni Career Consulting Services** fee, is proposed at the University of Northern Iowa for FY 2001.

- This fee would enable University personnel to provide advice and counseling in career development and job/career transitions for alumni for a six-month period.
- The request is supported by the Office of Placement and Career Services' Employer Advisory Council and the Alumni Association Board of Directors.

STUDY ABROAD

During discussion of the miscellaneous fees and charges at the December Board meeting, several questions were raised about the Regent study abroad programs. The following information is intended to highlight study abroad programs. Detailed information on study abroad programs is reported in the annual governance report to the board on international agreements in March each year.

University of Iowa

The University of Iowa currently offers 70 study abroad programs and serves as the sole or lead administrator for 55 of the programs. The remaining programs use the administrative services of other universities or agencies. Many semester or academic year programs involve the direct enrollment of SUI students into classes taught at foreign universities. Other programs, particularly summer or short-term programs, are taught by SUI faculty.

The University of Iowa Office for Study Abroad, with a staff of 7.5 FTEs, provides administration of study abroad and exchange programs, advising and orientation of students preparing to study abroad, and the administration of scholarship competitions for study and research abroad. It also serves as the lead administrative office for three study abroad programs jointly sponsored by the institutions of the Committee on Institutional Cooperation (CIC).

Participation in study abroad programs over the past five years has grown steadily, as indicated in the chart below. SUI projects increases over the next five years to reach a participation goal of 1,000 students by 2003-2004.

<u>Start Date</u>	<u>End Date</u>	<u>Students Participating</u>
1994	1995	304
1995	1996	406
1996	1997	542
1997	1998	610
1998	1999	671

Any student who enrolls in a University of Iowa course having a study abroad program will be assessed a study abroad fee. There are two types of SUI study

abroad programs for which students will be assessed fees based on length of time (academic year, semester, and summer).

First, there are individual reciprocal exchange programs in which students pay University of Iowa tuition and mandatory fees, plus an amount to cover room and board costs. These students are permitted to study at the partner institution abroad without being charged the partnering institution's tuition and mandatory fees.

Second, there are SUI group study abroad programs in which participants are not charged tuition and mandatory fees but are charged additional amounts that cover all direct costs incurred by the University, such as instructional costs, room, board, and program activities. These programs vary in nature, and the cost of living in different countries varies dramatically. Participants in these group study abroad programs are not additionally assessed University of Iowa tuition, since instructional costs – including faculty salaries and classroom rental – are included in the amount charged. Students are responsible for their own travel costs and personal expenses.

Students wishing to participate in study abroad programs offered by other institutions and organizations will be assessed the \$75 amount for non-SUI sponsored programs.

Iowa State University

Study abroad programs at ISU are administered through various mechanisms: The ISU Study Abroad Resource Center is staffed with 10.2 FTEs; the College of Agriculture has assigned 8 FTEs to its Study Abroad Office; and the College of Engineering and the College of Education each have a professional staff person working with study abroad.

Iowa State University offers many programs taught by ISU faculty. Programs taught by ISU's own faculty, for which ISU credit is awarded, tend to be short in duration (3 weeks), but there are some semester programs. Other study abroad models involve placing students in institutions abroad and a few are consortia programs that involve some teaching by faculty from other U.S. institutions.

Participation in study abroad programs over the past five years has increased substantially, as indicated below.

	<u>Students Participating</u>
FY 1995	281
FY 1996	256
FY 1997	517
FY 1998	624
FY 1999	831

Of the 831 students who studied abroad during FY 1999, 79 participated in programs not sponsored by ISU. These programs were offered by other U.S. institutions and universities abroad.

The \$50 administrative fee and \$200-\$300 program fee is charged to students who participate in either group programs or exchange programs. The University believes this revenue is critical to enable the Study Abroad Resource Center to facilitate programs and provide oversight to insure program quality, support, and student safety.

The cost of an exchange program is based on ISU tuition, and in some cases room/board. Students who participate in ISU group programs for which ISU credit is earned receive a partial tuition scholarship and pay program delivery fees. The cost of programs varies according to location, duration, and program type. Group program costs are based on what ISU is billed by various service providers (hotels, transportation companies, guest lecturers, universities, etc.).

University of Northern Iowa

Study abroad programs at UNI are currently sponsored solely by UNI or in collaboration with SUI and ISU. UNI has approximately two dozen linkages with foreign institutions, primarily located in Western and Central Europe. UNI students are taught by foreign faculty at international partner institutions or by Regent faculty, depending on the program.

Study abroad programs are administered by a variety of units at UNI, relying extensively on faculty involvement. The Office of International Programs, which houses the Study Abroad Center, is responsible for reporting information on programs administered by various departments and colleges utilizing one FTE.

Participation in study abroad programs during the past five years has grown steadily, as indicated in the chart below. Final data for June 1998 to May 1999 is not yet available, but a modest increase over the previous year is expected.

	6-93 to <u>5-94</u>	6-94 to <u>5-95</u>	6-95 to <u>5-96</u>	6-96 to <u>5-97</u>	6-97 to <u>5-98</u>
Student Exchanges and Regents Programs	60	51	53	67	62
Student Teaching	22	20	34	28	21
Global Health	--	--	--	--	21
Department of Modern Language Programs	174	242	246	187	228
Camp Adventure	<u>418</u>	<u>489</u>	<u>491</u>	<u>579</u>	<u>584</u>
Total	674	802	824	861	916

UNI does not charge an administrative fee for study abroad. As a general rule, UNI students pay only UNI tuition, transportation costs, and in-country room and board when studying abroad as exchangees. UNI students pay the actual price of the group study programs sponsored by Regent universities or other organizations.

Pamela M. Elliott

Approved: _____
Frank J. Stork

**ATTACHMENT A
FEES AND MISCELLANEOUS CHARGES
ACTUAL FY 2000 and PROPOSED FY 2001**

Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Account Review Fee (per hour)					\$10	\$10				
Additional Billing Statement Fee					\$5	\$5				
Advance Registration Fee -- MBA	1	NA	\$300	new						
Application Fee (non-refundable)										
Domestic Students		\$30	\$30		\$20	\$20		\$20	\$20	
International Students		\$50	\$50		\$50	\$50		\$50	\$50	
Re-Entry		\$20	\$20							
Applied Music										
Academic Year University Students										
Group Sessions (4 or more, per credit)								\$30	\$30	
Instrumental Rental (per instrument)								\$15	\$15	
Private Lessons (1/2 hour per week)		\$90	\$90		\$90	\$90		\$90	\$90	
Private Lessons (1 hour per week)		\$130	\$130		\$130	\$130		\$130	\$130	
Private Lessons (2 hours per week, per credit)		\$242	\$242							
Summer Session										
Private Lessons (1/2 hour per week, non-majors only)		\$49	\$49							
Private Lessons (1 hour per week)		\$73	\$73							
Career Service Fee										
Academic Year (per semester)		\$50	\$50							
Summer Session		\$25	\$25							
Alumni Career Consulting Services (6 months)								NA	\$30	new
Catalog Sales		\$5	\$10	100.0%	\$2	\$3	50.0%	\$3	\$3	
CLEP Score Report		\$5	\$5							
Convenience Fee					NA	\$5	new			
Copyright Fee -- Doctoral Dissertation (optional)								\$35	\$45	28.6%
Correspondence Study (per semester hour)		\$88	\$92	4.5%				\$88	\$92	4.5%

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FEES AND MISCELLANEOUS CHARGES
ACTUAL FY 2000 and PROPOSED FY 2001**

Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Course Delivery Fees										
Agriculture Videotape Lecture (per credit)					\$75	\$75				
Electrical Engineering Kirkwood C.C. (per credit)					\$163	\$170	4.3%			
Engineering Videotape Lecture (per credit)					\$100	\$100				
Off-campus MBA Instruction (per credit)	2	\$54	\$75	38.9%						
RN to BSN Completion Program (per credit)		\$38	\$40	5.3%						
Deferred Billing Administrative Fee		\$15	\$15		\$15	\$15		\$15	\$15	
Degree Audit (additional copy)		\$5	\$5		\$3	\$3				
Dentistry Fees (DDS Students)										
A.D.A. Dues		\$40	\$40							
Instrument Management System Fee										
Class of 1999 -- First Year		\$4,150	\$4,150							
Class of 1999 -- Second Year		\$2,150	\$2,150							
Class of 1999 -- Third Year		\$2,150	\$2,150							
Class of 1999 -- Fourth Year		\$150	\$150							
Class of 2000 -- First Year		\$4,350	\$4,350							
Class of 2000 -- Second Year		\$2,175	\$2,175							
Class of 2000 -- Third Year		\$2,175	\$2,175							
Class of 2000 -- Fourth Year		\$150	\$150							
Class of 2001 -- First Year		\$4,350	\$4,500	3.4%						
Class of 2001 -- Second Year		\$2,175	\$2,250	3.4%						
Class of 2001 -- Third Year		\$2,175	\$2,250	3.4%						
Class of 2001 -- Fourth Year		\$150	\$150							
Laboratory Supplies Fee (1 year)		\$1,050	\$1,100	4.8%						
Professional Liability Insurance		\$30	\$30							
Departmental Exam for Credit (per exam)		\$50	\$50		\$50	\$50		\$50	\$50	
Developmental Courses										
Mathematics Fee					\$234	\$244	4.3%			
Minimum Fee								\$234	\$244	4.3%
Diploma Replacement		\$10	\$10		\$10	\$10		\$10	\$10	
Duplicate Check Charge					\$20	\$20				
Essay Fee -- Doctorate of Musical Arts (DMA)		\$10	\$20	100.0%						

**ATTACHMENT A
FEES AND MISCELLANEOUS CHARGES
ACTUAL FY 2000 and PROPOSED FY 2001**

Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Extension Courses/Continuing Education (per credit)										
Undergraduate		\$117	\$122	4.3%	\$117	\$122	4.3%	\$117	\$122	4.3%
Graduate		\$184	\$192	4.3%	\$184	\$192	4.3%	\$184	\$192	4.3%
Masters of Education -- Educational Leadership (MEd EL)					\$240	\$250	4.2%			
Masters of Business Administration (MBA)		\$240	\$250	4.2%	\$240	\$250	4.2%	\$240	\$250	4.2%
Masters of Public Administration (MPA)					\$240	\$250	4.2%			
Fax Fee (for sending official documents)		\$5	\$5		\$5	\$5		\$5	\$5	
Graduation Fee					\$15	\$15				
Hospital Certificate Technology Programs (per year)		\$442	\$461	4.3%						
ID Card Replacement		\$15	\$15		\$15	\$15		\$15	\$15	
ID Card Annual Maintenance (non-students/non-employees)					\$10	\$10				
Independent Study -- Summer (semester hour)		\$184	\$192	4.3%						
Installment Payment Plan					\$40	\$40				
Lakeside Lab (5 weeks)										
Undergraduate (per credit)		\$117	\$122	4.3%	\$117	\$122	4.3%	\$117	\$122	4.3%
Graduate (per credit)		\$184	\$192	4.3%	\$184	\$192	4.3%	\$184	\$192	4.3%
Late Payment of Fees and Charges	3				1%	1%				
Law -- Special 10 Week Summer Session										
Nonresident		\$5,795	\$6,211	7.2%						
Resident		\$2,274	\$2,472	8.7%						
Learning Plus Program					\$50	\$50				
Microfilm Fee -- Doctoral Dissertation								\$55	\$55	
Open Credit (per project)								\$234	\$244	4.3%
Orientation Services		\$40	\$55	37.5%				\$35	\$35	
Orientation/Matriculation Services					\$45	\$60	33.3%			

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FEES AND MISCELLANEOUS CHARGES
ACTUAL FY 2000 and PROPOSED FY 2001**

Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Perkins Loan Fees										
Collection Letter								\$3	\$3	
Credit Bureau File Fee								\$3	\$3	
Late Payment								5% of pymt	5% of pymt	
Placement Services (General)										
One Set of Credentials (active applicant)								\$3	\$3	
One Set of Credentials (inactive applicant)		\$5	\$5					\$5	\$5	
Registration Fee		\$10	\$10					\$20	\$20	
Ten Additional Sets of Credentials		\$10	\$10							
Vacancy Lists		\$15	\$15					\$10	\$10	
Placement Services (By College)										
Business & Liberal Arts										
Campus Interview Sign-up		\$12	\$12							
Job Bulletin -- Student (3 months)		\$6	\$6							
Job Bulletin -- Student (6 months)		\$12	\$12							
Job Bulletin -- Alumni (3 months)		\$12	\$12							
Job Bulletin -- Alumni (6 months)		\$25	\$25							
On-line Registration (per year)					\$20	\$20				
Reference File -- Alumni		\$20	\$20							
Reference File -- Student		\$12	\$12							
Student Resume Fee		\$20	\$20							
Design										
Alumni Services (per six months)					\$10	\$10				
Education										
Alumni User Fee (annual)								\$35	\$35	
Credentials (per set)					\$5	\$5				
Credentials (per set of ten)					\$25	\$25				
Registration (per year)					\$20	\$20				
Family & Consumer Services										
On-line Registration (one time fee)					\$20	\$20				
Position Available List (per six months)					\$15	\$15				
Position Available List (per year)					\$25	\$25				
Liberal Arts										
Alumni User Fee (3 months)								\$35	\$35	

**ATTACHMENT A
FEES AND MISCELLANEOUS CHARGES
ACTUAL FY 2000 and PROPOSED FY 2001**

Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Nursing										
Campus Interview Sign-up		\$12	\$12							
Job Bulletin -- Student (3 months)		\$6	\$6							
Job Bulletin -- Student (6 months)		\$12	\$12							
Job Bulletin -- Alumni (3 months)		\$12	\$12							
Job Bulletin -- Alumni (6 months)		\$25	\$25							
Reference File -- Alumni		\$20	\$20							
Reference File -- Student		\$12	\$12							
Student Resume Fee		\$20	\$20							
Price Laboratory School (annual rates)										
Driver Education Course Fee										
Price School Student								\$125	\$125	
Non-Price School Student								\$200	\$200	
Instrumental Instruction								\$7.50	\$7.50	
Instrument Rental								\$55	\$55	
K-12 Fee								\$185	\$195	5.4%
Nursery Fee								\$800	\$800	
Refund Schedule -- First Term Enrollees Only										
Before Classes Begin		100.0%	100.0%		100.0%	NA	deleted	100.0%	NA	deleted
First Week		90.0%	90.0%		90.0%	NA	deleted	90.0%	NA	deleted
Second Week		80.0%	80.0%		80.0%	NA	deleted	80.0%	NA	deleted
Third Week		80.0%	80.0%		80.0%	NA	deleted	80.0%	NA	deleted
Fourth Week		70.0%	70.0%		70.0%	NA	deleted	70.0%	NA	deleted
Fifth Week		60.0%	60.0%		60.0%	NA	deleted	60.0%	NA	deleted
Sixth Week		60.0%	60.0%		60.0%	NA	deleted	60.0%	NA	deleted
Seventh Week		50.0%	50.0%		50.0%	NA	deleted	50.0%	NA	deleted
Eighth Week		50.0%	50.0%		50.0%	NA	deleted	50.0%	NA	deleted
Ninth Week		40.0%	40.0%		40.0%	NA	deleted	40.0%	NA	deleted
Tenth Week		30.0%	30.0%		30.0%	NA	deleted	30.0%	NA	deleted
After Tenth Week		0.0%	0.0%		0.0%	NA	deleted	0.0%	NA	deleted
Refund Schedule -- Other Than First Term Enrollees										
First Week		90.0%	90.0%							
Second Week		75.0%	75.0%							
Third Week		50.0%	50.0%							
Fourth Week		25.0%	25.0%							
After Fourth Week		0.0%	0.0%							

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		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Refund Schedule -- General										
Before the First Day of Class					100.0%	100.0%		NA	100.0%	new
During Class Day 1	4				100.0%	90.0%	-10.0%	NA	90.0%	new
During Class Days 2-8					90.0%	90.0%		NA	90.0%	new
During Class Days 9-20					50.0%	50.0%		NA	50.0%	new
During Class Days 21-40					25.0%	25.0%		NA	25.0%	new
After the 40th Day of Classes					0.0%	0.0%		NA	0.0%	new
Refund Schedule for Reduced Load (reduction of hours)										
First Three Weeks		100.0%	100.0%		100.0%	100.0%		100.0%	100.0%	
After Third Week		0.0%	0.0%		0.0%	0.0%		0.0%	0.0%	
Refund Schedule for Reduced Load (withdrawal policy) -- Other Than First Term Enrollees										
On or Before the First Day of Class								100.0%	NA	deleted
During Class Days 2-8								90.0%	NA	deleted
During Class Days 9-20								50.0%	NA	deleted
During Class Days 21-40								25.0%	NA	deleted
After the 40th Day of Classes								0.0%	NA	deleted
Registration Fees										
Change	5	\$5	\$5		\$5	\$5		\$5	\$5	
Continuous Graduate Student					\$70	\$70				
Doctoral Post Comprehensive		\$70	\$70					\$70	\$70	
Duplicate of File Materials/Registration Materials	6	\$0.10	\$0.10		\$2	\$2				
Late		\$20	\$20					\$20	\$20	
Undergraduate & Grad. Students -- 1st Week of Classes					\$20	\$20				
Graduate Students -- 2nd Week of Classes					\$50	\$50				
Graduate Students -- 3rd Week of Classes					\$100	\$100				
Masters Final		\$70	\$70							
Reinstatement Fee		\$20	\$20							
Restricted Enrollment Fee (per occurrence)								\$20	\$20	
Returned Check Charge		\$20	\$20		\$20	\$20		\$20	\$20	
Returned Direct Debit					\$20	\$20		\$20	\$20	
Senior Fee (optional)					\$2	\$2				

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Fees and Miscellaneous Charges	Note	UNIVERSITY OF IOWA			IOWA STATE UNIVERSITY			UNIVERSITY OF NORTHERN IOWA		
		FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change	FY 2000	FY 2001	% Change
Sponsored International Student Fee					3% of fees	5% of fees	66.7%			
Student Class Schedule Replacement								\$1	\$1	
Study Aboard	7									
Academic Year		NA	\$500	new						
Administrative Fee					\$50	\$50				
Non-UI Sponsored Program Participants		NA	\$75	new						
One Semester		NA	\$300	new						
Program Fee	8				\$200-\$300	\$200-\$300				
Summer Session		NA	\$125	new						
Summer Camp										
Undergraduate					\$468	\$488	4.3%			
Graduate					\$736	\$768	4.3%			
Thesis Fee								\$6.12	\$6.12	
Doctorate					\$100	\$100				
Masters					\$50	\$50				
PhD, DMA		\$65	\$75	15.4%						
Transcripts										
First and Additional Copies		\$5	\$6	20.0%	\$5	\$5		\$5	\$6	20.0%
Surcharge for Rush Copies		\$2	\$2		\$2	\$2		\$2	\$2	
Veterinary Medicine Advance Payment					\$250	\$250				
Weekend MBA (per credit)					\$240	\$250	4.2%			
Workshops/Telecourses (per semester hour)										
Undergraduate		\$117	\$122	4.3%	\$117	\$122	4.3%	\$117	\$122	4.3%
Graduate		\$184	\$192	4.3%	\$184	\$192	4.3%	\$184	\$192	4.3%

- 1 Proposed new fee for full-time MBA admittees. Fee will be applied toward tuition upon enrollment, but will be non-refundable for those who are admitted and do not subsequently enroll.
- 2 Proposed increase requested for the second year of a three year plan to fund off-site delivery of the University of Iowa Evening MBA program.
- 3 A 1% finance charge is assessed at ISU on non-student past due accounts, as well as assessed each month on all past due tuition, room and board, and other university charges.
- 4 Effective Summer 1999, a refund change was made from 100% to 90% on the first day of class.
- 5 Per course at SU1, per change slip at ISU after the fifth day of class, and per change slip after seven class days at UNI.
- 6 SU1's fee is charged per page.
- 7 There is not a standard fee or miscellaneous charge for study abroad programs at UNI, as costs are based on individual programs.
- 8 Cost varies by program to support administrative costs, assist with student aid, and encourage greater participation.