



St. Mary's High School Student-Parent-Teacher Conference Form

(Each conference is scheduled for 10 minutes in length)

Step 1

Mark '1' for first choice – Mark '2' for second choice

October 29, 2015	
<input type="checkbox"/> 3:20PM – 4:50PM	<input type="checkbox"/> 6:00 PM – 8:20 PM

More than one child attending St. Mary's

On each child's form, please indicate the hour blocks most suitable for that child, in order to avoid duplicate time bookings.

Child's Name	Hour Preferred
Eg: Susan	3:20PM – 4:50PM
Eg: Mark	6:00 PM – 8:20PM

Step 2

Indicate the teacher(s) name(s) you wish to meet. The teacher will complete the date, time and location of your appointment. Your son/daughter will return this form you when it is completed.

Student's Name _____ Parent/Guardian Name: _____

Teacher's Name	Subject	Date of appointment (Teacher will complete)	Time (Teacher will complete)	Room (Teacher will complete)

If you wish to speak to your child's Guidance Counselor or Special Education Teacher, please check the box below and complete the name of the teacher if known.

	Teacher's Name	Subject	Date (Teacher will complete)	Time (Teacher will complete)	Room (Teacher will complete)
<input type="checkbox"/>		Guidance			
<input type="checkbox"/>		Special Education			

Bookings will take place with the teachers you have listed above from **October 22 – 29, 2015**. Your son/daughter will return this form to you.

➡ Please bring this form with you when you attend the conferences.