

Summer Craft Bazaar

Saturday, August 23, 2014

9:00-5:00pm



Vendor Information:

This is an opportunity for local and surrounding city exhibitors and crafters to sell and display their unique, handmade and creative merchandise. The event is hosted by the Roswell Ramblers Senior Citizen Club and the City of Roswell's Recreation, Parks, Historic and Cultural Affairs Department.

Vendor registration starts July 7, 2014. There are only 40 booths available. Booth applications will be accepted on a first come, first serve basis. Vendors will be informed of acceptance/denial into the bazaar. Do not assume that submission of application guarantees you a space in the bazaar.

Approved vendors will receive email confirmation including payment receipt.

The refundable fee is payable with this application up to 10 days prior to the bazaar. Each exhibitor is limited to one booth space to allow for a variety. No phone reservations or holding spaces per phone requests. Concessions will be available for purchase through the Roswell Ramblers Senior Citizen Club.

Please note the following rules:

1. Exhibitors will be asked to remove any displayed items from their booths which are not handcrafted, including watches and commercial clothing.
2. Exhibitors are not allowed to sell food or drink items at their booth.
3. Exhibitors will have either an 8x8 or 10x10 booth for their use.
4. Exhibitors may bring their own table or use 1 six-foot-long tables from the center.
5. NO SMOKING is allowed in the at the facility, including the parking lot.
6. As a courtesy to your fellow exhibitors, you may not begin to dismantle your booth prior to 5:00pm.
7. No signs or items can be attached to the walls of the facility.
8. The booth size that you order will be marked off with blue tape on the floor. You must stay within your assigned space so that everyone will fit and walkways are unobstructed.
9. Exhibitors are responsible for collecting their sales: 7% sales tax and remitting sales tax to GA.
10. Set up will start on Saturday at 7:00 am and all vendors must leave by 7:00 pm.
11. No refunds will be will be given after August 13th, 2014.

IMPORTANT: Only one space per exhibitor will be permitted. Only 40 spots available.

Please contact Kiran Fatania with any questions at kfatania@roswellgov.com or 770-641-3950.

**The event will be held indoors at the Roswell Adult Recreation Center
830 Grimes Bridge Road Roswell, Ga 30075**

All persons are invited to participate in all programs and use all facilities of Roswell Recreation, Parks, Historic and Cultural Affairs Department regardless of race, color, national origin or disabilities.

Exhibitor Application



FOR OFFICE USE ONLY

DATE _____ AMT PAID _____

CHECK # _____ CASH _____

_____ #of TABLES

_____ ELECTRICITY

BOOTH REGISTRATION FORM

** Registration opens July 7th, 2014. All registration forms must be accompanied by signed vendor information forms, photos of items to be sold and or links to the website to view the items**

NAME _____

ORGANIZATION OR EXHIBIT NAME _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

WEBSITE: _____

PLEASE GIVE A BRIEF DESCRIPTION OF YOUR ART, CRAFT AND ITEM YOU WILL BE SELLING:

- FEES:** 8 X 8 Booth Space around the wall of the room (Electricity, only 25 spots available) \$65
 10 x 10 Booth Space in center of the room (No electricity, 15 spots available) \$55

GRAND TOTAL : _____ Make checks payable to "Roswell Ramblers Club "

Deliver checks to Roswell Adult Recreation Center (830 Grimes Bridge Road, Roswell, GA) or mail checks to
38 Hill Street Suite 100, Roswell Ga 30075

I hereby apply for exhibit space at the 2014 Summer Bazaar. I understand and agree that all goods sold are displayed in the booth space will be handmade by me. I agree to comply with the application procedures & Event requirements. I understand that failure to comply could result in forfeiture of my vendor space and all fees. I understand that I and my display may be photographed for publicity purposes. In consideration of my acceptance of this entry, I hereby, for myself, my executors and administrators, waive any and all rights and claims for damages I may have against the sponsors, coordinating groups and any individuals associated with this event, their representative successors and assigns for an and all injuries, damages, theft or losses of any kind suffered by me or inflicted upon my property in connection with my participation in the Roswell Ramblers Summer Bazaar in conjunction with Roswell Recreation & Parks Department.

Signature _____ Date _____

No Refunds After August 13th, 2014