AP 334-2   Parental Consent Form for Office 365

Abbotsford School District provides students in Grades 4 – 12 with a district email account as well as 25 gigabytes of online file storage space for school files. Students will have their own secure login and password to access their email and files. Personal information will be collected by the School District for the above noted purposes under the authority of s. 26 (c) of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). If you have any questions about this collection, please contact the school principal.

Student names and the school they attend will be available to Microsoft Office 365 for Education who will store this account information on secured servers located outside of Canada. No personal addresses or phone numbers will be released. Privacy legislation requires that we obtain your consent before providing an account to your child. While stored outside the country, information in your child's Office 365 account may be subject to the laws of foreign jurisdictions, such as the United States.

Consent

I understand that my child's information in the Office 365 account will be disclosed, stored and accessed from outside of Canada, specifically the United States, for the purposes outlined above. This consent will be considered valid from the date on which it is signed until the student named below is no longer a student within the Abbotsford School District. I also hereby acknowledge that I have read and understood the School District's Policy on the Use of Office 365 as well as the Information and Communication Services Administrative Procedure 417 and the Social Media AP 334.

Name of student or, if applicable, parent or guardian:

Signature of student or, if applicable, parent or guardian:

Date Signed: (MM/DD/YYYY)

_____

This form must be returned, signed and dated, to the student's school in order for a District Office 365 account to be activated for the student named below. (Attach label)

Student's First Name: _____ Student's Last Name: _____

Student's School: _____ Grade: _____ Course, Pod or Division: _____