

AUTOPAY AUTHORIZATION FORM

This is 🗌 New AutoPay Request 🔄 Change to Existing Information

Cancellation (Please Complete Sections 1 and 4)

All	fields	are	mandatory	
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Note: Auto Pay cannot be setup if your account is past due.
SECTION 1: DELL PREFERRED ACCOUNT INFORMATION
Name on Dell Preferred Account:
19 Digit Dell Preferred Account Number: 6 8 7 9 4 5 0 1 Email Address: Phone:
(Note: In order to receive confirmation of autopay setup, please provide an email address)
SECTION 2: BANKING INFORMATION
Name on Bank Account: Account Type (check one): 🗌 Checking 🛛 Savings
Bank Routing Number*:
Bank Account Number*:
* Please see the example below for the location of routing and account numbers on voided check. Note that routing numbers starting with 5 are not valid
SECTION 3: PAYMENT AMOUNT
Check the monthly payment amount you would like debited from your bank account each month
Minimum Payment Due
Specific Amount: \$
Note 1: We will automatically deduct the 'Minimum Payment Due' on your statement even if the amount specified in 'Specific Amount' is less than the 'Minimum Payment Due'. Note 2: To pay an amount greater than the 'Minimum Payment Due' or 'Specific Amount' you have selected above, please make your payment in advance of the due date.
SECTI ON 4: SI GNATURE I authorize Dell Financial Services to initiate electronic debit entries from my bank account for my Dell Preferred Account monthly payments as indicated above from the date of this agreement. After the autopay is setup, I understand that any past due amount or fees will be deducted from my account in addition to the payment amount specified above. I understand that if I decide to cancel this agreement, I must notify Dell Financial Services in writing at least 21 days before the next scheduled debit. I understand that it is my responsibility to notify Dell Financial Services and that Dell Financial Services and /or my financial institution reserve the right to terminate this agreement.
PRINTED NAME:
Please return this completed form and copy of a voided check to our Autopay Department per the instructions below:
BV FAX (for faster activation) BV MALL

or

BY FAX (for faster activation) Dell Preferred Account AutoPay Customer Service Fax# 512-283-1854

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 Routing # (9digts)	L ACC	ount #_	 Fre	SCK

BY MAIL			
Dell Preferred Account AutoPay			
P.O. Box 81577			
Austin, TX 78708-1577			

Copy of a voided check must accompany this form

You should retain a copy of this form for your records