



# **HEALTH & SAFETY CERTIFICATE OF RECOGNITION PROGRAM**

## **COMPLAINT FORM**

**This form is to be completed when an individual or organization (Informant) brings a complaint against an auditor or another individual or organization.**

**Complaints will be reviewed on matters specified in the Code of Ethics/Conflict of Interest Guidelines. This document can be accessed from our website at <http://www.enform.ca>**

**The complaint form submission must include documentation supporting the complaint such as:**

- **SIGNED SUMMARY OF THE COMPLAINT**
- **DOCUMENTATION SUPPORTING THE COMPLAINT**
- **SIGNED WITNESS STATEMENTS**
- **OBSERVATIONS**

**All required documentation needs to be attached. Incomplete forms will be returned for further information. Any question on this form please contact the 1-800-667-5557 extension 3.**



COMPLAINT  
FORM


**Sign Complaint**

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\_\_\_\_\_  
**Informant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

**Supporting Documentation**

Include any documentation to support the complaint such as:

- SIGNED SUMMARY OF THE COMPLAINT
- DOCUMENTATION SUPPORTING THE COMPLAINT
- SIGNED WITNESS STATEMENTS
- OBSERVATIONS

**SUBMISSION**

- Please complete all applicable areas and return via facsimile or email to the following:

Juliet Goodwin  
Supervisor, Safety Audits and Certifications  
5055-11 Street NE  
Calgary, AB T2E 8N4  
Fax: (403) 516-8167  
Email: [corinfo@enform.ca](mailto:corinfo@enform.ca)