

ROSELLE PARK SCHOOL DISTRICT

Office of the Superintendent

October 3, 2008

TO: Luane Cindea, President
Members of the Board of Education
FROM: Patrick M. Spagnoletti, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **October 7, 2008**

Notice of Meeting

This meeting is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, and the Home News Tribune.

Roll Call

President Cindea	_____	Nancy Kinloch	_____
Vice President Iachio	_____	Judi Laganga	_____
Alexander J. Balaban	_____	Barney Leinberger	_____
Michael Genovese	_____	Katherine Panetta	_____
		Roseann Rinaldi	_____
Patrick M. Spagnoletti, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Isabel Machado, Board Attorney			_____

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Moved

Seconded

AYE

NAY

Time

Motion to return to open session.

Moved

Seconded

AYE

NAY

Time

Flag Salute

Public Participation – 7:00 PM

CERTIFICATE OF RECOGNITION

Claire Hafteck, Sherman School Third Grade student, for outstanding achievement in the 2007-2008 PTA Reflections Program.

SUPERINTENDENT'S REPORT

Superintendent Spagnoletti will conduct a hearing on the 2007-2008 Violence/Vandalism Report. The Superintendent will also review the district Nursing Services Plan, Substance Abuse Program and the Emergency and Crisis Management Plan.

POLICY

A motion was made by _____ and seconded by _____
to approve agenda items ***1 and 2.***

1. District Policy – Second Reading

To approve the following revised NJSBA district policy: (second reading)

#5460 High School Graduation

2. District Policy – First Reading

To approve the following revised NJSBA district policy: (first reading)

#4131/4131.1 Staff Development; Inservice Education/ Visitation/Conference

Motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 3 through 11.***

3. *District Substitutes*

Approval of additions to the district wide substitute list. As recommended by the Superintendent. Staff indicated with an asterisk (*) are conditional applicants pending final approval by the New Jersey Department of Education and the Board further authorized the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et seq N.J.S.A. 18A:39-17, et seq and N.J.S.A. 18A:6-4.13, et seq as indicated above.

4. *District Resignations*

To accept the following district resignation as recommended by the Superintendent:

Shayna Stodolak, Public Relations Liaison, effective October 1, 2008
Eric Mandela, Technology Network Coordinator, effective October 31, 2008

5. *Maternity/Disability Leave of Absence*

To approve the following maternity/disability leave of absence request as recommended by the Superintendent: (subject to change) (as per RPEA contract)

Alison Cogswell, Robert Gordon/Middle School Music teacher on or about
November 10, 2008
Accumulated sick/personal days: yes
New Jersey Family Leave: yes
Return date: September 2009

6. *Degree Change*

To approve the following staff member degree changes as recommended by the Superintendent effective September 1, 2008 to June 30, 2009 (as per RPEA contract):

Charles Amsheyus	B10	\$58,586	MT10	\$60,887
Dena Ahmad	M7	52,215	MT7	56,955
Allison DeFortuna	M7	52,215	MT7	56,955
James Foy	B11	52,386	M11	57,347
Allison Genovese	M6	51,371	MT6	55,907
Tara Lechner	M9	54,681	MT9	59,525
AnnMarie Romano	M9	54,681	MT9	59,525
Kristin Szawan	M4	50,425	MT4	55,168

7. *Coordinator Position*

To rescind/appoint the following 2008-2009 school year coordinators as recommended by the Superintendent:

Rescind – effective September 1, 2008 – June 30, 2009

Carolyn Burke English Coordinator \$1000 (pro-rated)

Appoint – effective September 1, 2008 – September 12, 2008

Carolyn Burke English Coordinator \$100 (pro-rated)

Appoint – effective September 13, 2008 – June 30, 2009

Kathleen Mooney English Coordinator \$900 (pro-rated)

8. *Custodial Re-Appointment*

To reappoint the following custodial staff as recommended by the Superintendent (as per RPEA contract):

John Ricciardulli, custodian, at \$31,704.00 prorated, plus night differential of \$2,025 (\$300 increase upon obtaining boiler license) effective September 3, 2008 to June 30, 2009.

9. *Extra-Curricular Coaches/Advisors*

To appoint the following 2008-2009 school year extra-curricular coaches/advisors as follows: (as recommended by the Superintendent) (as per RPEA)

John Arietano (B) Band Front Coordinator \$5,418

Jessica Buchholz (B) Band/Flag Twirlers \$5,090

10. *Staff Appointments*

To appoint the following staff as recommended by the Superintendent: Staff indicated with an asterisk (*) are conditional applicants pending final approval by the New Jersey Department of Education and the Board further authorized the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et seq N.J.S.A. 18A:39-17, et seq and N.J.S.A. 18A:6-4.13, et seq as indicated above. (*as per RPEA contract)

*Michelle Parello, Robert Gordon paraprofessional, 5.75 hrs/day, 5 days/wk, at \$11.91/hr. (new position)

*Deborah Italiano, Sherman paraprofessional, at 5.5 hrs/day, 5 days/wk, at \$11.91/hr. (new position)

Joanne Accardi-Goldberger, district Public Relations Liaison, 5 hrs/wk, at \$20/hr. (replacement – S. Stodolak)

Dan Alfano – ESL paraprofessional, at 6.5 hrs/day, 5 days/wk, at \$11.91/hr. (new position)

Ann Levy – Robert Gordon paraprofessional, 3.5 hrs/day, 5 days/week at
\$11.91/hr (new position)

11. *Substitute Certification Renewal Fees*

To approve the reimbursement of Substitute Certification Renewal fees to staff who have been employed for a minimum of three years as a district paraprofessional.

Vice President Iachio	_____	Mrs. Laganga	_____
Mr. Balaban	_____	Mr. Leinberger	_____
Mr. Genovese	_____	Mrs. Panetta	_____
Mrs. Kinloch	_____	Mrs. Rinaldi	_____
		President Cindea	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda items 12 and 13.***

12. *Educational Trip Request*

To approve the following district educational trip requests:

Greater Newark Conservatory	October 15, 2008	HS T&G
Pretzel Factory	October 17, 2008	HS Autistic
Antonio Casola Farm	October 17, 2008	Thorn/Jankow
George Gustav Heye Center, NYC	November 12, 2008	HS SS RR
Rutgers University – Busch Campus	December 3, 2008	HS CARE
Sterling Mine Museum	May 12, 2009	RG 2 nd grade

13. *Workshop Attendance Request*

To approve the following staff workshop attendance requests:

John Flecca	New Jersey Science Convention	
	October 14, 2008	\$80.00
Shuan Lacey	New Jersey Science Convention	
	October 14, 2008	\$80.00
Jessica Foltin	New Jersey Science Convention	
	October 15, 2008	\$80.00
Glenn Grieco	New Jersey Science Convention	
	October 15, 2008	\$80.00
Kristen Vogel	New Jersey Science Convention	
	October 15, 2008	\$80.00

BUSINESS

A motion was made by _____ seconded by _____
to approve the following ***agenda items 14 through 25.***

14. Approval of Bills

To approve the attached bills for the month of October 2008.

General Current Expense – 11 fund	\$ 901,461.42
Special Revenue Funds	16,882.96
Summer Camp	<u>10,619.52</u>
Total	\$ 928,963.90

15. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

Roselle Park Recreation Wrestling
EJF-Aldene gymnasium, kitchen
Saturdays, 12/ 6, 12/13, 12/20, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 8:00 AM – 1:00 PM

North Jersey Board of Basketball Officials – Presentation
High School auditorium, sound equipment
Thursday, December 4, 2008, 6:30 PM – 9:00 PM

Roselle Park Recreation Soccer Pictures
HS – Cafeteria (only in case of rain; otherwise, outside)
Saturday October 11, 2008, 7:00 AM – 11:00 AM

RPEA Fundraiser
HS – Cafeteria
Tuesday, October 21, 2008, 2:00 PM – 5:00 PM

High School Spanish Club
HS – Cafeteria
Tuesday, October 28, 2008, 2:30 PM – 5:00 PM

Dance Club
High School cafeteria
Wednesdays, October 8, 15, 22, 29 – 2:45 PM – 3:45 PM

16. *Violence Vandalism Report*

To accept the attached district report of violence and vandalism for the 2007-2008 school year.

17. *Nursing Services Plan*

To approve the district Nursing Services Plan for the 2008-2009 school year. (on file in business office)

18. *Substance Abuse Program*

To approve the district Student Assistance Program for the 2008-2009 school year. (on file in business office.)

19. *Emergency and Crisis Management Plan*

To approve the district 2008-2009 Emergency and Crisis Management Plan (on file in business office.)

20. *District Contracts/Agreements*

To approve the following district contracts/agreements:

Reading Recovery Program Technical Support Agreement for Trained Reading Recovery Teachers between the Newark Public Schools and the Roselle Park Board of Education dated September 1, 2008 for the following at \$700 per teacher: Diane Appleby, Joan Smith and Maureen Bobbin. (as per RPEA contract)

2008 Extended School Year Transportation agreement between the Morris-Union Jointure Commission and the Roselle Park Board of Education for the following routes: #941S - \$3,517.93 with an aide at \$98.88 per diem and #952S - \$4,055.37

2008-2009 Regular School Year Transportation agreement between the Morris-Union Jointure Commission and the Roselle Park Board of Education for the following routes: #922 - \$26,210.95 and per diem aide \$61.31; #959 - \$65,947.50 and per diem aide \$127.13; #970 - \$14,264.09

21. *Travel and Expense Reimbursement*

To approve reimbursement for the following board member/district travel-related expenses: (as per N.J.A.A.C.-6A:23B-1.1)

<u>Event</u>	<u>Approx Cost/per person</u>	<u># of attendees</u>
NJSBA Annual WS - 10/28-30/08	\$700	8

22. *Substitute Certificate Renewal Reimbursement*

Approval to reimburse Diane Owens, Sherman paraprofessional, Substitute Certification Renewal fees in the amount of \$125.00.

23. *403(b) Plan Document for Public Education Organizations*

Whereas, in response to recently released IRS regulations establishing a requirement for written documentation of the 403(b) tax-sheltered program offered to employees of the Roselle Park Board of Education (the "District");

Whereas, the District wishes to adopt the 403(b) Plan Document, a copy of which is attached to this resolution; and

Whereas, this document is based upon model language is released by the IS for such purpose;

THEREFORE BE IT RESOLVED, that the Board does hereby adopt the 403(b) Plan Document for Public Education Organizations (the "Plan"), which will, at times, conform to the regulations of Section 403(b) of the Internal Revenue Service Code and applicable regulations; and

BE IT FURTHER RESOLVED, that it is the intention of the Board that the 403(b) program will conform with all federal and state statutory and regulatory requirements applicable to 403(b) plans, except that the program set forth above shall not be subject to the requirements of Title I of ERISA because the district is exempt from such requirements; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to act upon the Board's behalf with respect to this plan and to take any and all actions necessary or desirable to implement, maintain, and administer the plan set forth above in accordance with the Board's intentions and all applicable state and federal laws.

24. *Grant Approval*

To apply for the following funds:

Individuals with Disabilities Education Improvement Act (IDEIA) FY09
Basic: \$440,156
Preschool: \$ 14,901

REBEL FY09 in the amount of \$1,000

25. *Approval of NJQSAC DPRs*

To approve the NJQSAC District Performance Reviews (DPRs) for the following components: (Copy on file in the board office)

Operations
Fiscal Management

Motion _____

Committee/Liaison Reports

Continuing Business

New Business

Public Participation

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: October 21, 2008