



COOPERATIVE BAPTIST FELLOWSHIP  
Georgia

Dear Taliaferro Summer Camp Leaders,

We are excited you want to be a part of the 2009 Touching Taliaferro With Love Day Camp ministry. Our mission this summer is loving children, building trusting relationships, and sharing the love of Christ.

This leader packet includes several important pieces of information, two of which need to be returned to Angela Ivey, P.O. Box 1403, Watkinsville, GA 30677, by May 10, 2009:

- **Information for Leaders and Churches** – Please read and keep for future reference.
- **Leader Application Form** – Please complete and return
- **Health History Form** – Please complete and return.
- **Background Check Form** – Please complete and return with a \$10 check made payable to Douglas Ivey. This will cover the cost of the background check. The local Sheriff's Department requires payment in cash. Doug will give you a receipt and cash your check for payment to the Oconee County Sheriff's Office. Touching Taliaferro With Love is adopting the recommended policies for staff and leader screening used by the American Camping Association. Negative information obtained is not an automatic bar to volunteer work but is considered in view of all relevant circumstances. All information will be considered confidential and held in strict security.

**For churches and groups.** As you add the names of individual volunteers to your list, please share their names and their e-mail addresses with Scott Ford and Angela Ivey. From time to time during the next two months, we'll send out email communication, updating churches and volunteers about specific camp needs and asking for prayer. We would like to have the individual names of your group on the list.

As we begin our eighth year, we believe God has many plans for touching the people in Taliaferro County. We pray that each of us will be open to God's guidance as we continue with this transforming ministry. We look forward to seeing you.

Thank you,

Scott Ford  
*CBF/GA Associate Coordinator for Missions  
& Taliaferro Summer Camps Coordinator*  
[sford@cbfga.org](mailto:sford@cbfga.org)  
877.366.6426 ext 28 *office*  
478.718.0850 *mobile*

Angela Ivey  
*CBF/GA Taliaferro Summer Camps  
Administrative Assistant*  
[azivey@gmail.com](mailto:azivey@gmail.com)  
706.369.0053

# **Touching Taliaferro With Love Day Camp**

## **CBF Church and Individual Volunteer Instructions and Information Sheet**

### **First Week: June 7 – June 12, 2009**

Leaders: Orientation/Set Up - June 7, 4:00 p.m., Taliaferro County School

Campers: Regular program, Monday - Friday, June 8-12

### **Second Week: June 14-June 19, 2009**

Leaders: Orientation/Set Up - June 14, 4:00 p.m., Taliaferro County School

Campers: Regular program, Monday-Wednesday, June 15-17

Field Trips on Thursday, June 18

Field Day, Special Student Presentations and Graduation on Friday, June 19

### **Location**

Touching Taliaferro With Love Day Camp is based at the Taliaferro County School. The school is located at the intersection of GA 22 and US 278 in Crawfordville, Georgia. It can be reached from I-20 at exit 148 between Atlanta and Augusta. The school is 2 miles north of I-20. From Athens, turn from US 78 onto GA 22 outside of Crawford, Georgia.

### **Accommodations**

Please see a list of ideas and options at [www.tcamps.org](http://www.tcamps.org). Also note that camp leaders may choose to stay at the Taliaferro County School, sleep on their own inflatable mattresses, and shower in the gym showers for the low cost of FREE.

### **Restaurants**

There are no restaurants in Crawfordville. Breakfast and lunch are served at the school. There are a variety of excellent restaurants in the Greensboro/Lake Oconee area. Dinner arrangements at the school will be coordinated by those choosing to stay at the school in communication with Scott Ford and Angela Ivey.

### **Daily Schedule**

Camp leader activities begin at the school at 7:30 a.m. with a morning devotional. Camper schedule begins with breakfast and morning circles at 8:00 a.m. The camper day concludes at 2:30. Daily staff meeting begins at approximately 2:30 and concludes about 3:30 p.m.

### **Leader Application Process**

All individuals and churches bringing teams should contact Scott Ford ([sford@cbfga.org](mailto:sford@cbfga.org); 478.742.1191, ext. 28 *office*; 478.718.0850 *mobile*) as soon as possible or at least by May 1<sup>st</sup> to indicate the week they would like to come, the roles they would like to fill, and special skills or gifts they can share. Churches should indicate the number of volunteers they expect to bring. While volunteers will be recruited and accepted until all needs are filled, the May 1<sup>st</sup> target will help camp planners develop a comprehensive program that is fully staffed. Individual volunteers will receive a volunteer packet. Efforts will be made to email the packets as much as possible. Churches will be asked to make copies for their volunteers.

The Cooperative Baptist Fellowship of Georgia is committed to protecting the children with whom we work as we share Christ's love. Touching Taliaferro With Love is adopting the recommended policies for staff and volunteer screening used by the American Camping Association. Each volunteer will be provided a volunteer registration packet that includes a registration form, health history, voluntary criminal disclosure form and permission for a criminal background check. Volunteers should complete the packet and return it by May 1<sup>st</sup> with a \$10.00 check (made payable to Douglas Ivey) to pay for the background check. Negative information obtained is not an automatic bar to volunteer work, but is considered in view of all relevant circumstances. All information will be considered confidential and held in strict security. If you have had a Touching Taliaferro with Love background check recently, then you will not need an additional one.

## Touching Taliaferro With Love Day Camp Program

Touching Taliaferro With Love believes in sharing Christ's love, empowering the community to achieve a better way of life, developing relationships in the community and promoting community involvement.

**Day Camp Mission** – To offer Taliaferro County children and youth an opportunity to learn more about God, develop a stronger character, learn new skills, make new friends and have safe and healthy fun.

### Program for Elementary (K-5) Students

*Vacation Bible School.* Vacation Bible School takes place each morning of camp. There are three types of roles: A VBS Team includes *teachers and assistant teachers for Bible Study, Theater, Crafts and Games*. Additionally there is a need for *Large Activity Leader and Song Leaders* (Fun and Bible/Curriculum-Related) for Large Group two times each day. There will be at least 16 groups that need *Buddies* (either adult or mature teenager). If local volunteers are able to support the program as they did last year, each group will have two buddies (A CBF volunteer and a local volunteer).

*Afternoon Enrichment Activities for Elementary Children.* Each afternoon elementary children will participate in fun, enriching and recreational activities. Based on the expertise of the group coming and other available resources, the afternoons will be customized. There will also be some interface with local opportunities, like Library Story Time.

### Program for Middle and High School Students.

Middle and High School students will be involved in five types of activities during the day. The students will be divided into small groups who are mentored by a Crew Leader during the week. Some activities will be geared to these small groups. Others will be based on classes chosen by the student.

*Christian Education.* The Middle and High School Students start their day with Worship and conclude their day with Small Group Reflection with their group leader. If your church has volunteers/staff who work with middle and high school students and can identify with African American teens, please call and discuss how they can fit in with the Middle and High School Christian Education Program.

- *Life Skills Education.* Two periods each day MS and HS students participate in Life Skills education. Classes may be 5-day classes (during the first week); 3-day classes during the second week; or in some cases 8-day sequences. Each class will be 50-55 minutes long. Class topics depend on the volunteers who come forward.

*Skills for Fun and Money.* Two periods each afternoon, MS and HS students may choose a skill area that provides fun and may offer opportunities for earning money. Again these topics depend on the skills and interests of CBF and Local Volunteers who teach sessions. Possible topics include:

- Cooking
- Sewing – tote bags, pillows
- Child Care/Baby Sitting
- CPR/First Aid
- Photography – Using a Digital Camera
- Preserving Memories – Scrapbooks
- Beading
- Potting Plants
- Decorating Clay Pots
- Garden Stepping Stones
- **WHAT SUGGESTION DO YOU HAVE??**

*Initiative Games and Team Building.* Students learn to work together to solve puzzles and team challenges, leading to major team events.

*Mission Activities.* Middle and High School Students will choose from several mission activities including working on the construction site for the Touching Taliaferro With Love Community Center, making banners for the TTWL Community Center and doing local interviews to gather oral history for the play which is being written for Taliaferro County.

### **VBS Curricula and Funds**

Churches should bring supplies for the VBS program and other enrichment activities they plan. In the past, many camp leaders have used *Group Publishing* and found it to be effective. Please share your curriculum ideas with Camp Coordinator Scott Ford (478.742.1191 ext 28). Please plan to adapt activities, examples, and discussions for campers who are predominately African-American children and youth who live in an impoverished, rural community.

### **The Children, the Parents, and our Mission**

Preliminary numbers will be available after May 1<sup>st</sup> and regular updates will be emailed to primary contacts. Last year, approximately 142 children and youth enrolled. Fourteen (14) parents and other local volunteers worked full-time. The parents and local volunteers are very much our target audience. They are eager for positive relationships with our CBF volunteers and hungry for the stories of God and Christ they hear during Vacation Bible School. Our mission during the two weeks is loving children, building trusting relationships and sharing the love of Christ.

# **TOUCHING TALIAFERRO WITH LOVE DAY CAMP**

**June 8 – 12, 2009**

**June 15 – 19, 2009**

## **Camper Expectations**

*PARTICIPATION*

*COOPERATION*

*HELPFULNESS*

*KINDNESS*

*RESPECT*

- 1. Campers are expected to attend each day, participate fully and be cooperative, helpful, kind and show respect for others.**
- 2. Each camper begins Day Camp with zero “strikes” and maintains no strikes by being present, participating fully and being cooperative, helpful, kind and respectful.**
- 3. Strikes may be given for lack of participation and disruptive behavior.**
- 4. Disruptive behavior will be referred to the Camp Director. Multiple referrals will result in strikes.**
- 5. Participants must maintain two or fewer strikes to go to on the Thursday, June 18 Field Trip.**

# Roles and Responsibilities of Day Camp Volunteers

## The Every Day Buddy for K-5 Children

**The BUDDY Role:** Buddies work with a small group of children for the whole week, going with them to their classes and activities, helping them, affirming them and being their friend. The Buddy will help each group of children to fully participate, be cooperative, be helpful and be kind. The Buddy is the person each child will know best at the end of Day Camp.

### What you'll do as a buddy

1. Report to the Taliaferro County School each morning by 7:30 a.m. (If you're riding a bus, come with the children on the bus.) Join other volunteers and staff for morning devotional and staff meeting.
2. Pick up your Buddy Bag each morning and check the Daily Schedule for your group. It will be different each day.
3. Meet and welcome your small group each morning as they arrive. Sit or stand with them and assist them with their breakfast which they'll eat on the front lawn or in the lunchroom. Eat lunch with your group.
4. Help them to line up by group (A, B, C, D) and enter the cafeteria in an orderly way. Sit with your children, on the floor if possible.
5. Check attendance and return attendance roster to Camp Director.
6. Participate with and help your group with the activities as led by one of the Teachers or Leaders. Keep handouts, crafts and other materials for your children in your Buddy Bag. Send them home with the children at the appropriate time.
7. Monitor your group's behavior, assist them in paying attention and help them to be cooperative, helpful and kind.
8. When one of your crew needs to go to the restroom, cooperate with another Buddy to see that your group is covered. Do not enter the restroom with one of your children. If adequate volunteers are available, assistance will be available during class breaks in the rest rooms.
9. If a child is disruptive, even though you have discussed the situation and asked for their cooperation, **REFER the child to the Camp Director**. Referral to the Camp Director will result in a loss of points, which may affect participation in the American Adventures field trip. Do not allow disruptive or inattentive behavior to continue. It distracts from everyone's good time.
10. Always know where your children are. See that they are safe from the time they step off the bus in the morning until they get on the bus in the afternoon.
11. Collect name tags from children at the end of the day and put in the correct Buddy Bag.
12. Join all staff and volunteers for afternoon debriefing.

# Roles and Responsibilities of Day Camp Leaders

## The Crew Leader for Middle and High School

**The CREW leader:** Crew leaders work closely with a small group of middle and high school students during the camp week. Crew Leaders' main responsibility is to **build positive relationships** with the youth in their crew. Crew Leaders set an example for youth campers by participating fully and helping them to participate, in a manner that is cooperative, helpful and kind.

### What you will do as a Crew Leader

1. Report to the Taliaferro County School each morning by 7:30 a.m. and join other staff and volunteers for morning devotional and staff meeting.
2. Meet and welcome your small group each morning as they arrive. Join your crew of youth to organize for breakfast in the gym and begin the day visiting and hanging out with the youth. Eat lunch with your crew, visiting with them and building relationships.
3. Sit with your group as they gather for Morning Worship and Announcements. Set an example for your group in the way you participate and support the Worship Leader(s).
4. If your group is transported to another venue, board buses and stay with your group. When you are not involved leading/teaching a session, **be a full participant** in the activity where most of your group is involved. **Be fully involved** and help your group to participate, be cooperative, helpful and kind. Assist your group to resolve issues and potential disruptive behavior before it happens. If a youth has difficulty and does not respond to positive direction, they should be referred to the Camp Director. Referral to the Camp Director will result in points being taken away which will then affect their participation in the Six Flags trip.
5. During the afternoon session, **Craft Skills for Fun, Money and Sharing** join the activities, helping your youth make crafts which may be contributed to the Touching Taliaferro With Love exhibits which will follow in the year. If the sale takes place, proceeds from sales will be shared between students and will benefit Touching Taliaferro With Love. If you see the opportunity, take the leadership for helping with crafts you are interested in.
6. During the last activity of the afternoon, **Small Group Reflection Time and Closing**, reflect with your youth on the Morning Worship theme. Ask key questions and encourage them to share responses related to the application of the daily theme. Some good reflection questions include the following:
  1. What was the topic of our worship this morning?
  2. What images come to your mind when you think of that topic? (That scripture, that story, etc.)
  3. Did any particular words stick in your mind?
  4. What was your response to that story? How did you feel?
  5. What was the real meaning of that story/scripture? Why is it important to us?
  6. What would you say to someone who was not here about that worship session?
  7. What has gone well today? What went less well?
  8. What should be changed tomorrow?
7. Join the larger youth group for final song and prayer. See your group onto the bus and remind them you are looking forward to seeing them the following day.
8. Meet all staff and volunteers for afternoon debriefing.



## Camp Leader Application

### Touching Taliaferro With Love Day Camp

### Summer 2009

\_\_\_\_ Week of June 7 - 12

\_\_\_\_ Week of June 14 - 19

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

T-Shirt Size: Adult – Circle One

Small Medium Large XL XXL XXXL

Home Church & Address:  
\_\_\_\_\_  
\_\_\_\_\_

Reference and Address:  
\_\_\_\_\_  
\_\_\_\_\_

#### Camp Roles - Check your areas of interest

\_\_\_\_ Buddy for K-5

\_\_\_\_ Mentor for Middle and High School

\_\_\_\_ Teach/lead Vacation Bible School

\_\_\_\_ Teach or lead education/leisure activities for K-5  
(Mission project, Pinewood Derby, others)

\_\_\_\_ Teach or lead life skill classes (Job Skills, Cooking,  
Sewing, Dressing for Success, carpentry, motor/car  
repair, etc.) for Middle and High School

List skill and interest areas: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Several items must be returned with this application. Please check below that you have included each of the following:

\_\_\_\_ Application

\_\_\_\_ Voluntary Disclosure and Permission for Background Check

\_\_\_\_ Health Form

\_\_\_\_ Check for \$10.00 to Cover Background Check

Signed: \_\_\_\_\_

Date \_\_\_\_\_

Please return application, medical release and background check to:

Angela Ivey  
P.O. Box 1403  
Athens, GA 30677  
[azivey@gmail.com](mailto:azivey@gmail.com)  
706-369-0053

You may send camp-related program inquiries to Camp Coordinator Scott Ford, [sford@cbfga.org](mailto:sford@cbfga.org) or 1.877.336.6426 ext 28.





## Summer Day Camp Leader Medical Release - Required

LEADER NAME \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_ PHONE # \_\_\_\_\_

POLICY NUMBER \_\_\_\_\_

LOCAL AGENT \_\_\_\_\_ PHONE # \_\_\_\_\_

PHYSICIAN'S NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

IN EMERGENCY, CONTACT \_\_\_\_\_ PHONE # \_\_\_\_\_

2<sup>ND</sup> CONTACT IN EMERGENCY \_\_\_\_\_ PHONE # \_\_\_\_\_

ANY KNOWN ALLERGIES? PLEASE LIST \_\_\_\_\_

DAILY MEDICATIONS? PLEASE LIST NAME, DOSAGE, AND SPECIFIC TIMES TAKEN EACH DAY.

Name _____	Dosage _____	When taken _____
Name _____	Dosage _____	When taken _____
Name _____	Dosage _____	When taken _____

ANY FOOD ALLERGIES? PLEASE LIST. \_\_\_\_\_

In the event of a medical emergency, I hereby grant permission for proper medical attention to be given to the above named person. I also grant permission to be admitted into a medical facility, if deemed necessary by an attending physician, in consultation with the leaders and staff of the Touching Taliaferro With Love Day Camp. I also agree to assume responsibilities for any reasonable and necessary charges incurred during such a hospital stay.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

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**RETURN TO: ANGELA IVEY, P.O. Box 1403; Athens, GA 30677 by May 10, 2009**

Georgia Bureau of Investigation  
Georgia Crime Information Center

Consent Form

I hereby authorize Douglas M. Ivey  
To receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

\_\_\_\_\_  
Full Name (print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Sex

\_\_\_\_\_  
Race

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Special employment provisions (check if applicable):

- € Employment with mentally disabled (Purpose code 'M')
- € Employment with elder care (Purpose code 'N')
- € Employment with children (Purpose code 'W')
- € Employment with criminal justice agency – non-sworn (Purpose code 'J')
- € Employment with criminal justice agency – sworn (Purpose code 'Z')

One of the following must be checked:

- € This authorization is valid for 90/180/\_\_\_ (circle one) days from date of signature.
- € I, \_\_\_\_\_, give consent to the above named to perform periodic criminal history background checks for the duration of my employment with this company.