



DNP

Dakota Nursing Program

Dakota Nursing Program PN Application Fall 2015

Submit all documents required for admission to the **Dakota Nursing Program** by placing application materials listed below in ***one large envelope***. Print your full name clearly on the outside of the envelope. The envelope may be mailed or hand-delivered to the address below **on or before March 5th, 2015**.

FOR BSC:	FOR DCB:	FOR LRSC:	FOR WSC:
Suzie McShane, MSN, RN Nursing Coordinator Bismarck State College PO Box 5587 Bismarck, ND 58506 Or hand deliver to: Allied Health Campus 500 E. Front Ave, 2 nd Floor	Dawn Romfo, MSN, RN Nursing Coordinator Dakota College at Bottineau 105 Simrall Blvd. Bottineau, ND 58318	Karen Clementich, MS, RN Nursing Coordinator Lake Region State College 1801 College Drive North Devils Lake, ND 58301	Janet Johnson, MBA, MSN, RN Nursing Coordinator Williston State College 1410 University Ave. Williston, ND 58802

APPLICATION PROCESS FOR PRACTICAL NURSING

The Dakota Practical Nursing Program is an eleven-month educational program that leads to the award of a Practical Nurse Certificate. Program graduates are eligible to apply to take the examination, NCLEX PN®, required by the ND Board of Nursing for Licensure of Practical Nurses.

REQUIREMENTS FOR ENTRY INTO THE DAKOTA NURSING PROGRAM

PRACTICAL NURSING CERTIFICATE

1. High School Diploma or GED Certificate
 - a. High School GPA of 2.5 or greater. If a student has completed 12 credits of college level classes included in the program requirements, the college GPA will be considered instead of the HS GPA.
2. Students must be 18 years of age by December 31st of the year they start the program.
3. Application and admission to the respective college is required before applying to the nursing program. There are two application processes – first to the college and then to the nursing program.
4. Experience working in a healthcare environment is encouraged before making application to the nursing program. For example: Nursing Assistant (CNA), Emergency Medical Technician (EMT), etc.
5. Current CPR Certification for Healthcare Providers (American Heart Association) or CPR/Healthcare Provider (Red Cross) and must be updated to remain current throughout program.
6. Proof of Math Skill Readiness.
 - o Student must have completed **at minimum:**
 - o The developmental math course (ASC 093) with a grade of Satisfactory or “C” or a higher level math course (such as MATH 103 College Algebra)
 - or**
 - o Equivalent scores for ACT/PLAN/SAT/COMPASS and/or Accuplacer as listed below and taken within the past 2 years:

Math Score Equivalencies According to Site (COMPASS score is listed in the Algebraic domain)				
ACT-Math	PLAN-Math	SAT Critical Reading + Math	COMPASS (Algebraic Domain)	Accuplacer
21 or higher	19 or higher	990 or higher	49 or higher	116 or higher

7. Proof of Academic Readiness:
 - o All applicants are required to complete the most current Assessment Technologies Institute (ATI), standardized **Test of Essential Academic Skills (TEAS)** prior to application deadlines.
 - a. Applicants are allowed two (2) attempts at the TEAS exam with a minimum of 4 weeks (28 days) between attempts.
 - b. A minimum TEAS composite score must be in the Basic level or greater. Any applicant scoring below the Basic level will not be accepted. The best score achieved, of two attempts, may be submitted. Last year the average TEAS score for all admitted applicants was within the Proficient level at 64.1 %.
 - c. TEAS scores are valid for up to two (2) years prior to March 5th of the year of application.
 - d. It is to your advantage to double check the other parts of your application to make sure you are qualified in the other areas before you attempt the TEAS exam.
 - e. It is recommended that you use the study materials on the TEAS website to score well on the exam. As noted above you may repeat the TEAS to better your chance of admission.

- o **ACT composite score of 19, or**
 - i. ACT/COMPASS/ASSET/Accuplacer/SAT test(s) with an equivalent score, **or**
 - ii. Successful completion of 12 credits of college courses included in the program requirements with a minimum GPA of 2.75
8. For any required college courses completed prior to admission, the grade in that course must be a 2.0 (C) or higher, and nursing GPA for all completed required nursing courses must be 2.75 or higher.
- a. Anatomy and Physiology I and II with Lab (A & P II must be taken within the last 7 years)
 - b. Introduction to Pharmacology (must be taken within the last 7 years)
 - c. Developmental Psychology (must be taken within the last 7 years)
 - d. Introduction to Psychology
 - e. Composition I
 - f. Other: Microbiology (required for ADN program)
 - g. Other: Composition II, Communications, Technology, Humanities, Computer or Native American Health Perspective elective. Check with individual campuses for correct elective (required for ADN program).
9. Guidelines for approval include:
- a. High School GPA of 2.5 or greater **or**
 - b. If a student has completed 12 credits of college level classes included in the program requirements, the college GPA will be considered instead of the HS GPA. Nursing GPA for any completed required nursing program courses must be 2.75 or higher.
 - c. Overall cumulative GPA for all college courses completed must be 2.5 or higher.
 - d. No required course may have a grade lower than 2.0 (C).
 - e. If a student repeats a required science course, a grade of 2.0 (C) or higher **must be obtained in the first repeat (A & P I and II, Microbiology).**
 - f. Critical courses completed more than 7 years prior to program application must be repeated: Anatomy and Physiology II, Developmental Psychology, and Introduction to Pharmacology.
10. A certain level of English proficiency is necessary for academic success in nursing as well as for patient safety. In addition to general college English proficiency requirements, all applicants for whom English is not their native language (including International and/or U.S. residents) must meet additional language proficiency requirements for admission to the Dakota Nursing Program. These requirements must be met prior to consideration.

Minimum TOEFL Scores for Admission to the Dakota Nursing Program

To be considered for admission to the pre-licensure program, English as a second language (ESL) applicants must achieve minimum scores on the TOEFL internet-based test (TOEFL iBT) of:

Minimum Cumulative Score of:

- 86 Combined

AND Minimum Individual Scores of:

- 26 in Speaking
- 20 in Writing
- 20 in Reading
- 20 in Listening

Please contact your nursing coordinator before you submit your nursing program application to discuss these requirements and to make arrangements to take the TOEFL exam if applicable.

- Students accepted into the nursing program must have access to reliable, high speed internet.

PROGRAM APPLICATION AND ADMISSION PROCESS

- Complete all requirements for admission to the College.
 - If you are applying to more than one site in the Dakota Nursing Program, please complete requirements for admission to each of the colleges and each of the nursing departments.
- Complete all requirements for entry into the Dakota Nursing Program and submit the application packet.
- Interview with the admissions committee
- Qualified students are accepted into the program on a competitive basis until all spaces are filled. After that, qualified applicants are admitted as space becomes available for that academic year.

CHECKLIST FOR THE DAKOTA NURSING PROGRAM APPLICATION PROCESS

1. Application to your local college:

Complete an Application for Admission to your local college – **BSC, DCB, LRSC or WSC** - as a degree-seeking student. (Please contact your local college for complete admissions application information and guidelines)

- The application fee (this only applies if you are a new student to your local college)
- Official high school transcript or GED test results
- Official **updated** college transcripts, including current semester, from **all** colleges attended. Transcripts must be mailed from the college attended or hand delivered in a sealed envelope. Faxed copies are not accepted.
- Immunization record (You will need to submit this again to the nursing program with additional immunization information when you are admitted to the nursing program – keep a copy.)
- Record of ACT, SAT, COMPASS, or Accuplacer scores (completed within the last 7 years)

2. Application to the Dakota Nursing Program:

Submit all documents required for admission to the Dakota Nursing Program at your local campus by placing application materials listed below in **one large envelope**. Print your full name clearly on the outside of the envelope. The envelope may be mailed or hand-delivered **on or before March 5th** to the address listed on the cover sheet/front cover.

- ___ Dakota Practical Nursing application form
- ___ Copy of current CPR certification for Health Care Providers
- ___ Transcripts from each high school and college you have attended. Photocopies are allowed if it is a copy of the official transcript found in Student Services.
- ___ Current course evaluation form for any “in progress” program courses to be applied to the Practical Nursing Certificate Program
- ___ Proof of math skill readiness (ACT, SAT or COMPASS, or transcript with math course)
- ___ Proof of academic readiness (ACT, SAT, or COMPASS, or transcript with 12 required credits)
- ___ TEAS test results
- ___ A narrative statement
 - Summarize your educational/work experiences and how those experiences will help you progress through the nursing program.
 - Describe why you want to be a nurse and why this is a good time in your life to pursue a nursing degree.
 - Limit the narrative to 1.5 to 2 typed pages, double space, and use #12, Times New Roman Font.
 - Content as well as your writing ability including grammar and spelling will be evaluated.
- ___ Provide statements from **three (3) professional references**. Use attached reference forms, to request reference statements from employers, instructors, and/or professional colleagues who are not related to you.

- Complete section 1 on each form by printing your name **and** signing the waiver before distributing the forms to your selected references.
 - Instruct the reference providers to seal the statement in an envelope and reference providers sign across the seal before returning the reference to you (the student).
 - Collect the sealed letters of reference and include them in your application packet.
- j. ____ Complete criminal background disclosure form. See enclosure. NOTE: Once admitted to the program you will be required to complete an FBI background check. You will be given instructions on how to acquire fingerprint cards and complete the form upon admission to the program.
- k. ____ Review essential functions (abilities) of the nurse and discuss any areas of concern with the nursing coordinator. See enclosure.
- l. ____ Review the role of the student practical nurse and discuss any areas of concern with the nursing coordinator. See enclosure.
- m. ____ Sign and date the role of the student practical nurse statement and return it in your application.

All applicants will be notified of status on or before May 30th.

Incomplete applications are not able to be processed and will be refused

Dakota Nursing Program Year 1 Curriculum – Practical Nursing

Fall		Credits
	BIOL 220 Anatomy and Physiology I	4
	PSYC 111 Introduction to Psychology	3
	NURS 120 Foundations of Nursing	3
	NURS 121 Practical Nursing I	3
	NURS 122 Clinical Practice I	<u>3</u>
	Total	16
Spring		
	BIOL 221 Anatomy and Physiology II	4
	PSYC 250 Developmental Psychology	3
	Or Composition I (3 credits)	
	NURS 127 Practical Nursing II: Introduction to Medical/Surgical Nursing	2
	NURS 145 Introduction to Maternal/Child Nursing	2
	NURS 124 Clinical Practice II	3
	PHRM 215 Introduction to Pharmacology	<u>3</u>
	Total	17
Summer		
	NURS 129 Practical Nursing III	3
	NURS 126 Clinical Practice III	3
	ENGL 110 Composition I	<u>3</u>
	Or Developmental Psychology (3 credits)	
	Total	9
	 <u>Total Program Credits</u>	 <u>42</u>

Upon successful completion of the above curriculum, the student will receive a Certificate in Practical Nursing. At this time, the student may choose to apply to continue into year 2, Associate Degree Nurse Program, and/or apply to take the NCLEX PN.

Note: Developmental Psychology and Composition I may be taken prior to or at any time during the PN program.

Note: Students in the WSC program are also required to complete a college strategies/transitions course (0.5 to 1 credit)

It is the applicant/student’s responsibility to verify that all required documentation, general education courses, electives, and nursing courses are complete and met the requirements of the Dakota Nursing Program one semester prior to graduation.

Criminal Background Checks

Upon admission to the Dakota Practical Nursing Program, the student will be required to complete and pay for a background check through the agency designated by the Dakota Nursing Program. **The estimated cost for the background check is between \$42.50 and \$65.00 and must be done annually. Student is responsible for any costs associated with the background check.**

The student will not initiate the background check until directed to do so upon receipt of the letter notifying the applicant of acceptance into the program. The acceptance letter will specify the background check process to be followed. For incoming students, the background check must be completed by August 1, 2015. For current Dakota Nursing Program students, the annual disclosure form must be completed by August 1, 2015.

If a background check is received with any offenses (felonies, misdemeanors or infractions), the student must address in writing their account of the offense and what specific rehabilitation measures occurred.

If the offense is less than 5 years old or of a grave nature, the student must make an appointment to appear before the admissions committee to personally address each offense.

The information will be used by the admissions committee to determine the suitability of the candidate for admission to the nursing program.

If the background check is returned with offenses that are greater than 5 years or of less than grave nature, the committee will notify you of what your next action will be.

Upon applying for licensure examination, the North Dakota State Board of Nursing will require the applicant to complete and pay for another background check. All offenses must be reported to the NDBON when applying for licensure.

Mandatory Drug Testing and Screenings

The Dakota Nursing Program maintains a no tolerance policy regarding substance abuse. Students must undergo drug screens if requested by the Dakota Nursing Program, a clinical agency or if suspected to be under the influence of alcohol, narcotic prescription drugs or illegal drugs while on a clinical rotation. Failure of the student to either take the drug test or show a clear drug screen will result in termination from the nursing program and all nursing courses. **The estimated cost for the drug testing varies from \$50.00 to \$75.00 depending on location and sites. Student is responsible for any costs associated with drug test or screening.**

Please complete disclosure form enclosed in this application packet.

Application Form for Admission to the Dakota Nursing Program
All lines must be completed for the application to be accepted

First Name: _____ **Middle Initial:** _____ **Last Name:** _____

Personal Email: _____ **College Email:** _____

Permanent Mailing Address: _____

Local Mailing Address: _____
(If different from address above) _____

Telephone: Home: _____ Cell: _____ Work: _____

Social Security Number: _____ **Student ID:** _____

Birth Date: _____ **Age:** _____ **Male** **Female**

Place of Birth: _____
Country City/Municipality State/Province County

Is English your second language? **Yes** **No**

Ethnicity: White/Caucasian Black/African American Hispanic/Latino
 American Indian/Alaskan Native Asian Native Hawaiian or other Pacific Islander
 Other (Please Specify): _____

Please check your choice of Dakota Nursing Program campus site below:

BSC: <input type="checkbox"/> Bismarck <input type="checkbox"/> Harvey <input type="checkbox"/> Hazen	DCB: <input type="checkbox"/> Bottineau <input type="checkbox"/> Valley City <input type="checkbox"/> Rugby	LRSC: <input type="checkbox"/> Devils Lake <input type="checkbox"/> Grand Forks <input type="checkbox"/> Mayville	WSC: <input type="checkbox"/> Williston <input type="checkbox"/> Minot Trinity <input type="checkbox"/> New Town
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Have you applied to another Dakota Nursing Program this year? Yes/No

If yes, please specify site _____

REFERENCE FORM FOR ADMISSION

SECTION 1

To be completed by nursing program applicant:

Name of the Applicant (Please print): _____
Last First Middle Former, if applicable

I waive the right to access this evaluation: _____
Signature of Applicant Date

SECTION 2

To be completed by the applicant's reference (non-relatives such as employers, instructors, and/or professional colleagues):

NOTE: The person whose name appears above has applied for admission to the DNP Practical Nursing Program. **The information you provide will be confidential.**

How long have you known the candidate and in what capacity?

Please Check:

	Outstanding	Very Good	Average	Below Average	Do not know
Integrity/Honesty					
Initiative/Motivation					
Maturity					
Ability to work with others					
Communication Skills					
Empathy/Caring					
Judgment					
Ability to make Decisions					
Dependability					
Overall Rating					

Other Comments: (Please use the back of this form if you need more space)

Please print:

Name of Reference (Please print): _____ Company _____ Title: _____

Signature of Reference: _____

Address: _____
Street City State Zip Code

Telephone: _____ Email: _____

The letters of reference must be:

- Sealed in an envelope with the signature of the reference written across the seal
- Returned to the applicant to be placed in the application packet for the Dakota Nursing Program – Deadline for applications is March 5th, 2015

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First
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Dependability					
Overall Rating					

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Signature of Reference: _____

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Street
City
State
Zip Code

Telephone: _____ Email: _____

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Dependability					
Overall Rating					

Other Comments: (Please use the back of this form if you need more space)

Please print:

Name of Reference (Please print): _____ Company _____ Title: _____

Signature of Reference: _____

Address: _____
Street
City
State
Zip Code

Telephone: _____ Email: _____

The letters of reference must be:

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Current Course Evaluation Sheet

Student Name _____

If you **are currently enrolled in** any of the following courses you must have your instructor sign this sheet. If it is an online course, attach an email from your instructor. **By submitting this form you are giving permission to the Dakota Nursing Program to verify current grades in the courses listed below.**

ENGL 110 – Composition I

Grade (Current percentage based on 100%)

Date

Instructor Signature

BIOL 202 Microbiology

Grade (Current percentage based on 100%)

Date

Instructor Signature

MATH 103 - College Algebra

Grade (Current percentage based on 100%)

Date

Instructor Signature

PSYC 111 – Introduction to Psychology

Grade (Current percentage based on 100%)

Date

Instructor Signature

BIOL 220/220L–Anatomy and Physiology I and Lab

Grade (Current percentage based on 100%)

Date

Instructor Signature

PSYC 250 – Developmental Psychology

Grade (Current percentage based on 100%)

Date

Instructor Signature

BIOL 221/221L–Anatomy and Physiology II and Lab

Grade (Current percentage based on 100%)

Date

Instructor Signature

PHRM 215 – Introduction to Pharmacology

Grade (Current percentage based on 100%)

Date

Instructor Signature

Disclosure Form

The Dakota Nursing Program requires that all applicants provide information concerning any past felony or misdemeanor records.

Past convictions of a felony or misdemeanor would not necessarily prevent an applicant from being accepted into the program. However, failure to provide information concerning such conviction would warrant dismissal if the information were later revealed, thus indicating that the applicant had falsified this form.

Note: The Dakota Nursing Program requires FBI background checks with fingerprints before you are fully admitted to the program. It has been our experience that occasionally, applicants with a criminal history have been told by their attorney that their records have been expunged. We have been able to see that history on the FBI background check and students have been denied acceptance depending on the offense and the fact that they did not disclose it. Please be sure to disclose all information requested below.

Please complete, sign, and submit this form as part of your application to the Dakota Nursing Program.

1. Have you ever been arrested (outcome was either dismissal, deferral, or conviction) of a felony, a misdemeanor, traffic violation or appeared in court for anything?

Yes

No

2. Have you ever been disciplined by a Board of Nursing?

Yes

No

3. Have you ever been on the Office of Inspector General (OIG) list of excluded individuals (abuse list)?

Yes

No

4. Have you ever been on the Certified Nurse Aide abuse list?

Yes

No

If you answered yes to any of the above questions, please explain the issue(s) and/or disciplinary action(s). Please use a separate sheet of paper and attach it to this form.

My signature below certifies that to the best of my knowledge the information above is true and complete. I understand that if the background check is found to be other than stated above, it is sufficient cause for rejection of my application or dismissal from the program. I give permission to release this information and information received on my background check to affiliated nursing practice agencies.

Print Name: _____

Signature: _____ Date: _____

Mandatory Drug Testing and Screenings

My signature below signifies that I agree to undergo the mandatory and/or random drug testing and screenings requested by the Dakota Nursing Program or clinical agencies affiliated with the Dakota Nursing Program and adhere to the listed policy.

Print Name: _____

Signature: _____ Date: _____

Role of the Student Practical Nurse

Description

- The SPN is responsible for the care of clients at various levels in nursing situations, and are under the supervision of a Dakota Practical Nursing Program Clinical Instructor.
- The SPN will be taught the skills of assessing, planning, implementation, and evaluating the care delivered to assigned clients. Professional practice must be consistent to the institution in which he/she is working.
- The SPN must work within the guidelines set forth by Dakota Practical Nursing Program Nursing Director, Nursing faculty, and the North Dakota State Board of Nursing. He/she must be in good health and demonstrate emotional stability.

Responsibilities

- The SPN will report to the assigned area (if appropriate) the day before clinical to receive his/her patient assignment(s) following guidelines set for by the Nursing Director. On the day of the assigned clinical, the SPN will perform nursing care as instructed by the Clinical Instructor.

Specific Requirements

- The student must demonstrate the ability to read, analyze, and interpret nursing material per institution protocol. The student must demonstrate the ability to hand write and document correctly according to the institution's policy. The student must demonstrate the ability to write and understand the English language.
- The student must be able to demonstrate and do mathematical skills needed to see and calculate medication dosages, loading syringes with medications and volume needed to care for clientele. The student must be able to demonstrate the ability to apply concepts of basic science and math to a given problem.
- The student must be able to interpret instructions given by the Nursing Director and the nursing faculty. These instructions may be in written, oral, scheduled or diagram form.
- The physical demands of a SPN while in the nursing program require the use of hands and fingers; ability to handle or feel objects or controls; reach with hands and arms; talk and hear. The SPN must be able to sit, stand on their feet for a long period of time, bend and move, and lift up to 100 pounds.
- The SPN may be subject to exposed fumes or airborne particles, diseases and conditions including the AIDS and Hepatitis B viruses.
- The SPN May be subject to hostile or emotionally upset clients, family members or visitors.
- The SPN works closely with the Nursing Director and faculty, and other healthcare employees to maintain a **positive friendly attitude**. Confidentiality will be maintained at all times including in and out of the classroom/clinical setting. The student will respect and protect the rights of all clients.

Essential Functions of the Nursing Student/Nurse

Functional Abilities - Students must be able to fully perform the essential functions in each of the following categories: gross motor skills, fine motor skills, physical endurance, physical strength, mobility, hearing, visual, tactile, smell, reading, arithmetic competence, emotional stability, analytical thinking, critical thinking skills, interpersonal skills, and communication skills. (National Council of State Boards of Nursing, 1999) However, it is recognized that degrees of ability vary widely among individuals.

Individuals are encouraged to discuss disabilities with the Director of Disability Support Services. The **Dakota Nursing Program** is committed to providing reasonable accommodations to students with disabilities upon notice and through established college policies and procedures.

1. Gross Motor Skills

Students must be able to: move within confined spaces; sit and maintain balance; stand and maintain balance; reach above shoulders (IVs); reach below waist (plug-ins).

2. Fine Motor Skills

Students must be able to: pick up objects with hands; grasp small objects with hands; write with pen or pencil; key/type (use a computer); pinch/pick or otherwise work with fingers (syringe); twist (turn knobs with hands); squeeze with finger (eye dropper).

3. Physical Endurance

Students must be able to: stand (at client side during procedure); sustain repetitive movements (CPR); maintain physical tolerance (work entire shift).

4. Physical Strength

Students must be able to: push and pull 25 pounds (position clients); support 25 pounds of weight (ambulate client); lift 25 pounds (transfer client); move light objects up to 10 pounds; move heavy objects weighing from 10 to 50 pounds; defend self against combative client; carry equipment/supplies; use upper body strength (CPR, restrain a client); squeeze with hands (fire extinguisher).

5. Mobility

Student must be able to: twist; bend; stoop/squat; move quickly; climb (ladders, stools, stairs); walk.

6. Hearing

Students must be able to: hear normal speaking level sounds; hear faint voices; hear faint body sounds (BP); hear in situations not able to see lips (when using masks); hear auditory alarms.

7. Visual

Students must be able to: see objects up to 20 inches away; see objects up to 20 feet away; see objects more than 20 feet away; use depth perception; use peripheral vision; distinguish color; distinguish color intensity.

8. Tactile

Students must be able to: feel vibrations (pulses); detect temperature; feel differences in surface characteristics (skin turgor); feel differences in sizes, shapes (palpate vein); detect environmental temperature.

9. Smell

Students must be able to: detect odors from client; detect smoke; detect gases or noxious smells.

10. Reading

Students must be able to read and understand written documents.

11. Arithmetic Competence

Students must be able to: read and understand columns of writing (flow sheets); read digital displays; read graphic printouts (I&O); calibrate equipment; convert numbers to/from metric; read graphs (vital sign sheets); tell time; measure time (duration); count rates (pulse rate); use measuring tools (thermometer); read measurement marks (scales); add, subtract, multiply, divide; compute fractions (medication dosages); use a calculator; write numbers in records.

12. Emotional Stability

Students must be able to: establish therapeutic boundaries; provide client with emotional support; adapt to changing environment/stress; deal with unexpected (crisis); focus attention on task; monitor own emotions; perform multiple responsibilities concurrently; handle strong emotions (grief).

13. Analytical Thinking

Students must be able to: transfer knowledge from one situation to another; process information; evaluate outcomes; problem solve; prioritize tasks; use long term memory; use short term memory.

14. Critical Thinking Skills

Students must be able to: identify cause-effect relationships; plan/control activities for others; synthesize knowledge and skills; sequence information.

15. Interpersonal Skills

Students must be able to: negotiate interpersonal conflict; respect differences in clients; establish rapport with clients; establish rapport with co-workers.

16. Communication Skills

Students must be able to: teach (client, family); explain procedures; give oral reports; interact with others; speak on the telephone; influence people; direct activities of others; convey information through writing (progress notes).

National Council of State Boards of Nursing. (1999). Guidelines for using results of functional abilities studies and other resources. Chicago: Author.

Statement regarding reasonable accommodations:

Colleges within the Dakota Nursing Program consortium provide equal access for students with disabilities to programs and services. Please contact the Director of Disability Support Services at each campus for information on application for accommodation.

Dakota Nursing Program

Role of the Student Practical Nurse Statement

Please refer to the preceding lists titled “Role of the Student Practical Nurse” and “Essential Functions of the Nursing Student”.

I have read and understand the role and the essential functions of the student nurse. My signature below indicates that I am able to fully perform the role of the student nurse, including performing all functional abilities at the Dakota Nursing Program. If I am unable to perform in the role of the student nurse or am unable to perform all the functional abilities I am aware that I may be dismissed from the Dakota Nursing Program for this inability to perform all functional abilities in the role of the student nurse. I have informed my nursing coordinator of any inability to perform all functional abilities in the role of the student nurse.

Student: _____ **Date:** _____

DAKOTA NURSING PROGRAM – PN STUDENT ESTIMATED COSTS - 2015-2016

Practical Nursing		Subtotals
Uniforms	Lab coat = \$25.00 1 pair program-designated scrubs WITH PATCH = \$45.00 (you may want 2 pair) Clinical Specific Shoes = \$50.00, Black Dress Shoes = \$50.00 Dress Slacks = \$20.00, Polo Shirt = \$25.00	\$215.00
Equipment	Stethoscope = \$50.00 or more based on quality Sphygmomanometer = \$30.00 or more based on quality Watch with second hand = \$25.00, Bandage scissors = \$3.00, Penlight = \$5.00	\$113.00
Textbooks and Skyscape electronic reference books.	Fall semester = \$960, Spring semester = \$400, Summer semester = \$0.00 - no new books. The cost may vary depending on the general education classes you take each semester. Check your bookstores online site for book cost and ISBN numbers.	\$1,360.00
ATI	Access to Assessment Technologies Institute (ATI) online practice and proctored exams, online resources (books and videos), and online skills modules. Payment due to college bookstore or business office Fall semester (1/2 total) and Spring semester (1/2 total).	\$423.50
Program Fee	\$400.00 each semester = \$1200.00	\$1,200.00
Lab Fee	\$50 for each lab/clinical course (\$150 for the PN program – NURS 122, 124, 126)	\$150.00
Background Check and Drug Screen	Must be done after a student is accepted but before designated date in the summer before they start class. (\$42.50 - \$65.00 for the Background Check – you may also be charged \$5 – 15 for the fingerprints at the law enforcement agency and \$50-75 for the Drug Screen)	\$155.00
NCLEX Fees for licensing exam	\$130.00 to ND Board of Nursing, \$42.50 to the FBI, and \$200.00 to Pearson Vue testing service	\$374.50
ND State Hospital Clinical	\$35.00 x 2 days food (\$70) \$75.00 x 2 days - hotel (you may want to share a room to decrease expenses) <i>Also consider other expenses such as travel costs and extra daycare.</i>	\$220.00
Full-time Tuition and Fees at your campus - fees may include liability, technology, distance, etc. - fees	An example of the cost of tuition and college/IVN fees for 16 credits is \$3,000 per fall, \$3,000 for spring semester and \$1,500 for summer semester Please check with your campus for the exact cost. **Part-time students please contact your individual campuses regarding tuition rates. The way that you design your program of study may affect financial aid **	\$7,500.00
Individual Expenses such as travel, child care, etc.	Per individual student (may include travel to clinical sites), Others: Name pin if you lose the first one - \$10.00. Nursing Program Pin per program - varies - check with coordinator	Varies
Laptop Computer and Printer	Students must have access to a computer and high speed internet which may entail purchasing a laptop if they do not have one. Students at several sites must have their own computers to bring to class to complete exams and assignments.	\$2,000.00
Handheld Electronic Device	Students will access the Skyscape electronic references for clinical on a handheld electronic device which may entail purchasing the device if they do not have one. Students in the past have found that the iPod Touch and iPhone are very compatible with this format. Other smart devices such as Blackberry or Android devices are also effective.	\$200.00
Total	Plan on costs from \$11,711.00 to \$13,911.00 Work with your financial aid officer and nursing advisor for an individualized estimation.	

Please note that this is an estimate. To the best of our knowledge this form is complete. There may be unforeseen expenses that come up during the year. You will be responsible for all program expenses even if they have been inadvertently left off this form.

These costs are non-refundable if you are dismissed or voluntarily leave the nursing program.