



Denver Public Schools
Purchasing Department
900 Grant Street, Room 301
Denver, Colorado 80203

REQUEST FOR PROPOSAL BD1462

ADDENDUM NUMBER TWO

THIS ADDENDUM MUST BE ACKNOWLEDGED.

THIS ADDENDUM SHALL BECOME A PART OF THIS SOLICITATION.

Amend REQUEST FOR PROPOSAL BD1462, SUSTAINABILITY MANAGEMENT PLAN, dated November 22, 2010, as follows:

Please note the additional information on two questions below:

Q The RFP, page 12 mentions that the contractor must provide "implementation of a tracking/monitoring system that integrates with the schools existing mechanisms or as a stand alone, as deemed appropriate by the DPS Sustainability Team." We are requesting clarification on what sort of tracking/monitoring "system" you are seeking. Is this just a recommended process for integration, or are you looking for development of a specific product/platform (such as a sustainability tracking web site or software package)?

A. We are not looking for a utility tracking software package as we already have this in Utility Manager. This item is negotiable but our main goal is to develop a system of communicating utility consumption and costs to each school in an effective manner. The goal is regular feedback to each school as part of an overall energy conservation and budget management program. This could include regular reports distributed out to schools or a sustainability tracking website.

Q. The RFP also refers to, "Creation of an annual report on implementation of the SMP including first iteration of the assessment and goal setting process for the following year." Typically, when we work with a customer to prepare an SMP, the SMP already has in it goals for the following calendar year. Goals typically aren't revisited until one year of implementation has already occurred. As such, we were requesting clarification on the intent of holding an additional goal setting process for the following year as suggested on page 13 of the RFP. Likewise, while we frequently prepare annual sustainability report templates to be used in future years, these reports typically aren't prepared until there is one year of progress/data on which to report.

A. This should be simplified to including goal setting for the first year only. Also working with the district to implement a goal setting process for future years. Annual sustainability report templates should include not only the framework for good reporting for future years, but also a section to tell of the good news sustainability initiatives currently involved in by the district.

Due date and time remains:
December 27, 2010
3:00 p.m. local standard time
at 900 Grant St, Room 301

If your proposal has been submitted and you wish to amend it, please modify your proposal on company letterhead. The amended proposal must be received prior to the time and date set for the proposal opening. Each modification submitted to the District's Purchasing Office located at 900 Grant Street, Room 301, must have Vendor's name and return address and the applicable RFP number and title of the RFP clearly marked on the face of the envelope.

If more than one modification is submitted, the modification bearing the latest date of receipt by the District's Purchasing Office will be considered the valid modification.

This addendum must be acknowledged, whether or not you amend your proposal.

This Addendum may be faxed to Patrick Scanlan at 720-423-3348, providing you do not need to amend your proposal.

PRINT OR TYPE YOUR INFORMATION

Name of Company: _____ Fax: _____
Address: _____ City/State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone: _____
Authorized Representative's Signature: _____ Phone: _____
Printed Name: _____ Title: _____ Date: _____
Approved by: _____ Date: _____
Reviewed by: _____ Date: _____