

SAINT JAMES SCHOOL OF RELIGION

200 South Finley Avenue PO Box 310
 Basking Ridge, New Jersey 07920
 (908) 766-1227 stjamesccd@yahoo.com

2014-2015 St. James School of Religion Registration

Mother's Name _____
First Last * Maiden * Religion

Father's Name _____
First Last Religion

Guardian (if applicable) _____

Address _____
Street City State Zip

Telephone # (Home) _____ Mother's Work # _____

Applicable Cell Ph.# _____ Father's Work # _____

E-mail (must provide) _____

Emergency Contact Name and Phone _____

Is your family registered at the Church of St. James? Yes No Family Name _____

Note: Parish registration is a requirement.

Child's Name	Code*	School Attending	Grade	Day and Time <i>(see page two)</i>		Section
				1 st Choice	2 nd Choice	

*Next to each child's name, please write the appropriate letter code as it applies to **each** child you are registering:
R - Re-registering (already in program); **N** - New student (includes siblings of children already in program).

IMPORTANT: The following section must be completed for all NEW students.

Child's Name	Sacraments Received (Dates, Church Name and Address)				
/M-F/	DOB	/	Place of Birth	/	Baptism* / Reconciliation / Communion

For new students, copies of Baptismal Certificates are required to be submitted with this application. We cannot process your application without a Baptismal Certificate. THIS INCLUDES THOSE BAPTIZED AT ST. JAMES. *We need the full address for the Church of Baptism. Please indicate any prior Religious Education and where (if applicable):

IMPORTANT: Please advise us of any medical conditions, medications, learning disabilities, or special needs so that we can give your children the attention they need:

1. The schedule of classes offered is:

Day	Time	Grade
Tuesday	4:00 – 5:15PM	1, 2, 3, 4
Tuesday	5:30 – 7:30PM	8*
Tuesday	6:00 – 7:15PM	6, 7
Wednesday	4:00 – 5:15PM	1, 2, 3, 4
Wednesday	5:30 – 7:30PM	8*
Wednesday	6:00 – 7:15PM	5, 7
Thursday	6:00 – 7:15PM	1, 2, 3, 4, 5, 6 (limited)

2. Classes begin September 16th.
3. The Reconciliation/Communion process is a 2 year program in Grades 1 & 2. All children enrolling in 2nd Grade must have completed the 1st Grade School of Religion program.
4. The Confirmation process is a 2 year program in Grades 7 & 8. (Unless the student attends another Catholic School -- please call the School of Religion Office for more information.)
5. The book and supply fee is **\$120.00** per child in Grades 1, 3, 4, 5, 6 & 7. For Grades 2 & 8, the book, supply and sacramental fee is **\$160.00**. If you would like to home school your child for grades 3-6, the fee is \$25.00. Please submit payment with application form. **Check payable to: St. James.** Requests will be filled in order of registrations received and paid on time. **IF YOU ARE A NEW FAMILY OR ARE REGISTERING A NEW STUDENT, WE CANNOT PROCESS YOUR APPLICATION FORM UNTIL WE HAVE A COPY OF THE BAPTISMAL CERTIFICATE. THIS INCLUDES CHILDREN BAPTIZED AT ST. JAMES.**
6. The deadline for registration is **June 30, 2013**. All registration forms received after this date must include a late fee of \$25.00 or we will NOT process your registration. **PLEASE REGISTER ALL CHILDREN, EVEN IF YOU ARE UNSURE OF THEIR SCHEDULE IN THE FALL; WE WILL MAKE ADJUSTMENTS WHEN NECESSARY.** Late registrants cannot be guaranteed requested days or particular teachers. Confirmation of class assignments will be mailed home prior to the start of classes.
7. Students in Grades 1-7 who are enrolled in the traditional CCD program can only miss a total of three classes for the year. 8th Grade Students may only miss one class. Once classes begin, NO refunds will be issued.
8. **In the spirit of team work, we ask that every family volunteer in some way. Please note your day and grade preferences. Can you help with:**

_____ Teaching/Team Teaching** _____
 (Call School of Religion Office if you need more information.)

_____ Classroom Aide** _____
 (There is a great need for adult aides.)

_____ Substitute Teacher _____
 (Indicate grade and time preference)

_____ Babysitter (afternoon sessions) _____

*There is a new 8th Grade Confirmation Program. PLEASE REFER TO *Monday's Message*, THE CCD OFFICE WEEKLY E-NEWSLETTER FOR DETAILS.

** *Babysitting is available for preschool age children of volunteers during the afternoon sessions.*