

# Wedding Party Information

## [Contact Information](#)

Bride Name: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Wedding Planner or Other Contact *(N/A if Bride is Booking)*: \_\_\_\_\_

## [Wedding Information](#)

Wedding Date: \_\_\_\_\_

Ceremony Location & Time: \_\_\_\_\_

Is the ceremony Indoors or Outdoors? \_\_\_\_\_

Will you be taking photos before the ceremony? YES NO  
If Yes, What Time is the Photographer arriving? \_\_\_\_\_

Do you want pictures of "Getting Ready" Hair & Makeup? YES NO  
Would you like On-Location Services? YES NO  
If Yes, please provide the name, address and room number below: \_\_\_\_\_

*\*\*Please note On-Location Services are an additional fee **per stylist** of \$40 in Summit County, \$100 in Eagle County. Park and Grand Counties additional fees depending on location.\*\**

At what time must BRIDES services be completed? \_\_\_\_\_

At what time must ALL services be completed? \_\_\_\_\_

*\*\*Service Start times will depend on number of and type of services requested, Time will be set at final booking.\*\**

Were you referred by someone to *Hair & Weddings by Kylee*? Yes No  
If Yes, who referred you? \_\_\_\_\_

*Hair & Weddings by Kylee* 237 S. Ridge St. Suite 3B, Breckenridge, CO 970.333.3119

**Mail to:** Kylee Williams PO Box 806, Breckenridge, CO 80424 [kyleeweddingandhair@aol.com](mailto:kyleeweddingandhair@aol.com)

# Wedding Checklist

## 2013-2014

Bride: Please answer best you can. Congratulations!

Would you like a Trial Run prior to the wedding? *(Additional Fees Apply)*

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*\*\*Note All Trial runs are booked separate and not added in the Total amount. \*\**

What is your wedding theme or style? \_\_\_\_\_

At what time do **YOU** need to be finished with Hair & Makeup?

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What is your hair Length?    SHORT            MEDIUM            LONG

What is your natural hair Type?    STRAIGHT            WAVY            CURLY

Will you be wearing extensions for the wedding?    YES            NO

If Yes do you always wear extensions?                    YES            NO

Will you be wearing a Veil, Headpiece or Flowers?

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If YES, are you planning to wear them all day or remove them after ceremony?

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How would you like to wear your hair? *(Feel free to email photos of styles)*

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How do you picture your makeup? *(Feel free to email photos of styles)*

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Do you wear Makeup daily?

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*\*\*Our bridal makeup services include fake eye lashes, and a travel Lip Gloss.\*\**

Please indicate if you are *not* interested in Lashes. \_\_\_\_\_

Are you interested in having your Hair and or Makeup done for the rehearsal dinner? *(Depending on Availability)* \_\_\_\_\_

*\*\*Please Note\*\* Hair must be washed and blown dry prior to services.*

Additional Notes:

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*Please Check all that apply and add to total amount on next page.*

\*Bridal Hair **\$85** \_\_\_\_\_

\*Bridal Makeup **\$80** \_\_\_\_\_

\*Bridal Makeup NO Lashes **\$65** \_\_\_\_\_

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# Bridal Party & Family Checklist (2013-2014 Prices)

*\*\*Bridal Parties are asked to have Clean Dry Hair. There will be an additional fee if blow drying is required.\*\**

How many in the Bridal Party & Family?

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*Please indicate the number of each service requested. Does not include Bride*

Bridal Party Hair **\$75** \_\_\_\_\_

Number of Blow-Dry & Round Brush services? **\$45** (*\*\*Note\*\* Does not include additional flat ironing or curling. **\*\*Additional \$15-20 for curling or flat ironing.\*\*** Hair must be previously washed and ready to be dried as soon as stylist(s) arrive.*) \_\_\_\_\_

Children 12 & Under **\$55** \_\_\_\_\_

*Bridal Party & Family Makeup. Does not include Bride.*

How many total Makeup services requested? **\$65** \_\_\_\_\_

*Additional \$20 for Strip Lashes.* \_\_\_\_\_

Children Makeup 12 & Under **\$45** \_\_\_\_\_

Are any Trial Runs requested?(Hair or Makeup) If Yes, How many?

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*\*\*Note All Trial runs are booked separate and not added in the Total amount.\*\**

*Additional Information:*

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Total Number of Services (Including Bride) \_\_\_\_\_

Total Amount Due (**Not including Trials or Travel fees**) \$ \_\_\_\_\_

**\*\*Please pay a 50% Deposit of all services to confirm booking.\*\***

Deposit Total \$ \_\_\_\_\_

**\*\*If Trial is requested, please book separate.\*\***

*Hair & Weddings by Kylee* will travel to your location for and additional fee based on wedding location. You may come to the Studio in Breckenridge for no additional fee.

Travel fee added day of services depending on location and number of stylists agreed upon at final booking.

*\*20% Gratuity will be added to total amount for all parties of 3 or more, on the day of services.\**

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# Contract for Services

Time that services will start will depend on the number of services requested and start time of wedding. *Hair & Weddings by Kylee* will travel to your location for an additional fee based on the area. You may come into the Studio for no additional fee.

Wedding Date: \_\_\_\_\_ Wedding Location: \_\_\_\_\_

I, \_\_\_\_\_, am requesting *Hair & Weddings by Kylee* to hold appointment times for the above services. I agree to pay a 50% deposit of service total to reserve this date and time. *This does not include travel fees, trials or gratuity.* Check, Money Order or Credit Card for Deposits are accepted. I agree the remaining balance is due in full on the date that the services are performed. It is also agreed that payment for the services is the responsibility of the Bride and there will be no split checks. Check or Cash only for final remaining balance. A 20% gratuity will be added for all parties of 3 or more on the day of services. Travel fee per stylist(s) will be added to remaining balance the day of services, if On-Location services are required.

I understand that the deposit will **not** be refunded upon cancellation unless 30 days notice is given. I understand that if any member of my Bridal Party does not show up on time for their scheduled service or a 30 day notice of cancelation is not given, I will be charged full price for their services. It is also understood that I am responsible for my Bridal Party and understand that our party is to arrive at our scheduled arrival time. If On-Location services are requested bridal party will be ready to begin at scheduled time. I understand that I will be charged \$50/ stylist/make-up artist for every 20 minutes that my Bridal Party is late for scheduled appointments. *Hair & Weddings by Kylee* reserves the right to refuse services to anyone in the Bridal Party, if they are not willing to start at the agreed time. In the event that a Stylist from *Hair & Weddings by Kylee* refuses service I understand and agree that I will still be obligated to pay for their service(s).

*\*\*Bridal Parties are asked to have Clean Dry Hair. There will be an additional fee if blow drying is required.\*\**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

All deposits need to be paid by **CHECK** or **MONEY ORDER**. Please make check to: Kylee Williams, PO Box 806, Breckenridge, CO 80424