



Traveler Profile Form

ARMY CORPS OF ENGINEERS

Email Address Traveler:

Also send copy to:

Vickie.K.McArthur@usace.army.mil

Today's Date

Division:

National Capital Region

This is a new customer profile ☐

This is a change to an existing profile ☐

Personal Information

Date of birth

Military/Civilian Rank/Grade

Last Name

First Name

Duty Phone:

Duty Fax:

Home Phone:

Unit Admin Phone

Airline Information

Airline Seating Preference

☐

Window

☐

Aisle

Special Meals

Frequent Flyer Membership

Airline

Membership No.

Car Rental ID Card Information

Car Company 1

Car Company 2

Preferred Size

Preferred Size

ID Number

ID Number

Hotel Information

Room Type

☐

Smoking

☐

Non-smoking

☐

King

☐

Standard

☐

Double

Special Room Needs

Charge Card Data

Credit Card Number

Expiration Date

Month

Year

Name as Shown on Card

Failure to provide billing address will inhibit CWTSatoTravel from being able to issue your ticket.

Credit Card Billing Address - Mandatory for Tickets purchased with Government Travel Card

Billing Address

City, State, ZIP

International Travel Information

US Citizen

☐

Yes

☐

No Country of Citizenship

Passport Number

Date Issued

Expiration Date

Are you currently receiving emails advising you of our Vacation Specials?

Yes or No

If not, would you like to be added to our distribution list?

Yes or No

Information provided on this form will be protected by the Privacy Act of 1974