



GED Testing Procedures

Examinees, by initialing beside each statement, you are verifying that you understand the testing procedures. If you have further questions, you may ask the GED Examiner or ABE Instructor.

_____ The GED Testing site has the right to cancel the GED Tests if there are not enough applicants registered to take the test. I will be informed when the next available test will be.

PRIOR TO THE GED TEST

_____ I must pass the Official GED Practice Tests (OPT) prior to taking the GED.

_____ I will register for the GED Tests by using the online registration process called the GEDWizard.

DURING THE GED TEST

_____ I may not have the following personal items with me in the testing room: tote bags, purses, food items, textbooks, dictionaries, notebooks, book bags, supplies, scratch paper, jackets, coats, hats, or other items. GED testing and _____ will not be responsible for the items or items. If I bring these items into the testing room, I must leave them at a designated area. Should these items be found at my seat or on my person, the GED test materials will be collected, and my test scores will not be valid. I will be required to leave the testing center. I may not reschedule to test without permission from the State GEDAdministrator.

_____ Cell phones, pagers, and any other electronic devices are not allowed in the testing room. If these are found in my possession during testing and at my seat, I will not be permitted to retest for six (6) months. My test will cease and all papers will be collected.

_____ I must have my state or government issued photo ID at each testing session.

_____ The GED Test starts at _____ in Room _____. I must be seated and ready to test at this time. Late arrivals will not be permitted to test.

_____ Restrooms are located _____; snacks are located _____. Please finish all drinks and snacks before entering the testing room.

_____ There is no smoking on school property. Therefore, I must go off school property to smoke.

_____ The time limits for the GED Tests are as follows:

Language Arts, Writing	120 minutes
Social Studies	70 minutes
Science	80 minutes
Language Arts, Reading	65 minutes
Math	90 minutes

_____ The initial testing of the battery must be completed within six weeks or no more than two consecutive complete test sessions (whichever is longer in duration). First-time examinees are expected to take two or more subtests per testing session except as provided by the GEDTS accommodations policy.

_____ The _____ uses flex testing for the GED Tests. This means that if I complete my test early, I may turn it in at that time and take my break or take the next test.

or

_____ The _____ uses rigid testing for the GED Tests. This means that everyone will be starting and stopping each test at the same time.

_____ If I am taking the tests in two testing sessions, I will receive a total of fifteen (15) minutes of break time per testing session. If the test is administered in one (1) day, I will receive a total of forty (40) minutes of break time, which includes lunch.

_____ I may leave the testing room only after I complete a test, and the examiner collects my testing materials.

_____ There are no mid-test breaks. This means that I am not allowed to leave the testing room in the middle of a test.

_____ If I have an emergency and must leave the testing room, this includes, but is not limited to, going to the restroom, smoking, or leaving for illness, the examiner will collect all testing materials and end the testing session. I will not be allowed to complete the exam. I must start over on a different form at the next testing session.

_____ I should not spend too much time on a question whose answer I do not know.

_____ It is to my advantage to answer every question; if I am not sure of an answer, I will mark my best choice.

_____ I will be required to write an essay using a blue or black pen, which will be provided to me. If I make a mistake, I will mark through the mistake. This will not be counted against me.

_____ During testing, I will not look at any other candidate's answer sheet, I will not talk, and will not make any unnecessary noise. If I appear to be copying answers, using notes, or acting suspiciously, my test booklet will be collected. I will be excused from the testing room, and there will be an imposed waiting period before I can retest. Likewise, if my activity makes it difficult for others to concentrate on their work, my booklet will be collected, and I will be excused from the testing room (GEDTS). I may not reschedule to test without permission from the State GED Administrator.

_____ During testing, the only items that will be on my desk are my picture ID, answer sheet, test booklet, scratch paper, pencil, and, if applicable, pen, graph paper, and calculator, which are all provided by the GED Examiner.

FOLLOWING THE GED TEST

- _____ After testing, I understand that I may not discuss any questions or essay topic with anyone, including, but not limited to, my family, friends, or instructors. If I violate this guideline, all of my scores will become invalid.

- _____ I may access my scores on the GEDWizard by logging onto the GEDWizard using my email address and GEDWizard password. I will select “My Score” tab to view my scores.

- _____ My scores should be posted at my GEDWizard “My Scores” within two weeks. If by the beginning of the third week, my scores have not been posted, I will call _____.

- _____ When my tests are in the process of being scored, an “O” or “NS” (Not Scored) with a status of “Incomplete” will appear. If by the beginning of the third week, an “O” or “NS” still appears, I will call _____.

- _____ If I am not successful in passing the GED Tests with a minimum of 410 in each subject and a total of 2250 points, I may take each subject three times in a given year. Therefore, I may decide if it is necessary to take the entire tests over or just one or two subjects at a time. I realize that I will always keep my highest score in a given subject.

- _____ I understand that these guidelines are stated on the GEDWizard, and by submitting the GEDWizard form, I am verifying that I understand and will abide by these guidelines.

FOR THE EXAMINEE:

Please sign below acknowledging that you understand the Testing Procedures.

Examinee’s Signature

Date