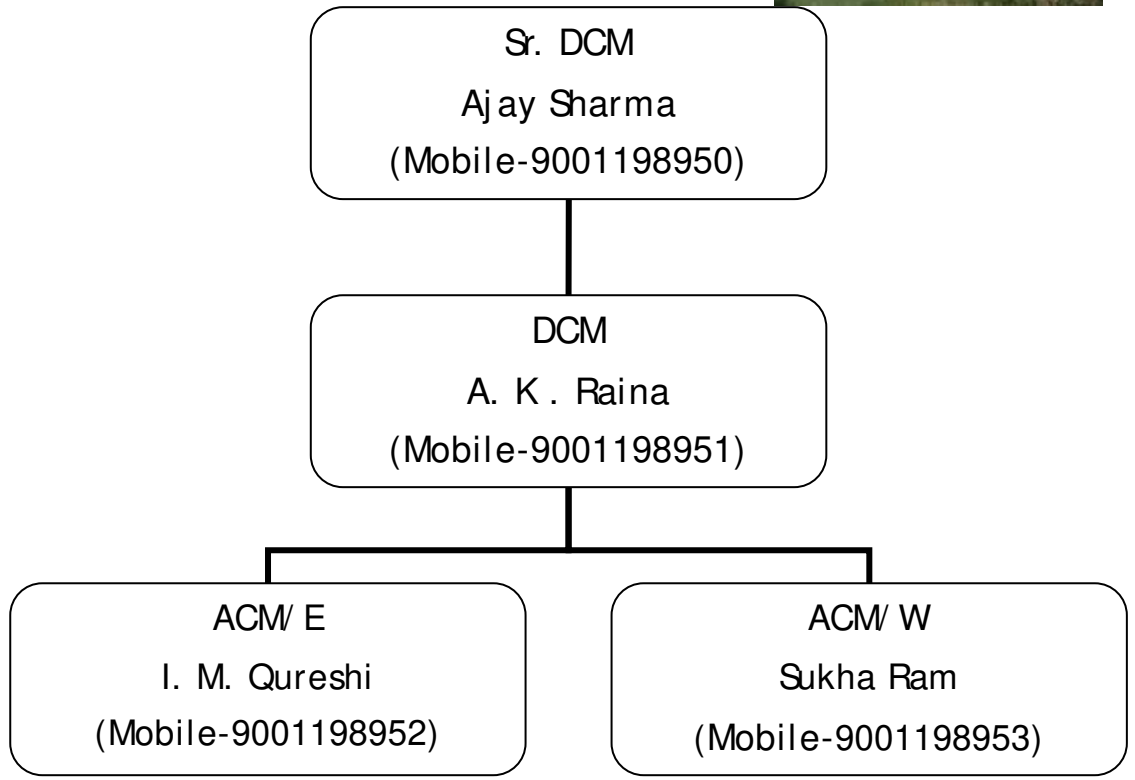


- Organization Chart
- Objectives
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- Coolies/ Retiring Room
- UTS, PRS, UTS Cum PRS
- Registered Lease Holders
- Leased Compartments
- Comml. Plots/ Handling
- RTSA, Pay& Use
- Tenders & e-Payment,
- Stacking Permission
- Claim Compensation Form
- Application Form for Refund

Organization Structure



ACMs are assisted by team of the Commercial Inspectors (CMI's) and Chief Office Superintendents (COS).



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Objectives of Commercial Department

The commercial Department is the interface between the Railways and its customers, ensuring comfortable, safe and secure journey to its passengers. On Freight side it is looking after marketing and transportation of Goods.

It is also taking care of passenger amenities at the stations and maintaining friendly relation with the passengers and traders. The fixing of rates, fares and other charges and the correct collection, accountal and remittance of traffic receipts are also among its functions.



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Salient Features

| S.N | Item | Remarks | | | | | | | | | | | | | | | | | | | | | | | | |
|----------|--|---|----------|---|---------|---------|---|---|---------|---|--|-----|---|-----|----------|---|--|-----|---|-------------|-------|---|------------|------|---|-------------|
| 1. | Category wise stations (Total 141 stations) | <table border="1"> <tr> <td>"A1" (1)</td> <td>-</td> <td>Jodhpur</td> </tr> <tr> <td>"A" (4)</td> <td>-</td> <td>Jaisalmer, Barmer, Nagaur, Pali Marwar,</td> </tr> <tr> <td>"B" (5)</td> <td>-</td> <td>Balotra, Merta Road, Nokha, Rai Ka Bagh, Makrana</td> </tr> <tr> <td>"C"</td> <td>-</td> <td>NIL</td> </tr> <tr> <td>"D" (19)</td> <td>-</td> <td>Basani, Baytu, Bhagat Ki Kothi, Degana, Deshnoke, Gotan, Jalore, Kuchaman city, Luni, M.w. Bhinmal, M.w. Mathania, Merta City, Nawa City, Phalodi, Pokran, Ramdeora, Samdari, Sujangarh, Uttarlai.</td> </tr> <tr> <td>"E"</td> <td>-</td> <td>93 Stations</td> </tr> <tr> <td>X-ing</td> <td>-</td> <td>01 Station</td> </tr> <tr> <td>Halt</td> <td>-</td> <td>18 Stations</td> </tr> </table> | "A1" (1) | - | Jodhpur | "A" (4) | - | Jaisalmer, Barmer, Nagaur, Pali Marwar, | "B" (5) | - | Balotra, Merta Road, Nokha, Rai Ka Bagh, Makrana | "C" | - | NIL | "D" (19) | - | Basani, Baytu, Bhagat Ki Kothi, Degana, Deshnoke, Gotan, Jalore, Kuchaman city, Luni, M.w. Bhinmal, M.w. Mathania, Merta City, Nawa City, Phalodi, Pokran, Ramdeora, Samdari, Sujangarh, Uttarlai. | "E" | - | 93 Stations | X-ing | - | 01 Station | Halt | - | 18 Stations |
| "A1" (1) | - | Jodhpur | | | | | | | | | | | | | | | | | | | | | | | | |
| "A" (4) | - | Jaisalmer, Barmer, Nagaur, Pali Marwar, | | | | | | | | | | | | | | | | | | | | | | | | |
| "B" (5) | - | Balotra, Merta Road, Nokha, Rai Ka Bagh, Makrana | | | | | | | | | | | | | | | | | | | | | | | | |
| "C" | - | NIL | | | | | | | | | | | | | | | | | | | | | | | | |
| "D" (19) | - | Basani, Baytu, Bhagat Ki Kothi, Degana, Deshnoke, Gotan, Jalore, Kuchaman city, Luni, M.w. Bhinmal, M.w. Mathania, Merta City, Nawa City, Phalodi, Pokran, Ramdeora, Samdari, Sujangarh, Uttarlai. | | | | | | | | | | | | | | | | | | | | | | | | |
| "E" | - | 93 Stations | | | | | | | | | | | | | | | | | | | | | | | | |
| X-ing | - | 01 Station | | | | | | | | | | | | | | | | | | | | | | | | |
| Halt | - | 18 Stations | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Main Coaching stations | Jodhpur, Pali Marwar, Jaisalmer, Nagaur, Makrana, Barmer, Rai ka Bagh, Degana, Merta Road, Balotra, Luni, Nokha, Gotan, Phalodi, Merta City, Samdari, Raniwara, Jalore, Marwar Bhinmal, Didwana, Sujangarh, Ladnun. | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Main Goods Terminals | Jaisalmer, Thaiyat Hamira, Gotan, Nawa City, Govindi Marwar, Kharia Khangar, Barmer, Bhagat Ki Kothi, Phalodi, Degana, Marwari Chhapri, Deshnoke, Merta City. | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Main commodities (Outward) | Limestone, Salt, Gypsum, White Cement, Bentonite, PRC/ Sleeper, Lime Kali. | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Main commodities (Inward) | Food Grain, Fertilizer . | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Model & Modern Stations | Jodhpur, Jaisalmer, Pali Marwar, Nagaur, Makrana, Merta Road, Rai Ka Bagh Palace. | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Modern Stations | Balotra, Barmer, Degana | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Adarsh Stations | Jodhpur, Jaisalmer, Nokha, Nagaur, Barmer, Jalore, Choti Khatu, Balotra, Sujangarh, Ladnun | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Jan Sadharan Ticket Booking Sewak (JTBS) | Jodhpur-03, Barmer-01, Makrana-01, , Sujangarh-01, Degana-02, Nawacity-01, Ramdeora-01, Pali Marwar-02, Dhanera-01, Nokha-01 | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Station Ticket Booking Sewak (STBS) | Borawar, Gachhipura, Kharia Khangar, Asaranada, Khunkhuna, Gadra Road, Ajit, Banar, Bakra Road | | | | | | | | | | | | | | | | | | | | | | | | |

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Public Grievance Cell

The functions of this Public Grievances Redressal Machinery is to redress the grievances received. These grievances may be from the general public or from the railway staff. The grievances that are received by the divisions are redressed by the divisions themselves and in case where policy matters are involved, are referred to the Head Quarter level Public Grievances setup for further disposal.

For registering grievances, **Complaint Registers/ Complaint Books** are available at Railway Stations, Reservation Offices, Booking Offices, Pantry Cars and in trains. These complaints are forwarded to the Sr.DCM/ Public grievance cell on the same day the complaint is lodged. Every complaint received is registered , acknowledged and responded to, promptly. A detailed investigation is done before the complainant is addressed. In addition, the reply to the complaint is also pasted on the reverse of the page in the Complaint register.

Complaint Management System over the division is functioning in commercial controller office w.e.f. 03.02.2011 and daily position is being monitored and relayed to headquarter timely.

The names and address of the Officers dealing with the Public Grievances at Zonal and Divisional levels are given below.

Sh. Shaliendra Singh Rathore / Public Complaints Inspector
Commercial Inspector's Office,
Jodhpur Railway Station
Mobile- 9001198963,

Complaint may be also addressed to
Sr. Divisional Commercial Manager,
DRM's Office, Jodhpur.

Email - srdcmju@nwr.railnet.gov.in

Non Receipt Cell

The N.R. Cell is formed for un-connected parcels/luggage functioning at Divisional Commercial Controller's Office. Any queries regarding un connected parcels/luggage could be made at Commercial Controller's Office in DRM's Office, Jodhpur

Commercial Controller Office

0291-2431646

Stacking Permission

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1. Advance stacking of goods at railway premises may be permitted by Zonal Railways without levy of any charge for this purpose.
2. DRMs will notify detailed instructions for advance stacking of goods at stations on their divisions in accordance with the guidelines prescribed herein. Such instructions should inter-alia include names of stations/goods sheds where advance stacking will be permitted, number of days for which tacking can be permitted, type of commodities which can be stacked/ restricted etc.
3. Divisions may specify different stacking periods for different stations, but in no case the stacking period will exceed five days.
4. Permission for advance stacking will be granted to such rail users only, who have indented for the wagons.
5. Rail users desirous of availing the facility of advance stacking, will apply for advance stacking inter alia mentioning the details of indent and giving an undertaking that the stacking will be done at their own risk and responsibility. No claims for loss, damage etc. arising out of stacking will be admissible.
6. Sr.DCMs in consultation with Sr.DOMs will be authorised to grant permission for advance stacking up to a maximum period of five days. Permission for advance stacking may be granted keeping in view the traffic pattern, availability of space etc. at the station/ goods shed concerned. Advance stacking should not lead to hold up of other inward and outward traffic.
7. Records of particulars (e.g. date, time of stacking etc.) should be maintained in all cases where advance stacking has been permitted.
8. Wagons will be supplied against the registered indent only after expiry of the permitted time for advance stacking or completion of stacking, whichever is earlier. After supply of wagons, rules for levy of wharfage charge will apply.
9. Once advance stacking permission has been granted, cancellation of indents will not be permissible upto ten days from the first day of advance stacking. In case Rail User cancels the indent within aforesaid period, stacking charge will be levied for the whole period of stacking.
10. However, if a Rail user cancels his indent after ten days from the first day of advance stacking and the wagons have not been supplied till such time, no stacking charge will be levied. In such case, consignment should be removed within 24 hours of the cancellation of indent, else it will attract levy of wharfage charge for period beyond 24 hours of the cancellation of indent.
11. No stacking charge will be levied till the supply of wagons even if supply is not done immediately after completion of stacking or lapse of advance stacking period.(for instance, if stacking permission is given for four days and the wagons are supplied on 7th day from first day of stacking, no stacking charge shall be levied for 5th day and 6th day).
12. Stacking charge will be levied at the rates of wharfage charge, as prescribed and as amended from time to time.
13. Extant rules for waiver of wharfage charge will continue to apply in the case of waiver of stacking charge also.

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TENDERS

High value contracts

Expenditure Contract

| Contractor | Location | Contract value | Period of contract |
|---|---|-------------------|--------------------------------|
| M/ s Balram Singh Vill-Balagaon, PO- Rangiya, Distt- Kamrup (Assam) | Mechanised cleaning at Jodhpur station | Rs. 1,64,00,000/- | 01.08.2012 to 31.07.2015 |

Earning Contract

| Contractor | Location | Contract value | Period of contract |
|---|--|-------------------|--------------------------------|
| Sh. Agarsen Advertiser , C-91/9 Wazirpur industrial area, Delhi-52 | Commercial Publicity contract at Jodhpur Station | Rs. 2,51,90,137/- | 26.09.2011 to 25.09.2016 |
| M/ s Discovery Outdoors , C-28 Subhash Marg, C- Scheme, Jaipur | Commercial Publicity contract at Rai Ka Bagh Station | Rs. 1,24,67,664/- | 06.07.13 to 07.07.16 |

STD PCO/License

| Location | Licensee | Valid Upto |
|----------|----------------|------------|
| Balotra | Sh. Om Prakash | 30.09.2016 |
| Munabao | Ishwar Ram | 06.04.2016 |
| Barmer | Hemant Kumar | 30.09.2015 |

E-payment system

Presently e-payment facility has been provided to following parties over Jodhpur division: -

M/ s Tata Steel - at Jaisalmer and Gotan

M/ s SAIL - at Jaisalmer

M/ s Jindal Steel and Power Ltd. - at Jaisalmer

CONCOR - at all CRTs

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Details of UTS, PRS & UTS cum PRS

| UTS (Unreserved Ticketing System) | | |
|--|-----------------------|--|
| <u>Category</u> | <u>No. of station</u> | |
| A-1 | 01 | Jodhpur |
| A | 04 | Jaisalmer, Nagaur, Pali Marwar, Barmer, |
| B | 03 | Makrana Balotra, Nokha |
| D | 04 | Sujangarh, Basni, Marwar Mathaniya, Jalore |
| E | 76 | At all stations except Balsamand, Shri Balaji & Jodhpur Cantt. |
| TOTAL | 88 | |

| PRS (Passenger Reservation System) | | |
|---|------------------------|---|
| <u>Category</u> | <u>No. of stations</u> | |
| A-1 | 01 | Jodhpur |
| A | 04 | Barmer, Nagaur, Pali Marwar, Jaisalmer |
| B | 03 | Makrana, Balotra, Nokha |
| D | 03 | Sujangarh, Jalore, Basni, |
| E | 02 | Mahamandir, Munabao |
| Non Rail-head | 03 | Jodhpur Army Area (PJC), Nandanvan Post Office, Sanchoore (Post Office) |
| TOTAL | 16 | |

| UTS-cum-PRS | | |
|--------------------|------------------------|--|
| <u>Category</u> | <u>No. of stations</u> | |
| A-1 | Nil | |
| A | Nil | |
| B | 02 | Raika Bagh Palace Jn., Merta Road |
| D | 15 | Degana, Phalodi, Uttarlai, Samdari, Luni, Ramdevra, Pokran, Kuchaman City, Gotan, Bhagat Ki Kothi, Deshnok, Merta City, Marwar Bhinmal, Nawa City, Baytu |
| E | 15 | Chhoti Khatu, Dhanera, Marwar Mundwa, Ladnun, Sambhar, Mokalsar, Modran, Talchapar, Ranivara, Didwana, Khatu, Pipar Road, Ren, Besroli, Osian |
| TOTAL | 32 | |

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Details of Compartments leased over JU Division

| SN | Train No | Compt | From - To | Contractor | Period | | Per trip cost (In Rs.) |
|----|----------|---------|-----------|---------------------------|----------|----------|------------------------|
| | | | | | From | To | |
| 1 | 12372 | FSLR/ A | JSM-HWH | Sh. Subhash Sharma | 17.10.12 | 16.10.15 | 18940 |
| 2 | 12372 | FSLR/ B | JSM-HWH | Sh. Subhash Sharma | 17.10.12 | 16.10.15 | 18940 |
| 3 | 12372 | RSLR/ A | JSM-HWH | Sh. Subhash Sharma | 17.10.12 | 16.10.15 | 18940 |
| 4 | 12372 | AGC | JSM-HWH | Sh. Subhash Sharma | 17.10.12 | 16.10.15 | 4284 |
| 5 | 12479 | FSLR/ A | JU-BDTS | Smt Baby Parveen | 14.06.13 | 13.06.16 | 14792 |
| 6 | 12479 | FSLR/ B | JU-BDTS | Sh. Nand Kishor Rathi | 01.07.13 | 31.06.16 | 14792 |
| 7 | 14662 | FSLR/ A | BME-DLI | M/ s Vikas Road Carriers | 02.06.13 | 01.06.16 | 3867 |
| 8 | 14662 | FSLR/ B | BME-DLI | M/ s Vikas Road Carriers | 03.06.13 | 02.06.16 | 3867 |
| 9 | 16507 | FSLR/ A | JU-SBC | Sh. Shaitan Singh | 13.06.13 | 12.06.16 | 24786 |
| 10 | 16507 | FSLR/ B | JU-SBC | Sh. Bahadur Singh | 13.06.13 | 12.06.16 | 24786 |
| 11 | 54812 | FSLR/ A | JU-BPL | Sh. Manish Gupta | 21.11.12 | 20.11.15 | 4590 |
| 12 | 16126 | AGC | JU-MS | M/ s Vikas cargo | 07.04.14 | 06.04.17 | 8262 |
| 13 | 14660 | FSLR/ A | JSM-DLI | M/ s Vikas cargo | 14.05.14 | 13.05.17 | 6011 |
| 14 | 12308 | RSLR/ A | JU-HWH | Sh. Subhash Sharma | 15.4.14 | 14.04.17 | 27334 |
| 15 | 16507 | RSLR/ A | JU-SBC | Sh. Suraj Singh H. Rajput | 05.04.14 | 04.04.17 | 30608 |
| 16 | 11089 | FSLR/ B | JU-PUNE | Sh. Sandeep Kabra | 15.04.14 | 14.04.17 | 6301 |
| 17 | 16507 | AGC | JU-SBC | Sh. Shaitan Singh | 05.04.14 | 04.04.17 | 7633 |
| 18 | 16126 | FSLR/ A | JU-MS | Sh. Shaitan Singh | 07.04.14 | 06.04.17 | 32326 |
| 19 | 12479 | RSLRA | JU-BDTS | Smt Baby Parveen | 10.04.14 | 09.04.17 | 18379 |
| 20 | 15013 | FSLR/ A | BGKT-KGM | Sh. Anil Malhotra | 02.05.14 | 01.05.19 | 22287 |
| 21 | 15631 | RSLR/ A | BME-GHY | Sh. Rajesh Dariyani | 05.05.14 | 04.05.17 | 48094 |
| 22 | 16533 | RSLR/ A | BGKT-SBC | Sh. Bahadur Singh | 23.04.14 | 22.04.17 | 31416 |
| 23 | 12466 | RSLR/ A | JU-IND | Sh. Umesh Rathi | 29.04.14 | 28.04.17 | 10445 |

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Right To Information

An Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto

WHEREAS the Constitution of India has established democratic Republic;

AND WHEREAS democracy requires an informed citizenry and transparency of information which are vital to its functioning and also to contain corruption and to hold Governments and their instrumentalities accountable to the governed;

AND WHEREAS revelation of information in actual practice is likely to conflict with other public interests including efficient operations of the Governments, optimum use of limited fiscal resources and the preservation of confidentiality of sensitive information;

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List of Commercial Plots

| S N | Station | Name of party | No of plots | |
|-----|---------------------|--|-------------|--|
| 1 | Gotan | M/s Gotan Limestone Khanij Udyog Gotan | 84 | |
| 2 | Gotan | M/s J. K. White Cement Works Gotan | 69 | |
| 3 | Jaisalmer | M/s RSMM Ltd | 426 | |
| 4 | Jaisalmer | M/s RSMM Ltd | 140 | |
| 5 | M e r t a Road | M/s Ambuja Cement Ltd. | 276 | |
| 6 | M e r t a Road | M/s Ambuja Cement Ltd. | 4 | |
| 7 | K h a r i a Khangar | M/s Ultatech (Unit of Birla White) | 378 | |

List of Parcel handling Contractor

| S N | Station | Name of Contractor |
|-----|--|------------------------|
| 1) | Jodhpur Station | M/ s Shiv Handling |
| 2) | Jodhpur Zone (Jaisalmer, Pokran, Phalodi) | Shri Shahbuddin Sindhi |
| 3) | Merta Road Zone (Merta Road, Nagaur) | Shri Shahbuddin Sindhi |
| 4) | Degana Zone (Degana, Makrana) (on quotation bases) | Shri Shahbuddin Sindhi |
| 5) | Luni Zone (Bhagat Ki Kothi, Pali Marwar, Balotra, Barmer, Munabao) | Shri Shahbuddin Sindhi |

List of Registered Lease Holders

Registered Lease Holder over Jodhpur Division

| SN | Regist. No | Name of Firm | Period | | Catg |
|----|------------|--|----------|----------|------|
| | | | From | To | |
| 1 | 118/ 2011 | M/ s Shree Ganpati Services, B-311, Chowk Khud Mohalla, Ludhiyana. | 18.01.11 | 17.01.16 | B |
| 2 | 130/ 2011 | M/ s Vikas Road Carriers Ltd. VRC House 48 Transport Nagar, Basni, Jodhpur | 23.06.12 | 22.06.16 | A |
| 3 | 164/ 2012 | Smt Baby PArveen, Udai Mandir asan, Bhistion Ka Bas, Jodhpur | 13.02.12 | 12.02.17 | B |
| 4 | 169/ 2012 | Sh. Subhash Sharma, VPO Dhingra. Via Jakhod Tehsil. Chirawa, Dist-Jhunjhnu. | 27.02.12 | 26.02.17 | A |
| 5 | 214/ 02 | Nand Kishor Rathi, Bhajan Chowki Jaal Niche, Kabutaron Ka Chowk, Jodhpur. | 01.08.12 | 31.07.17 | B |
| 6 | 225/ 12 | Jang Bahadur,5/ 34, Light Industrial Area, New Power House Road, Opp SBBJ Bank Jodhpur. | 04.09.12 | 03.09.17 | B |
| 7 | 236/ 12 | Bahadur Singh S. Rajput, Nilkanth Apartment Opp Railway Club, Maninagar Ahmadabad. | 26.12.12 | 24.12.17 | B |
| 8 | 69/ 13 | Bhola Singh, Plot No. 22, Sagar Vihar, Nirwa Road, Jhotwara, Jaipur | 18.02.13 | 17.02.18 | B |
| 9 | 70/ 13 | Vikram Kumar of M/ s Vikas Cargo Movers, 102A, Vasudev Puri, Kalwar Road, Jhotwara, Jaipur | 18.02.13 | 17.02.18 | B |
| 10 | 93/ 13 | Rajesh Dariyani, H.No.-3-A-8, CBH, Jodhpur | 21.08.13 | 20.08.18 | B |
| 11 | 104/ 13 | Narendra Kumar 154, Fatiyabad, Ghaziabad | 25.09.13 | 24.09.18 | B |
| 12 | 126/ 13 | Sh.Imran Khan Solanki, Udai Mandir Asan, Jodhpur | 26.12.13 | 25.12.18 | B |
| 13 | 127/ 13 | Sh. Shokat Ali, 1387/ 15 Gali No. 15- Mustafabad Rajeev Gandhi Nagar, Delhi. | 26.12.13 | 25.12.18 | B |
| 14 | 148/ 14 | Shree Om Express Cargo, 17,18 Shyam Tower lind Floor, A-5 Sikar House, Jaipur | 08.01.14 | 07.01.19 | B |
| 15 | 163/ 14 | Shre Sandeep Kabra, Jethi Niwas, Near Gole Building, Sardarpura, Jodhpur | 15.01.14 | 14.01.19 | B |
| 16 | 165/ 14 | Shree Anil Kumar Malhotra, R-48 B, R-Block, Dilshad Garden, Shadra, Delhi | 15.01.14 | 14.01.19 | B |

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LIST OF RTSA (Rail Travel Service Agents) OVER JODHPUR DIVISION

| SN | Name of RTSA | Address |
|----|-------------------------|---|
| 1) | Jai Narayan Arora | Station Road Pali Marwar |
| 2) | Sangam Tours and Travel | Choupasani Housing Board, 1 st Puliya, Jodhpur |

Pay & Use available over Jodhpur Division

| S. no | Station | Type of contract |
|-------|---------|------------------|
| 1 | Jodhpur | Normal |
| 2 | Jodhpur | Normal |
| | | |

Charge for pay & use are as following

| SN | Description | Rates |
|----|-----------------------------|------------------------|
| 1 | Use of Lavatory | Rs. 2.00 per passenger |
| 2 | Use of Bathroom | Rs. 5.00 per passenger |
| 3 | Use of Urinal | FREE |
| 4 | Child below age of 12 Years | FREE |
| 5 | Handicapped persons | FREE |

- Organization Chart
- Objectives
- Salient Features
- Public Grievance / NR Cell
- Right To Information
- Coolies/ Retiring Room
- UTS, PRS, UTS Cum PRS
- Registered Lease Holders
- Leased Compartments
- Comml. Plots/ Handling
- RTSA, Pay&Use
- Tenders & e-Payment,
- Stacking Permission
- Claim Compensation Form
- Application Form for Refund

Coolies

Coolies are available at all important stations of Jodhpur Division

| Type of station | Rates for head load weighing upto 40 Kgs per trip | Rates for wheel barrow's per trip | | Rates for carrying sick or disabled persons on two wheeled chair/stretcher | | Waiting Charges (For 1 st 30 minutes free & next ½ hour or part thereof) |
|--|---|-----------------------------------|--------------|--|------------------------------|---|
| | | Upto 120 Kgs | Over 120 Kgs | When carried by two persons | When carried by four persons | |
| Large stations (JU, BME, JSM, NGO & PMY) | 30.00 | 40.00 | 50.00 | 40.00 | 70.00 | 30.00 |
| Medium stations (BLT, MKN, MTD, NOK & RKB) | 25.00 | 40.00 | 50.00 | 40.00 | 70.00 | 30.00 |
| Small/ Branch line station (all remaining stations) | 20.00 | 30.00 | 30.00 | 30.00 | 40.00 | 20.00 |

Retiring Rooms

(Charges for 24 Hrs)

| Station | Deluxe | AC | Non AC | |
|-------------|---------|---------|------------|-----------------------|
| | | | Double Bed | Single Bed/ Dormitory |
| Jodhpur | Rs. 750 | Rs. 450 | Rs. 300 | Rs. 100 |
| Barmer | - | Rs. 400 | - | Rs. 100 |
| Jaisalmer | - | Rs. 450 | Rs. 210 | Rs. 130 |
| Makrana | - | - | Rs. 200 | - |
| Nagaur | - | - | Rs. 150 | - |
| Pali Marwar | - | - | Rs. 200 | - |

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**APPLICATION FOR PREFERRING COMPENSATION CLAIMS FOR
DAMAGE, SHORTAGE OR LOSS OF GOODS/ PARCELS**

Letter No.

Dated:

To,

**The Chief Claims Officer,
North Western Railway,
Jaipur..**

Dear Sir,

Sub: Claims for compensation: Railway Receipt/ Parcel Way Bills/ Luggage.
Ticket No _____ From: _____ to _____ under Section 106B
and 192 of the Railways Act, 1989

* * *

I/ We prefer a claim on the Railway as per particulars of Railway Receipt/ Parcel Way
Bill/ Luggage Ticket given below:

From _____ (Station) to _____ (Station)
via _____.

Invoice and Railway Receipt/ Parcel Way Bill/ Luggage Ticket No. _____ Dated: _____.

No. of packages and description of consignment booked as shown in the Railway Receipt/
Parcel Way Bill/ Luggage Ticket: _____.

Name of the Consignor: _____

Name of the consignee: _____

Date of Delivery: _____

Details of shortage, damage or loss _____

Full particulars of the contents of the missing or damage package/ packages showing the
value of each article packed therein. (Copy of Short or Open Delivery Certificate, if any,
should be enclosed) _____

The Amount claimed and how it is arrived at (The original trade invoice or other proof of
value of the goods together with a copy thereof should be enclosed)

My/ Our title to the claim (A letter of authority from the consignee, if necessary, the Railway
Receipt in original and Partial delivery certificate either in original or a certified copy
should be enclosed) _____.

Other remarks, if any _____

Yours faithfully

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Application form for Refund

A) Application form for Refund of Freight arising out of error in calculation, error in distance, error in rate etc.:

To
The Chief Commercial Manager (Refunds)
North Western Railway
JAIPUR

Sir,

Sub: Refund of freight.

I/We, the undersigned would like to prefer claim for refund of freight. The relevant details are as under:

RR No. _____ Date: _____
 From Station _____ To Station _____
 Commodity _____
 Consignor _____ Consignee _____
 Amount of freight paid Rs. _____
 Amount of refund claimed Rs. _____
 Ground for Refund claim _____
 Enclosures _____
 Any other information _____

 Address for communication _____

I request you to refund the excess freight _____

Thanking you,

Yours faithfully,

(_____)

-----*-----

(B) Application Form for Refund of Fare:

No. C508/II _____ Date: _____

Address:

To

**The Chief Commercial Manager (Refunds),
 North Western Railway,
 Jaipur**

Sir,

Sub: Refund of Fare.

Under Section 106 & 102 of the Indian Railways Act, I hereby prefer a Claim for Refund of Fare on North Western Railway.

Particulars of Ticket are detailed below:

- | | | | |
|----|--------------------------|---|-----|
| 1. | From Station to Station | : | |
| 2. | Ticket No./ PNR No. | : | |
| 3. | Train No. | : | |
| 4. | Class | : | |
| 5. | Date of Journey | : | |
| 6. | Fare Paid | : | Rs. |
| 7. | Details of Claims | : | |
| 8. | Reasons for cancellation | : | |
| 9. | Remarks, if any | : | |

Enclosures:

Yours faithfully,

1.