

Court file number

(Name of Court)

Form 17B: Case Conference Brief for

at _____
Court office address

- Protection Application
- Status Review

Name of party filing this brief

Date of case conference

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Name & address of Children's Lawyer's agent (street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any)) and name of person represented.

– PART 1: BASIC INFORMATION ABOUT THE CHILD(REN) –

1. The basic information about the child(ren) is as follows:

Child's full legal name	Age	Birthdate (d, m, y)	Full legal name of every parent of child and relationship to child (See subsection 37(1) of the Child and Family Services Act.)	Date of apprehension of child

2. Where is the child living at the time of this conference?

3. What is the total length of time that any child less than six years old has been in care? *(Attach more detail if necessary.)*

Name of child _____ Total length of time _____

4. What is the total length of time any child six years old or more has been in care? *(Attach more detail if necessary.)*

Name of child _____ Total length of time _____

5. What religious faith, if any, is the child being raised in? *(Give the name of the child and the child's religion.)*

6. Is any child an Indian or native person?

No. Yes. *(Give the name, address, band number and telephone number of the band to which the child belongs.)*

7. If the child was brought to a place of safety before the hearing, name the person from whose care and the place from which the child was removed.

8. Has everyone who is entitled to notice in this case been served?

Yes. No. *(Do you want an order for substituted service on any person or an order that service is not required? Give details.)*

– PART 2: OUTSTANDING ISSUES –

(Complete only Part 2A – Protection Application or Part 2B – Status Review, not both)

Part 2A – Protection Application

9. The parties have reached an agreement or the court has made an order on the following issues:

- findings of fact set out in Part 1 above
- temporary care and custody access
- finding that child is in need of protection
- placing the child(ren) with *(name of person)* _____
for _____ months under supervision.
- society wardship for _____ months. Crown wardship with access
- (Other. Specify.)* _____ Crown wardship without access

The details of this agreement or order are: _____

10. What are the issues in this case that have **NOT** yet been resolved?

- findings of fact set out in Part 1 above
- temporary care and custody access
- finding that child is in need of protection
- placing the child(ren) with *(name of person)* _____
for _____ months under supervision.
- society wardship for _____ months. Crown wardship with access
- (Other. Specify.)* _____ Crown wardship without access

Part 2B – Status Review

11. The parties have reached an agreement or the court has made an order on the following issues:

- temporary care and custody access
- placing the child(ren) with *(name of person)* _____
for _____ months under supervision.
- society wardship for _____ months. Crown wardship with access
- (Other. Specify.)* _____ Crown wardship without access

The details of this agreement or order are: _____

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12. What are the issues in this case that have **NOT** yet been resolved?

- temporary care and custody access
- placing the child(ren) with (*name of person*) _____
for _____ months under supervision.
- society wardship for _____ months. Crown wardship with access
- (*Other. Specify.*) _____ Crown wardship without access

– PART 3: ISSUES FOR THIS CASE CONFERENCE –

13. Have you explored any ways to settle the issues that are still in dispute in this case?

- No. Yes. (*Give details.*) _____
- _____
- _____

14. What are the issues for this case conference? What are the important facts for this case conference?

15. What is your proposal to resolve these issues?

16. Are any of the issues in this case urgent?

- No. Yes. (*Identify the issues and give details of why the issues are urgent.*)
- _____
- _____
- _____

– PART 4: PROCEDURAL ISSUES –

17. Does any party or the Children’s Lawyer want an assessment?

- No. Yes. (*Give names of possible assessors and the type of assessment recommended.*)
- _____
- _____
- _____
- _____
- _____

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18. Do the other parties agree with the proposal for an assessment?

No. Yes. *(Give names of possible assessors, the type of assessment, who will be assessed, and how long it will take.)*

19. Have you served a plan of care on the other parties?

No. Yes. *(A copy of the plan of care must be filed in the continuing record.)* The plan can be found at
tab/page _____ of the continuing record.

20. Does a child or a parent under 18 years of age need legal representation from the Office of the Children's Lawyer?

No. Yes. *(Give details and reasons.)*

21. Do you want an order for the disclosure of documents, the questioning of witnesses or any other matter in this case?

No. Yes. *(Give details.)*

22. Are there issues that may require expert evidence or a report?

No. Yes. *(If yes, provide details such as: the type of expert evidence; whether the parties will be retaining a joint expert; who the expert will be; who will be paying the expert; how long it will take to obtain a report, etc.)*

23. Are there any other issues that should be reviewed at the case conference?

No. Yes. *(Give details.)*

Date of party's signature

Signature of party

Date of lawyer's signature

Signature of party's lawyer

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