



ERC Starting Grant (ERC StG)

Information Sheet and Registration Form for Applicants of the University of Zurich

The University of Zurich (UZH) strongly encourages its faculty and scientific personnel to submit grant proposals to the European Research Council (ERC). In order to effectively support UZH applicants and to ensure that all the necessary requirements are met, the Executive Board has set up the following information sheet and registration form.

Host Letter

When submitting an ERC proposal, a mandatory "Commitment of the Host Institution" (called "Host Letter") is required. This "Host Letter" will be signed by a Member of the Executive Board of the UZH only after the **Registration Form** (see page 2 and 3) has been completed, signed, and sent to EU GrantsAccess no later than 10 working days prior to the respective ERC call deadline.

After reception of the Registration Form, EU GrantsAccess will have the "Host Letter" signed by the Vice President for Medicine and Science and send it electronically to the Principal Investigator (PI) for uploading together with his/her proposal.

Equipment

If the realization of the project requires equipment which cannot be fully charged to the ERC grant, the PI has to contact the respective Head of the Institute **prior to the submission of this Registration Form** in order to identify possible sources for matching funds.

Additional lab/office space and/or renovation

If additional space and/or renovation of the existing working area will be necessary for carrying out the ERC project, the PI has to contact the respective Head of the Institute **prior to the submission of this Registration Form** in order to clarify whether additional space can be made available and/or whether the renovation of the existing space can be organized before the project starts. If necessary, the dean and/or the division "Bedarfsmanagement Infrastruktur" have to be contacted.

Working time

According to ERC rules, StG holders have to devote at least 50% of their total working time to the ERC-funded project.

Additional requirements for assistant professors, SNSF professors, and people not holding a professorship at the UZH

If a **Postdoc/Scientific collaborator or any other person not holding a professorship at the UZH** intends to submit an ERC proposal, the **Head of the Institute and the Dean** of the faculty have to give consent that, in case of success, they are willing to host the researcher for the duration of the ERC Grant as a "Förderungsprofessor/in UZH" (without tenure track).

If a **person holding an assistant professorship/SNSF professorship at the UZH** which ends during the ERC Grant period intends to submit an ERC proposal, the **Head of the Institute** has to give consent that, in case of success, she/he is willing to extend the assistant professorship (up to max. 9 years in total) for the grant's duration.

This Registration Form has to be completed, signed, and sent as PDF (grants@sl.ethz.ch) and by regular mail to **EU GrantsAccess, Seilergraben 49, 8001 Zurich.**



**REGISTRATION FORM
ERC Starting Grant Proposal Submission**

Information on the Proposal

Name PI Call Identifier

Acronym

Proposal Title

Confirmation of Principal Investigator (PI)

The undersigned PI confirms that her/his salary (assistant professor level) will be fully covered either by internal funds and/or the ERC StG for the duration of the grant.

Also, the PI confirms that according to ERC rules, she/he devotes at least 50% of her/his working time to the ERC funded project.

Date and Signature _____

Equipment and Lab/Office Space

Additional equipment, not covered by the ERC Grant, is needed for the realization of this project. Yes No

If yes: The additional equipment will be provided by the Institute. Yes

Additional lab/office space and/or renovation is/are needed for the realization of this project. Yes No

If yes: Will it be provided by the Institute? Yes No

If not provided by the Institute: Will additional lab/office space be made available by the faculty and/or the division „Bedarfsmanagement Infrastruktur“? Yes No

Name of the Institute

Name of the Head of the Institute

Date and Signature, Head of the Institute



Employment → not applicable for full professors (ordentliche Professuren) and associate professors (ausserordentliche Professuren)

The undersigned Head of the Institute and the Dean hereby confirm that they are prepared to:

- a) host the researcher for the duration of the ERC Grant and
- b) accept her/him as a "Förderungsfachlehrer/in UZH" (without tenure track) or to extend her/his assistant professorship for the grant's duration (up to max. 9 years in total),
provided the ERC proposal is successful and funded by the European Commission.

Name of the Institute

Faculty

Name of the Head of the Institute

Name of the Dean

Date and Signature, Head of the Institute

Date and Signature, Dean
