

Attachment 2.1  
**SWORN STATEMENT COMPLIANCE WITH SMALL, WOMEN  
OR MINORITY BUSINESS UTILIZATION REQUIREMENTS**

Each bidder must comply with small, women and minority business utilization requirements by making a good faith effort to meet the DEQ's fair share objectives. The following steps constitute a good faith effort:

1. *The bidder includes qualified small, minority and women's businesses on solicitation lists;*
2. *The bidder assures that small, minority, and women's businesses are solicited once they are potential sources;*
3. *The bidder divides total requirements, whenever economically feasible, into smaller tasks or quantities to permit maximum participation by small, minority and women's businesses;*
4. *The bidder establishes delivery schedules whenever the requirements of the work permit, which will encourage participation by small, minority and women's businesses;*
5. *The bidder advertises in trade association, minority and trade-oriented, women-focus publications, whenever possible, concerning the subcontracting or material supply opportunities;*  
*and*  
*actively makes use of the services and assistance of Oregon's Office of Minority, Women and Emerging Small Business (OMWESB), the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce as appropriate;*
6. *If the bidder awards sub-agreements, the bidder will require the subcontractors to take all of the affirmative action steps described above. (40CFR Section 35.3145(d)).*

(Attachment 2A provides contacts and additional information to help contractors achieve their good faith effort.)

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The "List of Contacted Minority, Women and Small Businesses" (attachment 2.2) must be attached to this form indicating which minority, women and small businesses were contacted by the bidder, (but not participating in the contract) a phone number, the name of a contact person, along with their reasons for non-participation.

**By signing this form, the contractor swears (under penalty, 40 CFR Section 31.43) that she or he has taken all the steps listed above to obtain participation by minority, women and small business enterprises.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name and title of signer