

## SUPREME COURT OF YUKON

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PRACTICE DIRECTION  
CIVIL-2  
FAMILY-4

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*Appearance Day*

Appearance Day is a court practice for civil and family matters designed to permit a judge, counsel or a party, to bring a case forward to address matters that are urgent and concern the status of a case and its progress, and can include brief case management.

There is no fee for filing an appearance day notice and no supporting affidavit is required. Its purpose is not to replace the pre-trial conference, but to provide an opportunity to address problems that prevent cases from moving forward. Trial dates will not be set without a full case management conference as set out in Rule 36 and CIVIL-7.

Where the attached Appearance Day Notice is filed by counsel or a party, it shall be served or delivered, as the case may be, at least two clear days before the Appearance Day. It shall set out the matter or issue to be addressed and the relief requested. Appearance days will be scheduled at 4 p.m. on each Chambers day. This practice direction shall be attached to the Appearance Day Notice. No confirmation that the matter is proceeding is required and the matter may be withdrawn or adjourned by contacting the Clerk of the Supreme Court.

The Appearance Day judge has the jurisdiction to award costs. Failure to appear at an Appearance Day may result in an order being made against the absent party. Out-of-town parties or counsel may appear by telephone if the clerk has been provided with a telephone number.

On an Appearance Day, the court may make any order that may be made under Rule 36 of the *Rules of Court* (“Case Management Conference”).

Veale J.  
January 15, 2016

**SUPREME COURT OF YUKON**

S.C. No. \_\_\_\_\_

**Between:**

Plaintiff/Petitioner

**And:**

Defendant/Respondent

**APPEARANCE DAY NOTICE**

To: \_\_\_\_\_  
(Name, address, phone number / fax number of party and counsel)

**WHEREAS** \_\_\_\_\_  
(brief description of the problem to be brought before the judge)

TAKE NOTICE that you must appear before the judge at Appearance Day on Tuesday, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at 4:00 in the afternoon at the Law Courts, 2134 2<sup>nd</sup> Avenue, Whitehorse, Yukon, Y1A 5H6.

All counsel or parties are required to be present (out-of-town counsel and/or parties may appear by telephone arranged in advance with the clerk). The Court may make any order permitted under Rule 36 of the *Rules of Court*. Orders may be made in the absence of counsel or a party. Practice Direction CIVIL-2/FAMILY-4 is attached.

AND TAKE NOTICE that the following relief or order will be sought \_\_\_\_\_  
\_\_\_\_\_  
(describe the relief or order requested)

Dated at the City of Whitehorse, Yukon, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Name of requesting Party  
Address  
Phone/Fax

\_\_\_\_\_  
Signature of Requesting Party or  
Trial Coordinator