ALEXANDRIA
TECHNICAL & COMMUNITY COLLEGE
Foundation

Scholarship Letter of Recommendation Form

Deadline Dates for 2016--2017:
Fall Semester - April 1, 2016
Spring Semester - November 1, 2016

Applicant - complete top section only:

Name _____ ATCC ID #_____

Alexandria Technical & Community College (ATCC) Program: _____

ATCC Foundation Scholarship you are applying for: _____

Relationship to applicant: __ ATCC faculty/staff __ Employer __ Other _____

Reference - please rate the applicant in each of the following areas:

	Superior	Above Average	Average	Fair	Unknown
Leadership Potential	☐	☐	☐	☐	☐
Teamwork	☐	☐	☐	☐	☐
Dependability/Responsibility	☐	☐	☐	☐	☐
Respect for others	☐	☐	☐	☐	☐
Work Ethic	☐	☐	☐	☐	☐
Integrity	☐	☐	☐	☐	☐
Service to school/community	☐	☐	☐	☐	☐

Please write additional comments to support your recommendation (use back if necessary):

_____

_____

_____

_____

Reference Name: _____ Date: _____

Signature: _____ Phone #: _____

Please return completed form to:
Linda Dolan, Alexandria Technical & Community College Foundation, 1601Jefferson Street, Alexandria, MN 56308