



APPLICATION FOR A NEW OR MODIFIED ELECTRICITY SUPPLY SERVICE

Complete all sections

Please use clear capital letters and tick applicable blocks. Complete forms in black ink only.
Partially completed forms will not be accepted. Incomplete and inaccurately completed forms will lead to delays.

Fine print

Only the property owner may apply for a new electricity connection or a change to the existing connection to the property.
Proof of property ownership must be attached to the application form. This can be a property rates account, title deed or proof of registration.
If the owner is a private person, a copy of his/her identity document or passport must be attached to the application form.
If the owner is not a private person, a copy of the business/trust/body corporate registration form must be attached to the application form.
Applications for conversion from bulk to individual metering can be accepted only if the whole development applies for such a conversion.
Applications from sectional title property owners must be accompanied by a letter from the Body Corporate, stating that they take note of the application.

This form does not cover applications for standby or embedded generation approval.

Enquiries and form submissions

Completed forms can be submitted at any City of Cape Town customer care office or, for quicker results, at one of the following offices:

- Customer Support Services: Area North
Test & Metering Building, Ndabeni Electricity Complex, Melck Street, Ndabeni; 021 506 4819/20 (tel); 021 506 4836 (fax)
- Customer Support Services: Area East
Electricity Services Head Office, Bloemhof Centre, Bloemhof Street, Bellville; 021 444 8511/2 (tel); 021 444 8787(fax)
- Customer Support Services: Area South
First Floor, Wynberg Electricity Depot, Rosmead Avenue, Wynberg; 021 763 5664/5723 (tel); 021 763 5687 (fax)
- email: electricitycustomer.support@capetown.gov.za

1 SERVICE LOCATION

Erf number

Township/Suburb/Farm

Physical address

Code

2 PROPERTY OWNER (Applicant)

Business partner number
as per municipal account

Contract account number

Title

First name/
Company name

Second name/Trading as

Surname

Type of identification attached to application ☐ ID document ☐ Passport ☐ Company registration documents ☐ Trust

Identity number/
Business registration number

Tax invoice required ☐ Yes ☐ No

Address where documentation must be sent to, if different from physical address:

Postal address
 Code

Work telephone number

Home telephone number

Fax number

Cellphone number

Email address

Quotation to be ☐ Posted ☐ Faxed ☐ Emailed

3 CONTACT PERSON (Person to be contacted in case of any queries)

Title; First name

Surname

Work telephone number

Home telephone number

Fax number

Cellphone number

Email address

4 ELECTRICAL CONTRACTOR (Person responsible for installation work within property boundaries)

Title; Name & surname

Company

Registration number*1

Telephone number

Fax number

Cellphone number

Email address

*1 Registration as electrical contractor with the Department of Labour

5 ELECTRICITY SUPPLY SERVICE

5.1 Existing installation (Not applicable for new connections)

5.1.1 Category: ☐ Residential Service connection: ☐ Underground
☐ Commercial/Industrial ☐ Overhead

5.1.2 Existing supply to premises A or kVA or MVA single-phase or three-phase
Meter number

5.2 Service required

5.2.1 Category: ☐ Residential Service type: ☐ New supply
☐ Commercial ☐ Upgrade/downgrade/change
☐ Industrial ☐ Temporary supply

5.2.2 ☐ Convert to prepayment meter (max 100 A three-phase) ☐ Tariff change
☐ Relocation of existing supply or meter point ☐ Additional (second) meter ☐ Overhead to underground conversion
 Other

5.2.3 Required supply to premises A or kVA or MVA single-phase or three-phase

5.3 Tariff choice

Visit <http://www.capetown.gov.za/en/electricity/Pages/ElectricityTariffs.aspx> for current tariff rates and policy. Printed copies are available on request. You are advised to acquaint yourself with the tariffs available and applicable conditions, and consult with your electrician or consultant. A wrong or inappropriate tariff choice may result in delays with the quotation or unnecessarily high electricity bills.

Residential:

☐ Lifeline ☐ Domestic
☐ Residential Small-Scale Embedded Generation

Commercial and industrial:

☐ Small Power User 2 (low) ☐ Small Power User 1 (high)
☐ Large Power User Low Voltage ☐ Large Power User Medium Voltage
☐ Medium Voltage Time of Use ☐ Atlantis Medium Voltage Time of Use ☐ High Voltage Time of Use
☐ Non-Residential Small-Scale Embedded Generation

6 DECLARATION

I/we, the owner(s) of the property, hereby declare that I/we have taken the necessary steps to ensure all information contained in this application is correct. I/we request a new or modified electricity supply service as specified, at the tariff indicated. I/we further acknowledge and agree to comply with the provisions of the City of Cape Town Electricity Supply By-law and Conditions of Supply*².

*² Available at <http://www.capetown.gov.za/en/electricity/Pages/ServiceApplicationForms.aspx>.

Property owner's name / Property owners' names	<input type="text"/>											
Owner's signature / Owners' signatures	<input type="text"/>											
Date	2	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	2	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	year		month		day		year		month		day	

If signing on behalf of the property owner(s), an approved letter of proxy*³ must be attached to this application.

Proxy's name	<input type="text"/>					
Proxy's signature	<input type="text"/>					
Date	2	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	year		month		day	

*³ Proxy:

- If the owner is a natural person, a letter is required wherein the property owner appoints the signatory as proxy. The letter has to be signed by the owner and accompanied by a copy of his/her identity document.
- If the owner is not a natural person, a resolution of the board (or equivalent strategic body, depending on the nature of the company) is required, authorising the signatory to sign on behalf of the company.
- The property owner's details should still be completed in the PROPERTY OWNER section. The only change is in the DECLARATION section where, in the case of a proxy, the owner's name is filled in without his/her signature and the proxy signs on behalf of the owner in the appropriate field below it.
- All other documentation required have to be submitted, including proof of ownership.

The requirement to submit a Commencement of Work form for installation work that would require a new or upgraded electricity supply was waived in the City of Cape Town in accordance with Regulation 6(1) of the Electrical Installation Regulations of the Occupational Health and Safety Act (Act 85 of 1993).

For official use : City of Cape Town official receiving application form:-

Official's name & signature	<input type="text"/>											
Official's staff number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Notification number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>