

UNITED STATES DISTRICT COURT
DISTRICT OF CONNECTICUT

SAMPLE CERTIFICATE OF SERVICE

Rev. 12/1/04

Instructions: Where noted, counsel should insert the names of the plaintiff(s) and defendant(s), the name of the party filing the Certificate, the appropriate case number and the title of the document(s).

Plaintiff [insert name here])	Case No. [insert your case number
)	and initials of the presiding judge]
v.)	
)	
Defendant [insert name here])	

I hereby certify that on [insert date here], a copy of foregoing [insert the name of document being filed] was filed electronically and served by mail on anyone unable to accept electronic filing. Notice of this filing will be sent by e-mail to all parties by operation of the Court's electronic filing system or by mail to anyone unable to accept electronic filing as indicated on the Notice of Electronic Filing. Parties may access this filing through the Court's CM/ECF System.

/s/ **[Insert Name of Registered Attorney Making Filing]**
Name of Attorney [attorney's federal bar number]
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