



AGR VACANCY ANNOUNCEMENT



**HUMAN RESOURCE/AGR OFFICE
NEW MEXICO NATIONAL GUARD
47 BATAAN BOULEVARD
SANTA FE, NM 87508**

**ANNOUNCEMENT NUMBER:
16-031**

**OPENING DATE:
1 April 2016**

**CLOSING DATE:
20 April 2016**

POSITION DESCRIPTION:

**Operations Officer
(01A00)**

GRADE:

Maximum: O-3
Minimum: O-2

OPEN FOR FILL:

STATE

NATIONWIDE

UNIT OF ACTIVITY:

64th Civil Support Team (WMD)
4001 Northwest Loop
Rio Rancho, NM 87124

TYPE OF POSITION

NMANG

NMARNG

MILITARY ASSIGNMENT:

Same as Unit of Activity, NMARNG

EVALUATION FACTORS USED:

Interview, Review of individual applications and board selection.

AREA OF CONSIDERATION: Open to all current commissioned officers of the New Mexico Army National Guard.

AOC QUALIFICATION REQUIREMENTS: Applicants must be qualified or have the ability to become ASI R qualified within one year of the initial assignment per NGR (AR) 600-5.

ELIGIBILITY: All members of the NMARNG. To qualify for appointment, individuals **MUST MEET ALL** initial eligibility requirements of AR 135-18, NGR 600-5 and NGR 500-3/ANGI 10-2503.

- a. Must be able to serve a minimum of three (3) years active duty status prior to completing 18 year of Active Federal Service (AFS).
- b. Must meet medical standards prescribed in Chapter 2 of AR 40-501, and have a current Periodic Health Assessment (PHA) completed within 15 months.
- c. Must meet physical standards prescribed in AR 600-9. Physical profile must be IAW DA Pam 611-21 for appropriate MFA/AOC.
- d. Must not be receiving or eligible to receive Federal Retirement annuity or Military Retired Pay.
- e. Must have sufficient time remaining on current enlistment to complete an initial three (3) year tour.
- f. Must not be a candidate for or holding an elected Civil Office or engaged in partisan political activities.
- g. Must not be under a current Suspension of Favorable Personnel Action (FLAG).
- h. Must not have resigned from the AGR program or other military service in lieu of adverse action.
- i. Must not have been separated from the AGR program or other military service for cause, unsuitable or unfitness.
- j. Individuals who were not selected for continuation in the AGR program are ineligible for selection.
- k. Must have normal color vision.
- l. Must have knowledge of the organization and the mission of the Army National Guard.
- m. Must possess a security clearance of secret and pass a law enforcement background check.
- n. Must possess a current, negative HIV test.
- o. Must have a record APFT within the last 6 months
- p. Must have or received required vaccinations.
- q. Must complete HAZMAT tech competencies.

- r. Must complete HAZMAT Physical.
- s. Must maintain unit OPTEMPO.

DOCUMENTS REQUIRED FOR AGR APPLICATIONS: (Packets not containing all documents IAW guidance below will be returned without action.)

NOTE: DO NOT submit your application in binders or document protectors.

Following documents are required:

- a. NGB Form 34-1 (NOV2013) Application for AGR position.
- b. Statement of Qualifications
- c. ORB (certified within 90 days)
- d. DA Photo (within 24 months)
- e. Most recent Individual Medical Readiness (IMR) printout (must reflect a PHA within 15 months).
- f. Copy of Permanent Profile or Temporary Profile (DA Form 3349) if applicable.
- g. Last five (5) OER's.
- h. All DD Form(s) 214/DD 220 (All periods of active duty).
- i. NGB Form 23b (RPAM statement within 90 days).
- j. DA Form 705 (within 6 months)
- k. Copies of DA 5500-R (if applicable).
- l. Copy of current driver's license
- m. Memo for record indicating that SM is willing and able to PCS entire family

NOTE: You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: Applications **MUST** be received in our office NLT 1600 hours on the Closing Date of the Announcement. We will date-stamp applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: HRO will screen applications without regard to race national origin, lawful affiliations, marital status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

- a. Responsible for assuming the duties of the Operations officer when the Operations officer is absent from the unit and conducts interface with Federal, State and local law enforcement agencies as required.
- b. Knowledgeable of the Incident Command System (ICS) employed at the local and state level and procedures for crime scene and evidence preservation at a WMD incident.
- c. Integrates current intelligence estimates into WMD CST force protection requirements and Chemical-Biological response missions.
- d. Meets with designated civilian and government agency and senior military leaders to discuss WMD CST concepts, missions and plans WMD CST involvement in state/local WMD response efforts.
- e. Serves as a WMD CST liaison/point of contact with emergency response agencies and Incident Commanders on WMD CST consequence management activities.
- f. Serves as the WMD CST Safety leader when WMD CST personnel are conducting operations in a "Hot Zone" or "contaminated area".

- g. Coordinates with designated law enforcement agencies.
- h. Serves as point of contact for all law enforcement issues.
- i. Authenticates the overall force protection plan within the WMD CST SOP and Operations order.
- j. Develops the WMD CST Cold, Warm and Hot Zone Operations Safety Plan.
- k. As required, drafts a readiness status report for the command.
- l. Ensures WMD CST is provided sufficient force protection to accomplish their mission.
- m. Serves as the WMD CST Air and Ground Movement Officer, coordinates air support for unit deployment and redeployment and on scene air support for the unit (ASI3S).
- n. Develop all unit readiness reports.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED

STATEMENT OF QUALIFICATIONS

Position for which Applying:	
Name:	Rank:
Current Unit, Duty Position and Location:	
QUALIFICATIONS	
(Instructions: In the space provided below, describe why/how you feel you are qualified for this position.)	
Signature & Date:	