

**INVITATION TO BID**  
**LHC - LaRoy Froh Townhouses**  
**Kitchen and Bathroom Renovations**  
Lansing Housing Commission

Separate sealed bids will be received by the Lansing Housing Commission (Owner) until **2:00 p.m. local time December 17, 2015** in the administrative offices of the Lansing Housing Commission, 419 Cherry Street, Lansing, Michigan 48933. All Bids will be opened and publicly read in the presence of those interested. Bids are invited for the project on the basis of a Lump Sum Bid.

The Lansing Housing Commission reserves the right to reject any and all bids, to award the contract to the lowest, responsible and most responsive bidder and to waive any formalities or irregularities in the bids received. No bid shall be withdrawn for a period of ninety (90) calendar days subsequent to the opening of the bids without the consent of the Lansing Housing Commission.

Furthermore, the Owner encourages Minority Business Enterprises and Women-Owned Businesses to submit a proposal for this project.

**SCOPE OF WORK**

The scope of work includes providing all labor, equipment, and materials necessary for the successful completion of kitchen and bathroom renovations to multiple units within six building locations at the LaRoy Froh Townhouses. The project is broken out into two separate bid packages and includes an Add Alternate Bid Item for the renovation of a pair of accessible units. Renovations include the replacement of finishes, cabinetry and countertops, flooring, toilet accessories, plumbing fixtures and piping, light fixtures, installation of utility hook ups for future new appliances (Appliances and appliance installation by LHC), and other miscellaneous mechanical and electrical improvements all as described and shown in the Contract Documents, Drawings and Specifications herein as prepared by the Architect, DLZ Michigan, Inc. and the Lansing Housing Commission.

The Owner reserves the right to award the project to more than one Bidder if it is found to be in the Owner's best interest.

**PRE-BID MEETING**

The Owner will conduct a **pre-bid meeting** starting at **10:00 a.m. local time, November 20, 2015**, at LaRoy Froh Townhouses, 2400 Reo Road, Lansing, Michigan 48911. The meeting will be held in the Community Room.

## **CONSTRUCTION DOCUMENTS**

All bid documents, specifications and project manuals will be available beginning **November 06, 2015** at the following locations:

### Owner's Office

Lansing Housing Commission  
419 Cherry Street  
Lansing, Michigan 48933

### Consultant's Office

DLZ Michigan, Inc.  
1425 Keystone Ave.  
Lansing, Michigan 48911

### Printer's Office

Commercial Blueprint  
3125 Pinetree Road  
Lansing, Michigan 48911

All questions about the contract documents are directed to:

Scott D. Laubenthal, Assoc. AIA, LEED-AP  
Project Manager  
DLZ Michigan, Inc.  
slaubenthal@dlz.com

The Contract Bid Documents, including Instructions to the Bidders, Project Manual and Specifications, may be purchased at:

### Printer's Office

Commercial Blueprint  
3125 Pinetree Road  
Lansing, Michigan 48911

## **LIQUIDATED DAMAGES**

Liquidated Damages will be assessed to the Contractor if the completion date is not met by the contractor per an agreed upon completion date. The amount of \$1000 per day will be assessed for each day of suitable working weather, except for weekends and legal holidays that the contractor exceeds the specified date for completion of the work for each project.

END OF SECTION 01 11 13

**INTENT TO BID**  
**LHC - LaRoy Froh Townhouses**  
**Kitchen and Bathroom Renovations**  
Lansing Housing Commission

**To:** Lansing Housing Commission  
419 Cherry Street  
Lansing, Michigan 48933

**Reference:** LaRoy Froh Townhouses  
2400 Reo Road  
Lansing, Michigan 48911

**Respond By:** Friday, **November 20, 2015**, 5:00 p.m. EST via fax to 517.272.7390, or email to slaubenthal@dlz.com

This is to notify you that it is our intent to submit a bid as Prime Contractor in response to the above referenced project.

The individual to whom pre-bid information should be directed to, and subcontractors should direct their proposals to regarding this project is:

**Contact Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, & Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Sincerely,**

\_\_\_\_\_  
*Signature of Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Typed/Printed Name and Title of Representative*

\_\_\_\_\_  
*Typed/Printed Name of Company*

Page left intentionally blank.