



AGR VACANCY ANNOUNCEMENT



HUMAN RESOURCE/AGR OFFICE NEW MEXICO NATIONAL GUARD 47 BATAAN BOULEVARD SANTA FE, NM 87508		ANNOUNCEMENT NUMBER: <p style="text-align: center;">16-032</p>	
		OPENING DATE: <p style="text-align: center;">4 April 2016</p>	CLOSING DATE: <p style="text-align: center;">26 April 2016</p>
POSITION DESCRIPTION: PROPERTY ACCOUNTING TECH <p style="text-align: center;">(920A0)</p>	GRADE: Max: CW2 Min: (Please see area of consideration below)	OPEN FOR FILL: <input checked="" type="checkbox"/> STATE <input type="checkbox"/> NATIONWIDE	
UNIT OF ACTIVITY: JFHQ (G4 PBO Team) 47 Bataan Blvd SANTA FE, NM 87508		TYPE OF POSITION <input type="checkbox"/> NMANG <input checked="" type="checkbox"/> NMARNG	
MILITARY ASSIGNMENT: Same as Unit of Activity, NMARNG.		EVALUATION FACTORS USED: APFT, Weigh-in, Interview, review of individual applications and board selection.	
Area of Consideration: Open to all Current AGR members of the New Mexico Army National Guard. Open to AGR NCO's E6 – E9 who have an proponent-approved predetermination in MOS 920A0 as outlined at the US Army warrant Officer recruiting website at: http://www.usarec.army.mil/hq/warrant/prerequ/WO920A.shtml			
MOS QUALIFICATION REQUIREMENTS: Applicants must be qualified or have the ability to become qualified within 1-year of initial assignment per NGR (AR) 600-5.			
ELIGIBILITY: Additional Requirements (WOC): All Warrant Officer Candidates (WOC) must meet all the eligibility criteria as outlined per NGR 600-101, dated Oct 1996.			
<ol style="list-style-type: none"> a. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of AS or the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives. b. Must meet medical standards prescribed in Chapter 3 of AR 40-501. Physical must be accomplished at an active duty medical treatment facility or an ARNG medical unit, if current physical is older than 24 months. Must meet physical standards prescribed in AR 600-9. <u>Normal color vision.</u> c. Must have sufficient time remaining on current enlistment to complete an initial three (3) year tour. d. Must not be receiving or eligible to receive Federal Retirement annuity or Military Retired Pay. e. Must not be a candidate for or holding an elected Civil Office or engaged in partisan political activities. f. Must not be under a current Suspension of Favorable Personnel Action (FLAGG). g. Must not have resigned from the AGR program or other military service in lieu of adverse action. h. Must not have been separated from the AGR program or other military service for cause, unsuitable or unfitness. i. Individuals who were not selected for continuation in the AGR program are ineligible for selection. j. Must have Secret Security Clearance. k. Must be able to pass a background investigation l. All applicants must favorably pass screening of law violations prior to entering the AGR Program. 			

DOCUMENTS REQUIRED FOR AGR APPLICATIONS: Packets not containing all documents IAW guidance below will be returned without action.

NOTE: DO NOT submit your application in binders or document protectors.

Following documents are required:

- a. NGB Form 34-1 (NOV2013) Application for AGR position.
- b. Statement of Qualifications
- c. ORB/ERB (certified within 90 days)
- d. DA Photo (within 24 months)
- e. Most recent Individual Medical Readiness (IMR) printout (must reflect a PHA within 15 months).
- f. Copy of Permanent Profile or Temporary Profile (DA Form 3349), if applicable.
- g. Last five (5) OERs/NCOERs.
- h. All DD Form(s) 214/DD 220 (All periods of active duty).
- i. NGB Form 23b (RPAM statement within 90 days).
- j. DA Form 705 (within 6 months)
- k. Copies of DA 5500-R (if applicable).
- l. Copy of current driver's license
- m. Memo for record indicating that SM is willing and able to PCS entire family

NOTES: Deployed Soldiers should seek assistance from their state-side MSCs in obtaining documentation (i.e., ORB, DA 705, etc.) for their applications. **Deployed Soldiers** may e-mail complete application packets to christine.e.simpson3.mil@mail.mil. Missing documents and documents that are out of date must be explained in a letter to the board president. You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: Applications **MUST** be received in our office NLT 1600 hours on the Closing Date of the Announcement. We will date-stamp applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: HRO will screen applications without regard to race national origin, lawful affiliations, martial status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Supervises the technical aspects of unit property book records per AR 710-2. Performs in both manual and automated property book accounting environments with the related functions associated with accurate property accountability. Monitors and performs evaluations of subordinates supply operations per Command Supply Discipline Program (CSDP) and AR 710-2. Performs financial inventory accounting as applied to the Army's budgeting system. Performs property accounting duties at the unit and organization levels or on division property book teams. Complies with appropriate regulations, forms and procedures pertaining to property books, hand receipts and other property accounting documents.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED

STATEMENT OF QUALIFICATIONS

Position for which Applying:	
Name:	Rank:
Current Unit, Duty Position and Location:	
QUALIFICATIONS	
(Instructions: In the space provided below, describe why/how you feel you are qualified for this position.)	
Signature & Date:	