Understanding the Continuity of Service Program

The Continuity of Service program allows property owners and managers to maintain uninterrupted gas and electric service while a rental unit is vacant.

Once the Continuity of Service Agreement is active, you'll be able to manage your agreement online at www.sdge.com/continuity-service-agreement-program.

Here are some important points you should remember about the Continuity of Service program:

- The service establishment fee charged to program participants is $5.00 per meter when new accounts are opened.
- Active gas and electric meters for the Rental Unit account(s) included in your Continuity of Service Agreement will be automatically transferred into the Customer of Records name when a tenant discontinues service with SDG&E®. You'll be responsible for the utility bills incurred until the date that a new tenant begins receiving service.
- Energy bills for all Rental Unit account(s) included in your Agreement will be sent to the mailing address you provided with your application. We can accept only one mailing address per Agreement. The mailing address cannot be one of the Rental Unit account(s) covered by your Agreement.
- Change forms are available at http://www.sdge.com/continuity-service-agreement-program-guidelines or by calling 1-800-411-7343.
  Please be sure to include your Agreement number on any correspondence. Change requests can be submitted via email to RTOContracts@semprautilities.com or:

<div align="center">

San Diego Gas & Electric
Attention: RTO, CP42I
P.O. Box 129831
San Diego, CA 92112

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Please notify us when you no longer own or manage a property listed in your Agreement. Requesting a shut-off of service will not remove that Rental Unit account(s) from your Agreement, and the Customer of Record could be charged for future utility service.

Changes to your Agreement will become effective within 30 days of receipt by SDG&E.
Adding a Rental Unit account(s) to your Agreement will not automatically activate a meter that is not in use.
To activate meters at your Rental Unit account(s) that are not in use, please contact SDG&E at 1-800-411-7343.

For more information about the Continuity of Service program, please contact SDG&E at 1-800-411-7343 or e-mail RTOContracts@semprautilities.com.

CONTINUITY OF SERVICE AGREEMENT

I (We) ("Applicant"), enter into this Agreement to apply for Continuity of Service from San Diego Gas & Electric Company (Utility) for the purpose of maintaining active gas and electric service during periods when a space, that is individually metered by Utility and would otherwise be occupied by a tenant ("Rental Unit"), is vacant.

Applicant and Utility mutually agree as follows:

1) Applicant agrees to pay the applicable service establishment charge(s) (under Electric Schedule SE and Gas Schedule G-91) in effect at the time a gas and/or electric account has reverted to Applicant.

2) Pursuant to the terms and conditions set forth in the applicable California Public Utilities Commission ("CPUC") - approved Tariff(s), Applicant understands that it shall become Utility's customer of record and be responsible for payment of gas and/or electric charges incurred during periods when a Rental Unit is vacant.

3) Applicant is responsible for informing a new tenant of its responsibility to contact Utility and establish service under the new tenant's name.

4) Applicant further agrees that, until a new tenant has established service under its name in accordance with the applicable CPUC-approved Tariff(s), Applicant shall continue to be responsible for service billing.

5) Upon receipt of a request from an existing tenant to terminate service, the meter(s) shall be read on the termination date or no later than two (2) working days after the requested termination date. The meter readings obtained shall be used to prepare a final bill for the vacating tenant and also as a basis to start billing Applicant.

6) In the event a request for termination of service from an existing tenant and a request for turn-on of service from a new tenant at the same Rental Unit are to be effective on the same date, the account shall transfer from the existing tenant to the new tenant.

7) Charges incurred by Applicant under this Agreement that remain unpaid after the due date on the final bill may be transferred to a different account under which Applicant is receiving service.

8) Should Utility's bills rendered to Applicant not be paid in accordance with the applicable CPUC-approved Tariff(s), or the Applicant becomes insolvent, this Agreement, at the option of the Utility, may be terminated immediately.

9) This Agreement shall otherwise remain in effect until Applicant or Utility provides notification to the other party to terminate the Agreement.

10) Upon termination of this Agreement, any account billing in Applicant's name covered by this Agreement will be subject to service disconnection unless Utility is notified otherwise.

11) Services provided under this Agreement shall at all times be subject to the applicable CPUC-approved Tariff(s). All applicable Tariffs are incorporated in this Agreement, including, but not limited to, Electric Schedule SE and Gas Schedule G-91. This Agreement shall at all times be subject to changes or modifications as the CPUC may direct in the exercise of its jurisdiction.

12) Disputes arising as a result of Utility services provided under this Agreement shall be subject to the applicable CPUC-approved Tariffs, including, but not limited to Electric Rule 10 and Gas Rule 10.

13) For the term of this Agreement, an Applicant listing a Property Management Company on this Agreement below acknowledges that the Applicant is providing consent to Utility to allow such Property Management Company to act as an authorized agent of Applicant for the specific acts and functions described below in Section 14 of this Agreement.

14) As an authorized agent of Applicant, the Property Management Company will be authorized to: (a) change service type for Applicant's Rental Unit account(s) covered by this Agreement; (b) change Applicant's mailing address under this Agreement; (c) add/remove Rental Unit account(s) covered by this Agreement; (d) terminate this Agreement; (e) request and receive billing records, billing history and all meter usage data used for bill calculation for Applicant's Rental Unit account(s) covered by this Agreement, regarding utility services furnished by Utility; (f) request and receive copies of correspondence in connection with Applicant's Rental Unit account(s) covered by this Agreement concerning previously issued or unresolved/disputed billing adjustments; (g) request investigation of Applicant's utility bill(s) for Applicant's Rental Unit account(s) covered by this Agreement. (h) request special metering, and the right to access interval usage and other metering data on Applicant's Rental Unit account(s) covered by this Agreement; and (i) request and receive verification of balances on Applicants Rental Unit account(s) covered by this Agreement and discontinuance notices. When bills are mailed in care of the Property Management Company, Applicant authorizes Utility to provide energy usage data for the Rental Unit account(s) covered by this Agreement when billing is in Applicants name.

15) An Applicant who lists a Property Management Company on this Agreement below confirms that there is a current property management agreement or other legally binding contract between the Property Management Company listed below and the Applicant which designates the Property Management Company as an authorized agent for all Rental Unit account(s) covered by this Agreement. When a Property Management Company is no longer an authorized agent of an Applicant or when the list of Rental Unit account(s) covered by the Agreement changes, the Applicant or the authorized Property Management Company is responsible for promptly notifying utility.

16) The signatory to "Applicant's Signature" below for this Agreement must be the customer of record for the Rental Unit account(s) covered by this Agreement.

17) This Agreement shall become effective within thirty (30) days after the completed and signed Agreement is received by Utility.

I (We) the customer of record (Applicant) [   ] understand and agree to the seventeen conditions above.

Applicant Information:

Applicant's (Full Legal Name)

Applicant's Federal Tax Identification Number: _____ (Business Applicants)

Applicant's Social Security Number (Last 4 Digits Only): _____ (Individual Applicants)

Business: (_____) _____-_____ x_____ Home: (_____) _____-_____

E-Mail Address: _____

Note: If Applicant has not previously established service with SDG&E; please call our Customer Contact Center at 1-800-411-7343 to apply for service before submitting this Agreement for processing.

Applicant's Signature: _____

Title (Business Applicants only): _____

Date: _____

Property Management Company Information (if applicable):

Property Management Company (if applicable): _____

Property Manager Name (if applicable): _____

Business: (_____) _____-_____ x_____

Property Management Company Email: _____

Agreement Mailing Address (Must be completed to set up Agreement)

In Care Of, (if applicable): _____

Complete Mailing Address: Unit:

City: State: Zip:

Continuity of Service Requested for the Following Service(s):

☐ Electric Only   ☐ Gas Only   ☐ Both Gas and Electric

Note: If none are selected service will be setup for both Gas and Electric

CONTINUITY OF SERVICE AGREEMENT

RENTAL UNIT ACCOUNTS LIST

Please list below all addresses for the rental units you wish to be covered by this agreement. When adding a property with multiple units, please list all rental units individually.

Incomplete or illegible Agreements will be returned to the Applicant for completion.

Please print or type

COMPLETE STREET ADDRESS (including prefix/suffix)	APT/UNIT NO. (if applicable)	CITY

COMPLETE STREET ADDRESS (including prefix/suffix)	APT/UNIT NO. (if applicable)	CITY