

TENDER DOCUMENTS OF



FOR THE YEAR 2011-2012

CAUTION

- (1) The tenderers are advised in their interest to note while giving the tenders that most of the stocks/consignments will be delivered upside during the contract period.**
- (2) The tenderers should keep in mind that small consignment even up to one M.ton will be dispatched to dealers from various Marketing Centers.**
- (3) The increase in rates of POL/Diesel/CNG etc. etc. shall not be considered for enhancement of TPT/Labour rates during the currency of the contract and no request of contractor in this behalf will be entertained.**
- (4) All the Labour contractors must also note that labour engaged by them would not use hooks in lifting, loading/un-loading and stacking of Polypropylene bags. In case of any loss occurred to PSC on account of damage to PP bags or stocks filled in due to use of hooks by their labour, such loss would be recovered from the Labour contractor, concerned.**

PUNJAB SEED CORPORATION 4-LYTTON ROAD, LAHORE**TENDER DOCUMENTS FOR LABOUR & TRANSPORT CONTRACT
FOR THE PERIOD FROM 1-9-2011 TO 30-6-2012**

VALUE= RS. 1,000/- (One thousand only) (Non- refundable)

NOTE:- Separate tender documents shall be used for various labour/transport works at the following PSC centers as mentioned against each Tick(/) any one out of these Labour/Transport Contracts.

- | | | | |
|-----|--|---|--|
| a). | Sahiwal (East) Sahiwal (West), R.Y.Khan
Khanewal, Multan and Lahore. | : | Labour & Transport
for procurement work. |
| b). | Sahiwal, Khanewal & R.Y.Khan. | : | Labour & Transport
for processing work. |
| c). | Khanewal, R.Y.Khan, Multan
Sahiwal, Gujranwala, Piplan/Lyyah/Bhakker
and Lahore. | : | Labour & Transport
For marketing work. |
| d). | Bahawalpur/Lodhran, Vehari and
Chistian/Bahwalnagar. | : | Labour & Transport
for procurement and
Marketing work. |
| e). | Sargodha/Faisalabad, Fateh Jang,
Jhang, Piplan & D.G Khan. | : | Labour & Transport
for procurement, processing
and marketing work. |
| f). | Piplan/Bhakker/Layyah & Gujranwala. | : | Labour & Transport
for procurement & processing work. |

The tenderer should mention the total No. of documentary proofs/additional sheets attached by the Tenderer:

NOTE: This tender shall be opened on the date/time and place to be advertised in the press.

The tenderer will mention his name & address as follows:-

Name of the contractor _____

Address _____

PTCL Phone No. _____ Mobile No. _____

The Punjab Seed Corporation have the following offices/centers for which the tenders will be awarded for undertaking various works by the contractors. The distribution of seed shall, however, extend to whole of the Punjab Province.

1. Dy: Director FAS, PSC Sahiwal (West).
2. Dy: Director FAS, PSC Sahiwal (East).
3. Joint Director FAS, PSC Khanewal.
4. Joint Director FAS, PSCR.Y.Khan.
5. Asstt: Director Marketing, PSC Bahawalpur/Lodhran,
6. Asstt: Director Marketing, PSC Sahiwal.
7. Asstt: Director Marketing, PSC Khanewal.
8. Joint Director Processing, PSC Sahiwal.
9. Joint Director Processing, PSC R.Y.Khan.
10. Dy: Director Marketing, PSC Sargodha.
11. Dy: Director Processing/Coordination, PSC Piplan.
12. Dy: Director Marketing PSC Multan.
13. Dy: Director Procurement, PSC Multan.
14. Dy: Director Marketing, PSC Gujranwala.
15. Asstt: Director Marketing, PSC D.G.Khan.
16. Dy: Director Marketing/ Dy: Director Procurement, PSC Lahore.
17. Asstt: Director Marketing, PSC R.Y.Khan .
18. Asstt: Director FAS, PSC Vehari.
19. Assistant Director Marketing, PSC Rawalpindi/Feteh Jang.
20. Dy: Director Marketing, PSC Jhang.
21. Asstt:/ Marketing/ Dy: Director FAS PSC Bahawalnagar/Chishtian.
22. Asstt: Director Marketing, PSC Piplan/Bhakkar & Layyah.
23. Dy: Director Procurement, PSC Gujranwala.

Consists of 30 sheets
Including annexure A, B & C.

SIGNATURE OF TENDERER
FULL NAME
ADDRESS:

GUIDE LINES FOR THE TENDERERS

The Tender Documents show comprehensive details of the terms and conditions and the Tenderer is advised in his own interest to study them carefully.

DEFINITIONS

In the tender Documents unless there is anything repugnant on the subject or context define as:

- a). Corporation means the Punjab Seed Corporation with its Headquarter at 4-Lytton Road, Lahore.
- b). Competent Authority means the Managing Director of the Corporation or any other officer authorized by him to act as Competent Authority.
- c). Contract operating Officer means Officers specified in schedule of Agreement Form-I.

The Tenderer shall submit the tender documents separately for Procurement, Processing, Marketing at Sahiwal, Khanewal, R.Y.Khan & Bahawalpur and combined for Procurement/Processing/Marketing for other stations as per details given below duly completed in all respect in a sealed envelop marked P.S.C TENDER FOR LABOUR AND TRANSPORT CONTRACT FOR work at “_____”CENTRE and put it in Tender Box PLACED AT PSC HQS Office 4-Lytton Road, Lahore.

Sr. No.	Station	Detail of the contract to be awarded	Place of dropping the tender
1	Khanewal	Labour and Transport contract for Processing	Office of the Director Admn./ Secretary Purchase/Sale Committee, 4-Lytton Road, Lahore
2	Khanewal	Labour and Transport contract for Procurement	-do-
3	Khanewal	Labour and Transport contract for Marketing.	-do-
4.	Vehari	Labour and Transport contract for Marketing and Procurement.	-do-
5	Sahiwal (West).	Labour and Transport contract for procurement at Sahiwal, Bahawal Nagar, Tehsil Arifwala, District Pakpattan & Kamalia (Khanewal/ Multan for Paddy).	-do-
6	Sahiwal (East).	Labour and Transport contract for procurement at Okara, Kasur and Lahore.	-do-
7	Sahiwal	Labour and Transport contract for Processing	-do-
8	Sahiwal	Labour and Transport contract for Marketing including Pattoki Tehsil.	-do-
9	Bahwalpur/Lodhran	Labour and Transport contract for procurement & Marketing.	-do-
10	R.Y.Khan	Labour and Transport contract for Procurement.	-do-
11.	R.Y.Khan	Labour and Transport contract for Processing.	-do-
12	R.Y.Khan	Labour and Transport contract for Marketing.	-do-
13	Multan	Labour and Transport contract for Marketing.	-do-
14	Multan	Labour and Transport contract for procurement from Multan and Muzaffergarh districts.	-do-

15	D.G. Khan/Rajanpur	Labour and Transport contract for procurement & marketing of D.G.Khan & Rajanpur.	-do-
16	Gujranwala	Labour and Transport contract for procurement & processing from Gujraanwala including Sheikhpura, Nankana and Narowal areas.	-do-
17	Gujranwala	Labour and Transport contract for marketing at Gujranwala including Sialkot, Gujrat, Jehlum & Mandi Baha-ud-Din areas.	-do-
18	Lahore	Labour and Transport contract for marketing at Lahore, Sheikhpura , Narowal and Kasur Tehsil.	-do-
19	Lahore	Labour and Transport contract for Procurement at Lahore, Sheikhpura , Narowal.	
20	Rawalpindi/Feteh Jang.	Labour and Transport contract for marketing of Rawalpindi/Texilla, Fateh Jang centre.	-do-
21	Sargodha	Labour and Transport contract for procurement, processing and marketing.	-do-
22	Piplan/Bhakkar/Layyah	Labour and Transport contract for marketing	-do-
23	Piplan/Bhakkar/Layyah	Labour and Transport contract for procurement & processing and Farms.	-do-
24	Jhang/Faisalabad	Labour and Transport contract for procurement, processing and marketing.	-do-
25	Bahawalnagar/Chistian	Labour and Transport contract for procurement & marketing.	-do-

SIGNATURE OF TENDERER

TERMS & CONDITIONS OF CONTRACT

1. Tenders are expected to go through the terms and conditions of the tender very carefully. Failure to do so will be at their own risk.
2. The tenderers desirous of submitting tender for more than one centre shall use separate tender documents for each Centre and for this purpose they have to pay an amount of Rs. 1,000/- as the cost of tender documents for each Centre/contract.
3. Each and every page of the tender Form and schedule of rates shall be filled in properly and signed by the Tenderer with complete address at the specified places. The signature of tender shall disclose his authority i.e. whether quoting as a proprietor or partner or Managing Director or Director or Manager or Secretary of the firm or Partnership. In case of Partnership firms, all the partners shall sign the tenders or they shall attach a valid power of attorney authorizing the signatory to sign the tender on their behalf. In default, the tenderer will be quoting at his own risk and cost.
4. The tenderer shall submit their offer both for Transport and Labour Contract. Separate offers for Transport and Labour shall not be entertained.
5. Every tender supported by earnest Money Deposited in the form of pay order/Bank drat in the name of PSC shall be given in a sealed cover and dropped in the sealed tender box at the place mentioned at next page.

The detail of earnest money deposits to be received along with tender documents for different contracts of various centers is as follows:-

S.No.	Centre	Detail of contract	Earnest Money Deposit (Rs.)
1	Sahiwal (West)	Labour and Transport for Procurement	30,000/-
2	Sahiwal (East).	Labour and Transport for Procurement.	30,000/-
3	Khanewal.	Labour and Transport for Procurement.	50,000/-
4	R.Y.Khan	Labour and Transport for Procurement.	50,000/-
5	Sahiwal	Labour and Transport for Processing.	50,000/-
6	Khanewal.	Labour and Transport for Processing.	50,000/-
7	R.Y.Khan.	Labour and Transport for Processing.	50,000/-
8	Sahiwal.	Labour and Transport for Marketing.	40,000/-
9	Khanewal.	-do-	40,000/-
10	R.Y.Khan	-do-	40,000/-
11	Sargodha	Labour and Transport for Procurement, Processing and Marketing.	20,000/-
12	Jhang/Faisalabad	-do-	20,000/-
13	Piplan/Bhakkar/Layyah	Labour and Transport for Procurement, Processing and Farms.	20,000/-
14	Piplan/Bhakkar/Layyah	Labour and Transport for Marketing.	20,000/-
15	Rawalpindi/Fateh Jang	Labour and Transport for Procurement and Processing.	20,000/-
16	Gujranwala	Labour and Transport for Procurement and Processing.	30,000/-
17	Gujranwala	Labour and Transport for Marketing.	30,000/-
18	Lahore	Labour and Transport for Marketing.	20,000/-
19	Lahore	Labour and Transport for Procurement.	20,000/-
20	Multan	Labour and Transport for Marketing.	20,000/-
21	D.G. Khan/Rajanpur	Labour and Transport for Procurement, Processing and Marketing.	20,000/-
22	Multan	Labour and Transport for Procurement.	20,000/-
23	Bahawalpur & Lodhran	Labour and Transport for Procurement and Marketing.	20,000/-
24	Vehari	-do-	20,000/-
25	Bahawalnagar/Chistian	Labour and Transport for Procurement and Marketing	20,000/-

6. The tenders shall be opened there and then, in the presence of the tenderers or their authorized representative and they will also be entitled to note the rates announced. The tender left blank or unsigned shall not be considered.
 - a) In case the tenderer needs any clarification which is considered necessary, he is at liberty to contact PSC HQs during the office hours on all working days before the specified time of dropping the tender.
7. The Managing Director, PSC reserves the right to accept or reject any or all tenders without assigning any reason.

SIGNATURE OF TENDERER

8. The successful new tenderer shall deposit the amount of security in the form of Bank Draft or net cash in favour of PSC at HQs office within 7 days of the communication of acceptance of their tender. In case of non deposit of the cash security by the parties/contractors within the stipulated period, the offer shall stand in valid. The security of one center will not be adjusted against other center and the security of “X” contractor will not be adjusted against “Z” contractor. Security of the existing contractor of same center shall not be adjusted (if becomes lowest in the tender opened) against the awards for 2011-12. The **successful** tenderer shall deposit fresh security. The amount of security to be deposited by the successful tenderer for each tender of each center shall be as under by the Committee

Sr. No	Centre	Detail of Contract	Amount of Security
		(Labour & Transport for)	Deposit (Rs.)
1	Sahiwal	Processing	5,00,000/-
2	Sahiwal (West)	Procurement	5,00,000/-
3	Sahiwal (East)	Procurement	5,00,000/-
4	Khanewal	Processing	5,00,000/-
5	Khanewal	Procurement	5,00,000/-
6	Sahiwal	Marketing	5,00,000/-
7	Khanewal	Marketing	5,00,000/-
8	R.Y.Khan	Marketing	5,00,000/-
9	R.Y.Khan	Procurement	5,00,000/-
10	R.Y.Khan	Processing	5,00,000/-
11	Sargodha	Procurement, Processing & Marketing.	1,00,000/-
12	Jhang/Faisalabad	-do-	1,25,000/-
13	Piplan/Bhakkar/Layyah	Marketing	1,25,000/-
14	Rawalpindi/Fateh Jang	Procurement, Processing & Marketing.	1,00,000/-
15	Gujranwala	Marketing	1,25,000/-
16	Gujranwala	Procurement & Processing	75,000/-
17	Lahore	Marketing	1,25,000/-
18	Lahore	Procurement	1,25,000/-
19	Multan	Marketing	1,25,000/-
20	Multan	Procurement	1,25,000/-
21	D.G Khan/Rajanpur	Procurement, Processing & Marketing.	75,000/-
22	Vehari	Procurement & Marketing.	1,25,000/-
23	Bahawalpur & Lodhran	-do-	1,25,000/-
24	Piplan/Bhakkar/Layyah	Processing, Procurement & Farms	1,25,000/-
25	Bahawalnagar/Chistian	Marketing & Procurement	75,000/-

9. (a) In respect of Serial 1 to 25 in addition to security, personal Surety Bond amounting to Rs. Five Lac for each Tender shall also be furnished by the successful tenderers (specimen enclosed) within 30 days.
- (b) If the tender is rejected, the earnest money will be returned to the Tenderer as soon as possible after such rejection. The earnest money of successful tenders shall however be adjusted against the amount of security to be deposited by them. In case of failure of tenderer to deposit requisite amount of security, after acceptance of the tender is communicated to him, his earnest money shall be forfeited.
10. No alterations or additions to any of the documents connected with the tenders will be considered as valid until these are signed by the tenderers. Any alteration/amendment in the rates, after opening of the tenders will not be permissible. The tender shall be valid for fifteen days from the date of opening of tenders.
11. The contractor should be very clear in his mind on the issue of enhancement of the rates during the currency of the contract that under no circumstances, his application for enhancement of rates during the currency of the contract, shall be entertained and considered by the Corporation. The past practice or precedent, if any, shall be no ground or basis for the enhancement of rates. The Corporation shall enforce this condition in letter and spirit. Contractor is therefore advised to take into account possible increase in POL at the time of submission of tender.
12. The acceptance of the tender will be communicated to the successful tenderer within the validity of offer. Till then no tenderer has any right to assume that his tender has been accepted and if any tenderer disregards this warning and makes any arrangement or incurs any expenditure in anticipation of receipt of letter or acceptance he will be doing so at his own risk and expenses and no claim against the PSC for compensation would be entertained.
13. In all cases the earnest money or cash security shall be deposited in the form and in such a manner as explained above failing which the Corporation reserves the right to ignore the tender/voke the acceptance in case of non-furnishing of cash security within the stipulated period and forfeit the earnest money.
14. Terms and conditions of contract are to be signed and returned with tender.

SIGNATURE OF TENDERER

- 15 (a) In case the tenderer is making offer on behalf of a Company or a partnership firm, he would annex with his tender an authentic copy of the Memorandum of Association of the Company or Partnership Deed and his firm must be registered with the Registrar of Firms.
- (b) In case of tenderer who is sole proprietor of his firm he can also make his offer but he would also have to attach the NTN/Registration Certificate of the Income Tax Department.
16. The contract shall be operative from the date of award to 30.6.2012.
17. In case of breach of any term of contract, the Corporation reserves the right to rescind the contract and either to forfeit the security of the Contractor to get the work done for the remaining period at the risk and cost of the Contractor.
18. The Corporation reserves the right to arrange transportation of all stocks by rail, government transport, PSC's own transport and by the growers/dealers to the extent available in preference to service under this contract. In such case, the payment shall be made directly to the above agencies by the Corporation at the approved rates. The contractor shall have no objection on the same.
- 19 (a) The stock may be dispatched without insurance and in case the stock is misplaced or lost, the total cost of stock at cash sale price inclusive transportation charges should be recovered at double the amount from the bills/security of the contractor if he fails to provide transport within the stipulated period i.e. 12 hours on receipt of supply order/dispatch order and consignment is transported/dispatched on the risk & cost of the contractor and is not received by the consignee (Receiving end). The contractor or his authorized representative who shall be authorized by the contractor as per specimen attached as annexure "A" shall record the time of receipt of supply order/work notice issued by the Contract Operating Officer. The period of 12 hours shall reckon from the date/time of receipt of supply order/demand notice by the representative of contractor.
- (b) If the contractor or his authorized representative fails to provide labour within 12 hours of the receipt of work order, the Corporation shall get the work done at the risk and cost of the contractor through the local Risk & Cost Committee headed by the local Senior Officer/Coordinator of the centre till the accomplishment of the specific assignment for which Notice was served.
20. Ordinarily, no advance money will be allowed against services of Labour & Transport to be provided by the Contractor. However, he may be given an advance against the bills submitted by him and pending for final checking with the Accounts Division beyond one week with the prior permission of Director concerned. Such advance shall not exceed 1/3 of the amount of pending bills. However, it would be ensured that after the receipt of bills duly completed from the Contractor, he would be paid the actual amount of the bill within week's time by the concerned Account Branch after adjustment of already paid advance, if any.
21. (a) If the Contract Operating Officer orders the contractor to load/shift the last consignment for procurement less than the truck-load due to some unavoidable reasons, he shall do so with prior intimation through Fax to the Director concerned with justification and the contractor shall be entitled to claim the payment of full truck-load TPT charges after approval of the Director concerned if it is not less than half truck-load of various seeds and seed cotton and less than half truck on actual basis (No. of bags) for last Consignment.
- (b) Similarly in case of sale to dealers at the close of the sale season i.e. last and 2nd last consignment if the seed stock required to be supplied to the dealers/sale agents, is less than truck load quantity, the Marketing Officer shall do so with prior intimation through Fax to the Director concerned with justification and the contractor shall be entitled to claim the payment of full truck load TPT charges after approval of the Director concerned. If it is less than half truck load then it will be paid on actual basis of bags.
22. Un-loading at PSC centre shall be the responsibility of Consignee's Labour and Transport Contractor.
23. Un-loading of the seed stocks procured by the Procurement Contractor and delivered at PSC Plant and Processing Stores shall, however, be the responsibility of the Procurement Contractor.
24. Un-loading of the stock at Marketing centres shall be the responsibility of the Consignee Labour and Transport Contractor.
25. Un-loading of the stock at PSC dealers end will be the responsibility of the PSC dealer. However, unloading at PSC Depots/Sales Points and Cooperative Department stores shall be the responsibility of the Marketing Contractor (consignor).
26. (a) Loading and transportation of processed seed stock meant for shifting to PSC Stores (Marketing/FAS Centres and Plant) and to PSC Dealers shall be the responsibility of Marketing contractor.
- (b) Loading and transportation of Basic/reserved seed stocks meant for shifting from one centre to another for multiplication purposes shall be done by the procurement contractor of the respective centre. The un-loading of stock shall be done by the Procurement contractor of the receiving centre.
- © Loading and transportation of Basic/reserved seed stocks meant for shifting from PSC store to growers for multiplication shall also be done by Marketing contractor of the respective centres. However, the un-loading of the stock shall be responsibility of the concerned grower.

SIGNATURE OF TENDERER

27. The Contractor shall provide adequate transport and sufficient labour to ensure daily completion of work i.e. shift wise. The contractor shall intimate the Name & address of the Labour engaged/employed to the Contract Operating Officer. Only the authorized persons shall be allowed to enter plant premises.
28. The Contractor shall get work from the Labour according to the rules and regulation of Factory Act, 1934 and shall be responsible for labour welfare and other legal obligations.
29. The Contractor shall be responsible for the conduct of his labour force employed for the completion of contract. Any loss sustained by the Punjab Seed Corporation as a result of in-action, inefficiency, negligence, misbehaviour, in-subordination, theft, fire and subversive activities of labour shall be indemnified by the Contractor. The Contract Operating Officer shall have the right to ban entry of such labour or any other person within the premises of the centres.
30. The Contractor shall not engage any sub-contractor or assign or transfer any of his contractual obligations to any other person, firm organization.
31. The Contractor shall be liable to make payment of all wages to the labour force and to make payment of all fees, cesses and taxed imposed or levied by the government/local bodies except approved octroi and Zila Tax. The labour force engaged by the contractor shall not be considered or treated as labour force of the Punjab Seed Corporation.
32. Any dispute arising out of or relating to his contract, whether regarding interpretation, implementation, or any other issue whether during the period of performance or thereafter shall be referred to the sole arbitrator who shall be appointed by the Managing Director PSC. The award of the Arbitrator shall be final and binding on both the parties.
33. Tenders furnished without meeting any of the above requirements shall be liable to be rejected.
34. (a). If a consignment from Truck/Trailer etc is loaded /unloaded at two or more places under written of the Contract Operating Officer, the contractor will be entitled to claim the shortest distance of the farthest station for the whole consignment/truck-load.
- (b) The un-loading at dealer's shop to be done and claimed by the dealers themselves at Contractor approved rate and not by the contractors.
- © The loading of seed for export to other countries and provinces will be the responsibility of Marketing Contractor.
35. a). The Contractor shall produce documentary evidence of truck/vehicles/tractor trolleys which should be in his own name or in the name of his firm or alternatively he shall furnish the valid agreement with the truck owners that the truck owners shall place his/their trucks/long vehicles/tractor trolleys at the disposal of the contractor for exclusive use of Transportation of seeds of PSC during the period of contract. It shall also be mentioned in the agreement between transport owner and contractor that transport owner shall not cancel the agreement during the currency of contract between contractor and PSC (as per specimen attached as Annexure – "B") on judicial stamp paper of prescribed value.
- b). Requisite No. of vehicles to be bounded for performing PSC work shall also be considered valid if given on the letter head pad by the owner of a Registered Goods Transport Company for various contracts as follows:-
- | | | | |
|-------|---|---|---|
| i). | Procurement & Marketing Contracts for Khanewal, Sahiwal & R.Y.Khan. | : | At least 4 trucks/trolleys/long vehicles. |
| ii). | Procurement, Marketing and Processing contracts in Piplan Sargodha/Faisalabad, Jhang, Multan, D.G.Khan, Lahore, Rawalpindi, Feteh Jang, Vehari Bahawalpur/Lodhran and B.Nagar/Chishtian | : | At least 2 trucks/long vehicles/trolleys. |
| iii). | Processing Contracts at Khanewal Sahiwal & R.Y.Khan. | : | At-least one truck/long vehicle/trolley. |

NOTE:- NO ONE WILL BE AWARDED BOTH PROCUREMENT AND MARKETING CONTRACTS AT SAHIWAL, KHANEWAL AND RAHIM YAR KHAN

36. Contractor if found involved in misconduct, mis-appropriation, fraud/cheating defalcation during the currency of the contract shall be black listed and contract terminated and his amount of security shall also stand forfeited in favour of PSC. Similarly, the tender of Contractor whose performance had not been satisfactory in the past may be rejected.
37. In case of misconduct or violation of any of the terms & conditions, the Managing Director after having satisfied himself can black-list the Firm/Contractor.
38. No tenderer or his partner shall be awarded more than 3 contracts at all the PSC Centres.

SIGNATURE OF TENDERER

39. The tenderer whether a sole proprietor or a firm should be duly registered with the Registrar of Companies and certificate thereof be attached.
40. The tenderer must have at-least 2 years satisfactory experience of TPT/Labour work of PSC or that of any other Govt./Autonomous Bodies and experience certificate be attached with the tender documents.
41. The contractors shall also be bound to provide Labour & Transport at the newly opened sub centres in their areas at their approved rates.
42. The tenderer whether a firm or sole proprietor, who-so-ever, shall be registered with I.T Deptt: and shall have to attach with the tender National Tax Number/Registration Certificate of the Income Tax Department.
43. A contractor will be awarded only one contract at a main centre/plant site if involving procurement and marketing work, however, he can get two contracts at a small centre.
44. If the un-processed stock after procurement is not shifted directly to plant site due to shortage of storage space, it will have to be re-shifted in 2nd installment by the procurement contractor of the concerned centre.
45. The Labour/TPT Contractor of procurement at Sahiwal will be bound to provide the labour and transport services regarding procurement of paddy seed from Multan, Khanewal & Bahawal Nagar areas at his approved rates.
46. Transportation of seed from Rahim Yar Khan to Rajan Pur and vice versa will be via Kashmor (if inter province ban is not imposed).
47. Letter of award will be issued by the HQ only on the production of Security deposit receipt.
48. The tenderer will specify the centre and operation i.e. Procurement, Processing or Marketing for which he is tendering in the given space.
49. The Procurement Contractors of the concerned centres i.e. Sahiwal, Khanewal and Piplan etc will be responsible to perform the farm operations i.e. shifting of farm produce of different crops at the approved rates. However, if Farm In-charge wants to get the work done from some local party for certain TPT/Labour work, the rates of the procurement contractor of the concerned centre are applicable to him for the same year.
50. The full repair and maintenance charges of stitching machines, if any, will be recovered from the contractor during the currency of the contract period.
51. The excess payment made on the basis of excess claim of distances will be recovered from the Contractor being direct beneficiary.
52. TPT/Labour Contractor or Marketing/Procurement/Processing of Jhang Centre shall be bound to shift un-processed/procured seed stock of Jhang to PSC Processing Plants.
53. The winning Tenderer of the TPT/Labour Contract of Marketing/Processing/Procurement work at Sargodha shall not be eligible to get for TPT/Labour Contract of Jhang/Faisalabad.
54. For those centres where combined contract i.e. Marketing/Procurement is awarded both the officers of Marketing and FAS will act as Contract Operating Officer for their respective division's work.
55. The Marketing Contractor of Khanewal plant shall also be bound to shift the seed stock to Fateh Jang and any other centre of Punjab in up-country areas as and when required.
56. For the release of security, a certificate from contractor shall be pre-requisite to the affect that they have claimed all the bills and nothing is pending & receivable. The approval shall be obtained from M.D if the contractor submits claim of TPT/Labour bills after the release of security amount.
57. The TPT /Labour contractor shall not charge any loading charges of seed stocks purchased by the General Farmers /Registered Growers /Dealers at PSC Sale Point /Processing Plant. Loading charges of such seed stock will be paid to the contractor by PSC as per approved schedule rates (crop-wise & packing-wise) of TPT /Labour Contract awarded.

SIGNATURE OF TENDERER
FULL NAME:
ADDRESS :
PHONE NO :

**TENDER FOR TRANSPORTATION AND LABOUR
SERVICES FOR PUNJAB SEED CORPORATION**

AGREEMENT FORM-I

- 1). I/We, the undersigned agree, on acceptance of this tender to render adequate transport and labour service to the Punjab Seed Corporation, which expression shall include those duly authorized to act for him/them in Accordance with such acceptance, as the Contract Operating Officer may actually require during the period from or to such date as this period may be extended by the contract sanctioning authority subject to the condition and stipulations specified herein.
2. I/We shall render the transport and labour services at my/our expense in such quantities, at such time, in such manner to such person at such place, within the area to be specified by Contract Operating Officer.
3. I/We shall deposit requisite cash security at PSC HQs office in the shape of Demand Draft drawn in favour of Punjab Seed Corporation, within 7 days of communication of letter of acceptance. If I/We fail to furnish such security deposit after issuance of letter of acceptance. If I/We fail to furnish such security deposit within the time aforesaid, my/our earnest money is liable to be forfeited without prejudice to other remedies available to the PSC.
4. The officer sanctioning the contract may authorize such officers as he may wish to operate the contract on his behalf and I/We and my/our agent will accept and abide by instructions given by such officer (or their authorized representatives) in connection with the contract.
5. All moneys of compensations payable by me/us to the PSC under the terms of the contract, may be deducted from my/our cash security deposits or bills payable in relation to this contract or any other contract entered with the PSC.
6. In the event of my/our standing cash security deposit being reduced by reason of my such deductions as aforesaid or if the value of such standing cash security devalued during the period that we hold such standing security deposit. I/We shall within two days from the date of my/our being called upon to do so make good in cash the amount required to complete the standing security deposit to the original value. In case I/We fail to deposit the above payment, the PSC or any other paying authority of the PSC shall be competent to recover this amount from my/our existing/future claims against the PSC.
7. In the event of my/our failing, neglecting or delaying to comply with any demand or requisition or otherwise not executing the work in accordance with the terms of the contract the officer operating the contract shall be at liberty (without prejudice to any other remedy available to the PSC, on account of such breach or non-performance of the contract) to arrange transportation and labour services at my/our risk and cost.
8. The officer sanctioning the contract shall be competent to rescind this contract without prior notice if:-
 - i). I/We assign or sublet my/our contract or if I/We attempt to do so.
 - ii). I/We or any of my/our agents or servant shall:-
 - a). be guilty of fraud or misappropriation of the Corporation property in-respect of the contract or any other contract entered into by me/us with PSC.
 - b). directly or indirectly give promise or offer any bribes, gift, loan, reward or advantage, pecuniary or otherwise to any officer or official in the employment of Punjab Seed Corporation.
 - iii). Any such officer or official mentioned in sub paragraph ii (b) above becomes in any way directly interested in the contract.
 - iv). I/We decline, neglect, or delay to comply with any requisition or in any other way fail to perform assigned work or observe any condition of the contract.
 - v). I/We or any of my/our partners become insolvent or apply for relief as any insolvent debtor or commence any insolvency proceedings or makes any composition with my /our credit or attempt to do so, or in the case of our being a registered company any order be duly passed for the winding up of the company.

SIGNATURE OF TENDERER

9. In case of such rescission, my/our cash security deposit or such portion thereof as the officer sanctioning contract shall consider fit or adequate shall either be forfeited by PSC or the work for the remaining period of contract shall be got done by PSC at my/our risk and cost.
10. In the case of such rescission, the PSC shall be entitled to recover from me/us demand any extra expense. The PSC may obtain services hereby agreed to be supplied from else where for the reminder of the period for which this contract was entered into. I/We agree that the same may be recovered from the cash security deposit or total outstanding bills in relation to this contract or any other contract entered into with PSC.
11. Notwithstanding anything herein before contained and without prejudice thereto, the officer operating the contract may recover from me/us compensation such sum as he considers reasonable:-
 - i). If any goods entrusted to me/us under the contract be lost, not delivered at the consignees end, damaged or depreciated unless such damage or loss or depreciation be due to Act of God or of the enemies of Pakistan (damage due to rain is not considered as Act of God), I/We agree double the amount of such loss, etc. may be recovered from my/our cash security deposit or payable bills in relation to this contract or any other contract entered into with PSC. However, on the appeal of a contractor, Managing Director, PSC may relax the double penalty and allow the recovery at the single/actual cost having been satisfied after the departmental enquiry if it is proved that the contractor was not at fault and the loss was not manipulated/intentional and FIR was lodged within 15 days with the concerned police station.
 - ii). If I/We fail to observe or fail to perform any condition of the contract.
 - iii). If any loss is caused to the BUILDING, MACHINERY and STOCKS etc. by me/Representative or by labour engaged by me.
12. Decision as to recovery of moneys from me/us in respect of arrangement at my/our expense or of compensation by order of the Contract Operating Officers and any order for rescission of the contract shall be subject to any appeal/review, if preferred in writing by me/us within fifteen days of issue of such decision/order, to the Managing Director, PSC 4-Lytton Road, Lahore whose decision shall be final and binding on the parties.
13. No payment shall be made in advance for any service rendered under this contract.
14. I/We shall be entitled to be furnished with a certificate from the proper officer of PSC, to the effect that such services have been rendered to the Corporation.
15. I/We shall submit on fortnightly basis to the Contract Operating Officer my/our bill for all services for such station duly accepted during the preceding fortnight. These bills will be presented by me/us in the printed forms and be supported by the acknowledged vouchers given to me/us by receiving officer. The charges in those bills shall always be entered at the approved rates for each service as shown in the schedule and requisition or order issued by the Officer Operating the contract. If at any stage, it is found out that certain transportation/labour works were actually not carried out and fictitious bills, apart from any other legal remedy available to the Corporation, the Contract Operating Officer shall be competent to recover double the amount involved from our cash security deposit or from other sums payable, if any.
16. I/We shall be responsible for taking all possible steps for obtaining receipts from the Contract Operating Officer in time on ensuring of correct submission of our bills within the period specified above. In the event of my/our failure to obtain receipts in time, I/We shall bring the matter to the notice of the Officer Operating the contract.
17. If retrenchment be made in payment of any bill submitted by me/us other-than in respect of any ordinary audit objection and except in respect of recoveries on which final decision has already been given such retrenchment shall be subject to an appeal if preferred by me/us in writing within 15 days, to the Managing Director whose decision shall be accepted by me/us as final. If the retrenchment to be withdrawn and submission of a fresh bill for the amount retrenched be sanctioned I/Me shall submit this bill to the Contract Operating authority will all necessary supporting vouchers within fifteen days of such decision being given.
18. I/We acknowledge that I/We have myself/ourselves fully acquainted with all the conditions and circumstances under which services required under the contract will have to be rendered and have understood all the terms, conditions and other details of the contract and I/We shall not ignore about any of these as an excuse in case of avoiding any of my/our obligations under the contract.
19. The PSC reserves the right to recover Income Tax at source in accordance with Income Tax Laws in force.
20. I/We hereby agree that Managing Director, PSC Lahore shall be discharged from all liabilities under the thereof, unless arbitration is commenced within three months period of contract or any extension, thereof.
21. No thing contained in the above provisions shall apply to the refund of such portion of the security deposit as is refundable to me/us after permissible deductions.

SIGNATURE OF TENDERER

22. The parties agree that in the event of the death of contractors or his mental disability proved in Courts of Law during the currency of the contract, this contract will be deemed to have been terminated without incurring any liability against the successor on this account but such termination will not affect the liabilities already the contractor in his life time or when he was sane. Bills will be paid on the production of a succession certificate from the proper quarters. The contract will not be terminated in the event of death or insanity of a partner of a partnership firm. The surviving partners will be responsible for the performance of the contract.
23. Any dispute or difference arising out of this contract settlement of which is not herein before provided for, shall be referred to the sole arbitrator to be appointed by the Managing Director, PSC whose decision shall be final and binding on both the parties after the approval of Managing Director, PSC.
24. I/We shall be responsible for the conduct of its labour force employed for the completion of contract. Any loss sustained by the Punjab Seed Corporation as a result of in-action, inefficiency, negligence, misbehavior, theft, fire and subversive activities of labour, workers & drivers etc. shall be indemnified by the contract. The Contract Operating Officer shall have the right to ban entry of such labourers within the premises of the centres.
25. I/We shall be bound for the transportation of commodities being procured by Punjab Seed Corporation from growers field and transportation charges shall be paid on prescribed/approved schedule rates irrespective to the affect that some distance of motorable Kacha road is involved.
26. The transportation shall be paid on actual distance, however in case of changed/diverted route due to some emergencies i.e. close of canal/river bridge construction/maintenance of roads, floods as notified by the government authorities (Highway & Irrigation Deptt: etc.), after proper verification of by Contract Operating Officer and with the approval of M.D PSC.
27. I/We undertake to abide by all the terms and conditions of the contract.

WITNESSES**SIGNATURE OF TENDERER**

- | | | |
|----|------------------|-----------------|
| 1. | Signature _____ | Name _____ |
| | Name _____ | Address _____ |
| | Occupation _____ | _____ |
| | Address _____ | Phone No. _____ |
| 2. | Signature _____ | Fax No. _____ |
| | Name _____ | |
| | Occupation _____ | |
| | Address _____ | |

Note: Tenders which are witnessed by the Co-Tenderers shall amount to violation of secrecy Of tenders and shall be liable to rejection.

Punjab Seed Corporation
(Schedule referred to in Agreement Form I)

S.No	Contract Operating Officer	Name of Contract
1.	Joint Director FAS PSC Khanewal	Labour & Transport for Procurement
2.	Joint Director(Coord)/Asstt: Director Marketing PSC Sahiwal	Labour & Transport for Marketing.
3.	Joint Director (Coord)/Asstt: Director Marketing PSC R.Y.Khan.	-do-
4.	Joint Director Processing PSC Sahiwal	Labour & Transport for Processing
5.	Joint Director Processing PSC Khanewal	-do-
6.	Asstt: Director Processing PSC R.Y.Khan	-do-
7.	Asstt: Director Marketing PSC Khanewal.	Labour & Transport for Marketing.
8.	Dy: Director FAS PSC Sahiwal (West).	Labour & Transport for Procurement.
9.	Dy: Director FAS PSC Sahiwal (East). Dy: Director (Proc.) Lahore HQ.	-do-
10.	Joint Director FAS, PSC R.Y.Khan.	-do-
11.	Asstt: Director Marketing PSC D.G.Khan	Labour & Transport for Marketing.
12.	Asstt: Director Marketing PSC Vehari. Asstt: Director Procurement, PSC Vehari.	Labour & Transport for Marketing and Procurement.
13.	Dy: Director Marketing PSC, Multan.	Labour & Transport for Marketing.
14.	Asstt: Director Marketing PSC Chishtian/ Bahawal Nagar	-do-
15.	Dy: Director Marketing PSC Sargodha. Dy: Director Procurement PSC Sargodha	Labour & Transport for Marketing/Procurement/ Processing.
16.	Dy: Director Processing, PSC Piplan. Dy: Director PSC Farm, Piplan.	Labour & Transport for Processing/Procurement and Farms.
17.	Asstt: Director Marketing Rawalpindi/ Fateh Jang	Labour & Transport for Marketing.
18.	Dy: Director Marketing, PSC Jhang.	Labour & Transport for Marketing/ Procurement/Processing.
19.	Dy:/Asstt: Director Marketing, PSC Gujranwala	Labour & Transport for Marketing.
20.	Dy: Director Procurement PSC Gujranwala.	Labour & Transport for Procurement & Processing.
21.	Dy: Director Marketing / Dy: Director Procurement, PSC Lahore.	Labour & Transport for Marketing and Procurement.
22.	Dy: Director Procurement PSC Multan.	Labour & Transport for Procurement.
23.	Asstt: Director Marketing, Bahawalpur/Lodhran Asstt: Director Procurement Bahawalpur/Lodhran	Labour & Transport for Marketing/Procurement.
24.	Asstt: Director Marketing, PSC Piplan.	Labour & Transport for Marketing.
25.	Asstt: Director Marketing Bhakkar/Layyah.	Labour & Transport for Marketing.

SIGNATURE OF TENDERER
FULL NAME:
ADDRESS:
PHONE NO:

PUNJAB SEED CORPORATION**AGREEMENT FORM-II****FOR PUNJAB SEED CORPORATION**

1. I/We agree that transport indentured by the Contract Operating Officer shall be supplied at the time and place notified in the demand.
2. M.T Truck/trolleys supplied shall be in good running condition driven by suitable & healthy adult driver having valid driving license.
3. Nothing herein contained shall render the PSC liable for any accident that may happen, to any vehicle deployed under this agreement or to any occupant thereof or for demand to any thing or injury to any person or animal caused or otherwise by carrying out this contract. I/We shall accept sole responsibility for all such accidents, damages, injuries and indemnify the PSC against the actions, claims, demands whatsoever that may arise in relation to his contract.
4. I/We agree to provide all gear including serviceable loading ropes wooden planks and water proof sheets, tarpauline for use in wet weather for proper carrying out of the contract and if there is any dispute as to what is necessary under this head the same shall be decided by Officer Operating the contract whose verdict shall be final.
5. I/We agree to carry all kinds of PSC stores/stocks as required.
6. The Managing Director, PSC or the officers acting on his behalf reserve the right to arrange transportation of stocks by rail, Government Transport, the PSC's transport and by the growers/dealers to the extent available in preferences to my/our service under this contract. I/We shall have neither any objection nor claim for any compensation thereof.
7. No payment will be made for transport proceeding empty in the place at which required or returning empty after release.
8. No claim for extra payment shall be made for delay in loading and unloading.
9. The authorized representative appointed by me/us shall be person approved by the Contract Operating Authority and they shall be capable of carrying on business in accordance with the contract.
10. I/We shall be responsible for carrying the stores protected against the rains. For the purpose of this contract damage by rains shall not constitute an Act of God.
11. All stocks to be conveyed shall be handed over to us and a receipt taken thereon. I/We shall be entirely responsible for all losses, damages, depreciation of stores, stocks carried from the time of taking over upto the time of handing over to the proper consignee at the destination and a receipt obtained thereof. In case of damage or short delivery, we shall be responsible to make good the loss to the PSC and the PSC shall be competent to recover double the amount of such loss from my/our cash security or against my/our other claims. However, if in the departmental enquiry it is proved that the loss is not intentional and I/We are innocent then the single cost recovery will be made from me/us subject to the approval of Managing Director, PSC.
12. I/We shall be responsible for the conduct of our labour force employed for the completion of contract. Any loss sustained by the Punjab Seed Corporation as a result of negligence, misbehavior, insubordination, theft, fire and subversive activities of labour shall be indemnified by the Contractor. The Contract Operating Officer shall have the right to ban entry of such labourer or any of my representative within the premises of the centre.
13. In the event to transport being ordered and subsequently cancelled or not utilized I/We shall not be entitled to any compensation if the demand is cancelled before the service commenced.
14. As and when ordered we shall accommodate one person of PSC, in the truck without any objection and free of charge.
15. In case of dispute about the distance, it shall be determined as shown in Poly-material table of distances issued by Highway Department. In case where such table is not available the distance adjudged by the Contract Operating Officer shall be final.
16. I/We undertake to clear all receipts/dispatches within laid down Railway timing and shall obviate demurrage on the fare charges. I/We shall be responsible to make good demurrage/wharf-age charges which may be payable due to our failure in loading/un-loading or meeting full requirement of transport or in case of delay to supply the transport.

SIGNATURE OF TENDERER

17. I/We agree that income Tax shall be deductible in accordance with Income Tax Laws in force.

18. I/We undertake to abide by all the Terms & Conditions of the contract.

WITNESSES

SIGNATURE OF TENDERER

1. **Signature** _____

Name _____

Name _____

Address _____

Occupation _____

Address _____

Phone No. _____

2. **Signature** _____

Fax No. _____

Name _____

Dated the _____ **day of** _____ **2011**

Occupation _____

Address _____

Note: Tenders which are witnessed by the Co-Tenderers shall amount to violation of secrecy of tenders and shall be liable to rejection.

PUNJAB SEED CORPORATION

FOR PUNJAB SEED CORPORATION AGREEMENT FORM -III

SPECIAL CONDITINS OF LABOUR CONTRACT

1. I/We agree that labour indented by the Contract Operating Officer shall be supplied at the time and place notified in he demand.
2. I/We shall undertake not to commence any form of services mentioned in the schedule unless and until orders are placed upon me/us by the authorized Officer operating this contract or his representative. In case I/We be in doubt as to whether such orders are covered by the terms of this contract, I/We shall bring such cases immediately to the notice of officer issuing such orders in writing so-that position may be correctly interpreted prior to commencement of the service so ordered. If I We fail to do so I/We shall not be entitled to claim payment under any clause other than under which I/We was/were ordered in writing to render service.
3. In the event of labour services required permanently I/We agree that they shall not be changed without the permission of the officer operating this contract or his representative.
4. When services are ordered under para-2 above, I/We shall undertake to provide adequate supervision and labour to obviate delay and inconvenience in carrying out of such service, loading, stacking and filling etc. shall be carried out in such manner as is required by the Officer Operating the contract or his representative.
5. In the event of undue delay or inconvenience caused by me/us or such labour as shall be supplied by me/us under this contract the time within such services shall be completed by me/us shall be determined by the contract operating Officer for this contract or his representative whose decision shall be final. Such delay or inconvenience in the above respect shall constitute a breach of contract on my/our part.
6. Palledars (Labour) supplied under this contract shall be strong, healthy and suitable in all respect. PSC shall accept no liability whatsoever for the incorrect licensing of labour employed by me/us under this contract and I/We shall comply with all Government, Cantonment and Municipal Regulations relating thereto.
7. In the event of labour services being ordered and subsequently cancelled or not utilized I/We shall not be entitled to any compensation if the demand is cancelled before the service commenced.
8. For any one, maximum number of the hours of work will be eight in twenty four hours exclusive of meals time and the working hours shall be calculated from the time of arrival at work site to the time or departure from work site.
9. In the event of loss due to fire damages to property, building, machinery, stores or any other article occurred because of the fault or delay on my/our part or of the labour supplied by me/us, I/We shall be liable to pay such compensation to the PSC. The decision in respect of such loss, neglect or delay, the assessment and recovery of such compensation from me/us shall rest solely with the Officer Operating this contract. For the purpose of this contract damage by rain shall not constitute an Act of God.
10. I/We agree that children below 12 years of age shall not be employed. Female labour will be supplied only when specifically ordered for any job to them.
11. I/We hereby agree to maintain regular accounts in respect of attendance and payment of wages to workers employed by me/us under the contract. I/We further agree to produce my/our orders for inspection by Labour Conciliation Officer, Federal Ministry of Labour/Punjab Department, if they so desire.

SIGNATURE OF TENDERER

- 12. I/We agree that Income Tax shall be deductible at source from my/our bills by the disbursing authority in accordance with income Tax Laws.
- 13. I/We undertake to abide by all the Terms and Conditions of the Contract.

WITNESSES

SIGNATURE OF TENDERER

1. Signature _____
Name _____
Occupation _____
Address _____

2. Signature _____
Name _____
Occupation _____
Address _____

Name _____
Address _____
Phone No. _____
Fax No. _____
Dated. -----

Note: Tenders which are witnessed by the Co-Tenderers shall amount to violation of secrecy Of tenders and shall be liable to rejection.

PUNJAB SEED CORPORATION 4-LYTTON ROAD, LAHORE

1. Period of Contract : From Date of Award to 30.06.2012
2. Limits within which Transport contract will be operative : From place of contract to throughout the Punjab Province.

TRANSPORT SCHEDULE

(I) WHEAT, GRAME AND; MAIZE SEED BAGS

S.No.	Distance in Kilometer	Rate in Rs. Per Bag		R e m a r k s
		99 to 103 Kgs With Bag	50 kg(net) jute or Polypropylene bag	
1	00-01	2.25	1.125	Rate per K.M/bag
2	00-10	4.23	2.115	Flat Rate-
3	11-20	0.25	0.128	Rate per K.M/bag
4	21-30	0.22	0.113	-do-
5	31-50	0.22	0.110	-do-
6	51-100	0.16	0.086	-do-
7	101-150	0.11	0.061	-do-
8	151-200	0.09	0.045	-do-
9	201-300	0.07	0.038	-do-
10	301-350	0.09	0.047	-do-
11	351-400	0.11	0.056	-do-
12	401- above	0.13	0.065	-do-

(II) FUZZY SEED, COTTON, PADDY, MOONG, OIL SEEDS AND OTHER SEED BAGS AND COTTON SEED (DELINTED/TREATED) PACKED IN CLOTH BAGS

S.No	Distance in Kilometer	Rate in Rs. per bag per Kilometer				R e m a r k s
		60 Kg	40-50 Kg	20 Kg	5-10 Kg	
1	00-01	1.350	0.900	0.450	0.225	Rate per KM/Bag
2	00-10	2.970	2.003	0.990	0.517	Flat Rate-
3	11.20	0.171	0.110	0.056	0.029	Rate per K.M/bag
4	21-30	0.149	0.999	0.049	0.024	-do-
5	31-50	0.142	0.095	0.045	0.022	-do-
6	51-100	0.110	0.074	0.033	0.018	-do-
7	101-150	0.079	0.052	0.029	0.018	-do-
8	151-200	0.063	0.045	0.022	0.013	-do-
9	201-above	0.025	0.023	0.011	0.006	-do-

Foot Note: Local Shifting would preferably be done on PSC vehicle.

(III). SEED COTTON (PHUTTI)

S.No.	Distance in Kilometer	Rate in Rs. Per Kilometer		R e m a r k s
		Per bora of 80 Kg	Per cloth Bora of 60-79 Kg	
1	00-01	1.80	1.350	Rate per KM/Bora
2	00-10	9.33	5.310	Flat Rate-
3	11-20	0.47	0.284	Rate per K.M/bag
4	21-30	0.41	0.252	-do-
5	31-50	0.35	0.212	-do-
6	51-100	0.25	0.155	-do-
7	101-150	0.17	0.106	-do-
8	151-200	0.13	0.081	-do-
9	201-300	0.08	0.052	-do-

SIGNATURE OF TENDERER

(IV) **OTHER ITEMS (E.GUNNY BAGS, SPATTA BORAS, CLOTH BORAS, EMPLY BAGS TARPAULINS ETC)**

S.No.	Distance in Kilometer	Rate per 40 Kgs (Rs.)	R e m a r k s
1	00-01	0.900	Rate per K.M/bag
2	00-10	2.003	Flat Rate-
3	11-20	0.203	Rate per K.M/bag
4	21-30	0.171	-do-
5	31-50	0.185	-do-
6	51-100	0.180	-do-
7	101-150	0.149	-do-
8	151-200	0.117	-do-
9	201 - above	0.079	-do-

V). **TRANSPORT SCHEDULE OF POTATO SEED**

a). **RATE PER BAG OF 100 TO 115 KGS**

S.No.	Distance in Kilometer	PACCA	R e m a r k s
1	0-10	5.62	Flat rate
2	11-20	0.22	Rate per km/bag
3	21-30	0.19	-do-
4	31-50	0.19	-do-
5	51-100	0.16	-do-
6	101-150	0.11	-do-
7	151-200	0.09	-do-
8	200 & above	0.07	-do-

The other conditions of the transport schedule shall remain the same.

b). **FULL TRUCK LOADS FOR FLAT RATE**

S.No	Commodity	Quantum
1	Wheat, Maize, Paddy Pulzes and Gram	10.0 M.T
2	Cotton seed delinted or fuzzy in 40 kg packing size	10.0 M.T
3	Cotton seed delinted in 10 kg packing.	8.0 M.T
4	Seed Cotton (Phutti)	5.0 M.T
5	Packing material (E.G bags, Spatta & Cloth Bags Poly-prepline bages)	5.0 M.T

c). **SMALL COMMODITIES**

1. The contractor shall be bound for transportation of all crop seeds in 5 kg packing upto 2 M.Tons and upto 7.9 M tone on Mini Truck/Trolley.

- d). For Serial No. 2 to 11 of transport schedule (1) at page 18-19 the rate per bag shall be charged according to actual mileage covered in the relevant schedule. For instance, if the contractor transports 100 bags of 90 to 100 kgs each of wheat seed upto a distance of 44 K.Meters Pacca/Kacha (motorable), the charges would be as under:-

01 to 10 Kms	: Rs. 6.48 x 100	:	Rs. 648.00
11 to 20 Kms	: Rs. 0.25 x 10 x 100	:	Rs. 250.00
21 to 30 Kms	: Rs. 0.22 x 10 x 100	:	Rs. 220.00
31 to 44 Kms	: Rs. 0.22 x 10 x 100	:	Rs. 220.00

	Total:-	:	Rs. 1338.00

SIGNATURE OF TENDERER

VI). LABOUR SCHEDULE RATE OF GINNING FACTORIES/PSC PROCESSING PLANTS, PROCUREMENT OF SEED COTTON AND MARKETING OF COTTON SEED ETC.

S.Nos	Particulars	Units	Rates (Rs.)		
1	Filling and knotting of cloth bora of seed cotton at grower's field only for procurement. Note:-Contractor shall bound for packing of Bora in 80 Kg. Weighing of each consignment must be carried out at electronic Weigh Bridges in the presence of PSC employee.	80 Kgs & above per bora	5.00		
		60 to 79kg	3.50		
2	Filling of palli with seed cotton and hanging at the weighing scale (only for PSC Farms)	20 Kgs	1.25		
3	Marking or defacing of bora or bag	Per number	0.05		
4	Loading of bora	80 & above Kg	4.00		
		60-79 Kgs	3.00		
5	Unloading of bora from truck/trolleys with stacking within 1-6 boras	80 & above Kg	4.00		
		60-79 Kgs	3.00		
6	Weighment or Katla checking of bora with stacking 1-4	80- 100 Kgs	1.05		
		60- 80 Kgs	0.63		
7	a. Shifting of bora manually or through mechine(conveyer belt) from stacking platform and cutting/de-knoting on heap including loading/unloading within Plant/ Factory premises.	80 – 100 Kgs per Bora	4.50		
		60-79 kg	3.75		
8.	Feeding of loose stock of seed cotton through feeding pipe at heap platform, binding, wrapping including sputta /patri cutting, weighment and marking on both sides (for commercial packing).	(510-520 Kgs Seed Cotton) for one lint bale	21.00		
9.	-do- (for export packing)	-do-	21.87		
10.	Stitching both ends of bale.	-do-	1.75		
11.	Shifting of lint bale from press to platform (including loading/unloading and Lint Bale stacking upto 5 bales height within plant/factory premises.	Lint Bale 167 to 173 Kgs	5.25		
12.	Spreading of cotton seed for drying for two to three days if needed including cutting of bags, spreading, crowding after dry, refilling, stitching & re-stacking.	40 Kgs	2.62		
13	a). Un-stacking/loading, shifting of lint bales with stacking upto 5 bales (if required).	Per bale	5.25		
	b). Loading or unloading of lint bales for shifting with Fork lifter with stacking upto 5 bales (if required).	-do-	1.75		
14	Lint plucking from bales(if needed).	40 Kgs	0.52		
15	Shifting of cotton seed (un-delinted) 40 Kgs bags from store to feeding point including loading, unloading, stacking, cutting & feeding of contents for acid delinting.	40 Kgs	2.50		
16	a). Filling, weighing, stitching bagging of cotton seed bags. i). for 40 kg packing ii). for 20 kg pacing iii). for 10 kg bag/carton b). Only stacking of cotton seed at hopper or any other place (if required) upto 10 bags. i). for 60-70 kg packing ii). For 40 kg packing. iii). for 20 kg packing. iv). For 10 kg packing. c). Shifting of cotton seed bags with loading & unloading including normal stacking upto 10 bags within factory/plant premises. i). for 40 kg packing. ii). for 20 kg packing. iii). for 10 kg packing.	40 Kgs	1.75		
			1.22		
			0.87		
		-do-	0.73		
			0.52		
			0.29		
			0.17		
		-do-	1.75		
			1.22		
			0.87		
		17.	Loading of fuzzy & de-linted cotton seed bags (for dispatch out-side)	40-60 Kgs	1.05
				20 Kgs	0.70
5-10 Kgs	0.52				

18.	Unloading and stacking of cotton seed bags(upto 10 bags)	40-60 Kgs 20 Kgs 5-10 Kgs	1.05 0.70 0.52
19.	Sputta/cotton cloth cutting for one lint bale		0.52
20.	Patri/Baling Hoops cutting for one lint bale. (for hired ginning factories) including riveting joints.)		1.57
21.	a). Shifting of tarpauline from store, un-folding & covering of heaps/stocks with Tarpaulines in PSC Plant/Factory Premises. b). Covering the heap stocks of seed cotton with Tarpaulines. c). Uncovering of heaps.	Per No.	3.50 1.75 1.75
22.	Un-staking/loading & shifting of broken bales, lint boras from stacking platform to press rebinding, wrapping & marking & re-shifting to stacking platform and stacking upto five bales height within plant/factory premises.	Per bale	13.12
23.	Shifting, re-stacking of boras from one place to other within factory premises (if needed) including loading and unloading. 1 – 4 boras 5 – 8 boras 1 – 4 boras 5 – 8 boras	80- 100 Kg -do- 60- 79 Kg -do-	4.00 5.00 3.00 3.50
24.	Loading or unloading of baling hoops	40 Kgs	0.52
25.	Shifting of baling hoops from store to press including (loading/unloading)	Per Ton	52.50
26.	Loading or unloading of empty gunny bags bale, sputta bale, cloth bags bale, sutli bales etc. including shifting with stacking upto 5 bales height.	Gunny bags Cloth bags bale Sutli bale	13.00 9.00 5.00
27.	Passage making of seed cotton boras for aeration.	R.Ft.	2.18
28.	Loading or unloading of tarpauline with stacking in stores.	Per No.	1.22
29.	a). Loading or unloading of sputta/cloth boras bundle of 50 boras per bundle. b). Loading or unloading of jute bags/cloth bags/25 per bundle.	Per bundle -do-	0.52 0.35
30.	a). Sputta/cloth bora cleaning, bundle making and shifting of 50 boras (including loading/unloading). b). Sputta/cloth bora cleaning, bundle making and shifting of 25 boras (including loading/unloading).	-do- -do-	2.00 1.00
31.	Un-stacking, shifting & re-stacking of E.G.Bags/cloth bags bale within PSC Plant/Factory premises upto 5 bales height (if needed).	Per bale	3.50
32.	Un-stacking, cutting, paltai after heap making (may be inside or outside store) and re-filling, tagging, seal, label, weighing, stitching with stacking.	20 Kgs 40-50 Kgs	1.48 2.27
33.	Refilling after paltai of cotton seed from Jute bags into cloth bags (including filling, weighing, stitching, tagging, label, seal shifting and stacking upto 10 bags	40-50 Kgs	1.40
34.	Unloading of lint boras shifted from PSC Farms & stacking upto 5 boras.	30 – 40 Kgs	1.00
35.	Shifting of lint boras from Plant/Factory premises to press & sprinkling with water.	30 – 40 Kgs	1.57
36.	Feeding of loose lint into press box, wrapping of lint with baling hoops & sputta/cloth including cutting of sputta/cloth, baling heaps and marking of bale on both sides.	Per bale (165 – 170 Kgs)	13.12

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b). COTTON SED ACID DELINTING OPERATIONS

S.No.	Description	60-70 Kgs	40 Kgs	20 Kgs	5-10 Kgs
1.	Filling, weighing, stitching, stacking upto 10 bags of delinted cotton seed without treatment with fungicides/insecticides.	2.27	1.58	1.13	0.87
2.	Filling, weighing, stitching, stacking upto 10 bags treated with fungicide/insecticide.	2.45	1.75	1.22	0.96
3.	Filling in bags or Palli, shifting from bagging point to Tarpaulin inside/outside store, spreading for drying 1-2 days, treatment with fungicide/pesticide, removal of contents, winnowing, heap making after drying, refilling, weighing & tagging.	4.00	3.00	2.50	2.25
4.	Shifting of delinted treated/un-treated cotton seed with loading & unloading including normal stacking upto 10 bags within factory/plant premises.	2.10	1.40	0.96	0.70
5.	Cutting and pouring of delinted cotton seed jute bags for treatment.	0.43	0.29	-	-
7.	Filling, weighing, stitching, tagging and sealing of delinted treated cotton seed including stacking upto 15 bags.	-	-	1.22	0.96
8	Only stacking of delinted cotton seed (if required) upto 10 bags.	0.73	-	-	-
9.	Loading of delinted/treated cotton seed bags.	-	1.05	0.70	0.50
10.	Un-loading and stacking of delinted/treated cotton seed bags (upto 10 bags) height within plant/factory premises.	-	1.05	0.70	0.50

N.B Labour and Transport Contract for hired Ginning Factories shall be awarded after hiring the Private Ginning Factories, if required.

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FULL NAME AND ADDRESS _____

TELEPHONE _____

13	Unstacking, shifting, removing contents from the bags spreading, winnowing and drying the contents 4 to 8 days refilling the bags weighing, stitching, shifting and stacking (upto 10 bags) including loading/unloading.	3.93	2.60	2.18	1.78	1.20	-
14.	Only stacking (if applicable) From 1 to 8 bags From 9 to 12 bags From 13-16 bags	0.78 0.91 1.05	0.52 0.59 0.70	0.43 0.49 0.57	0.36 0.42 0.47	0.26 0.26 0.31	- - -
15.	a). Un-stacking of bags (if applicable) b). Re-stacking of bags(if applicable) within factory/plant premises.	0.52 0.52	0.36 0.36	0.28 0.28	0.21 0.21	0.12 0.12	- -
16.	Loading or unloading of empty jute bags/cloth bags and twine bales including shifting, stacking upto 5 bales height within plant premises.	Jute Bags Cloth Bags J. Twine	Rs. 13.00 per bale Rs. 9.00 per bale Rs. 5.00 per bale				
17.	i). Shifting of jute bags/bale including loading/un-loading and stacking. ii). Shifting of cloth bags/bale including loading/un-loading with stacking.	Rs. 6.12 per bale. Rs. 4.81 per bale.					
18.	Bundle making of empty gunny bags/cloth bags and its stacking upto 12 bundles: a). 50 gunny bags per bundle. b). 25 bags per bundle. c). Cloth bags (50 Nos.)	Rs. 1.75 per bundle. Rs. 0.87 per bundle. Rs. 0.87 per bundle.					
19.	Ultai & Pultai, cleaning and grading of empty Gunny bags/cloth bags in grade A.B.C & D making bundle of 50 bags, shifting into store and stacking up to 10 to 12 bundle height: a). 50 gunny bags/bundle. b). 25 gunny bags/bundle. c). 50 cloth bags/bundle.	Rs. 5.25 per bundle. Rs. 2.62per bundle. Rs. 2.62 per bundle.					
20.	Loading of empty gunny bags/cloth bags a). 50 Jute bags/bundle. 50 cloth bags/bundle. b). 25 Jute bags/bundle. 25 cloth bags/bundle.	Rs. 0.52 per bundle. Rs. 0.43 per bundle. Rs. 0.38 per bundle. Rs. 0.28 per bundle.					
21.	Unloading of empty gunny bags/cloth bags With stacking (upto 12 bundles) within Plant Premises. a). 50 Jute bags/bundle. 50 cloth bags/bundle. b). 25 Jute bags/bundle. 25 cloth bags/bundle.	Rs. 0.52 per bundle. Rs. 0.43 per bundle. Rs. 0.38 per bundle. Rs. 0.28 per bundle.					
22.	Empty gunny bags/cloth bags shifting and stacking upto 12 bundles within premises. a). 50 gunny bags/bundle 50 cloth bags/bundle b). 25 gunny bags/bundle 25 cloth bags/bundle	Rs. 0.70 per bundle. Rs. 0.43 per bundle. Rs. 0.43 per bundle. Rs. 0.22 per bundle.					
23.	Folding, shifting and stacking of tarpaulins in stores.	Rs. 3.50 per tarpaulins					
24	Loading wooden trestles.	Rs. 0.22 per trestle.					
25.	Unloading wooden trestles	Rs. 0.22 per trestle					
26.	Loading steel trestles	Rs. 0.45 per trestle.					
27.	Unloading of steel trestles.	Rs. 0.45 per trestle.					

28.	Filling of kachra from hopper or loose stock weighing, stitching with temporary stacking (if needed) Shifting including loading & unloading & stacking .	Rate per bag (Rs.)			
		80 kg.		60 kg	
		1-8 high	9-16 high	1-8 high	9-16 high
		4.75	5.00	3.60	3.75
29.	Filling of Toori, Mitti, Gundi bags weighing, shifting including loading, unloading & stacking or pouring on heap within factory premises. 60 kgs 40 kgs 20 kgs	Rs.3.00 per bag Rs.2.00 per bag Rs.1.00 per bag			
30.	a). Shifting, putting of tarpaulin on stack of wheat seed etc. & packing material for fumigation with proper air tightening.	Rs. 4.50 per tarpaulin.			
	b). Un-covering with folding & shifting for stocks.	Rs. 1.75 per tarpaulin.			
31.	Un-loading & stacking of pesticides at plant sites/stores.	Rs. 0.03 per Kg.			

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32. FOR EXPORT/SPECIAL CONSIGNMENT

A—For Direct Bagging		20—30 Kg Packing	31—40 Kg Packing	41—50 Kg Packing
i).	Filling, weighing of treated wheat seed in 20—30 & 31-40 & 41-50 kg and shifting at bagging place after 12-20 hours for aeration.	Rs.1.05	Rs. 1.26	Rs. 1.51
ii).	Shifting from bagging scale to store including loading/un-loading & stacking upto 10 bags	Rs.1.43	Rs. 1.72	Rs. 2.06
B—For re-bagging of treated wheat seed from 100 kg bags into 20—30 kg, 31—40 kg & 41—50 kg bags		20—30 Kg Packing	31—40 Kg Packing	41—50 Kg Packing
i).	Un-stacking, cutting & removing contents from bags	Rs.0.35	Rs. 0.42	Rs. 0.50
ii).	Re-filling, weighing and stitching	Rs.1.05	Rs. 1.26	Rs. 1.51
iii).	Shifting from re-bagging place to store	Rs.1.43	Rs. 1.72	Rs. 2.06

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33. LABOUR SCHEDULE OF POTATO SEED

S.NO	DESCRIPTION	UNIT	RATE PER BAG (RS.)
1.	Unloading of potato bags from Truck/trolley (within 100 meters)	100-110 Kg bags	2.45
2.	Shifting from verandah to Pre-cooling chamber rack	-do-	2.45
3.	Shifting from verandah/pre-cooling chamber to cold store racks including loading/unloading with stacking.	-do-	5.25
4.	Shifting from cold storage racks to pre-cooling chamber/verandah including loading/un-loading with stacking.	-do-	5.25
5.	Shifting from pre-cooling chamber to verandah	-do-	2.45
6.	Loading of potato bags from verandah/pre-cooling chamber in truck/trolley.	-do-	2.45
7.	Unloading of imported potato crates seed within 100 meters with stacking with stacking upto 5 crate	50 kg crate	2.45
8.	Loading of imported potato crate seed in truck/trolley within 100 meters.	-do-	2.45
9.	Weighing of bags on weighing scale	100-110 Kg bags	1.22
10.	Cutting & pouring of bags on the ground for sorting.	50 Kgs 100 Kgs	0.35 0.70
11.	Sorting of potato seed bags	50 Kgs 100 Kgs	4.37 8.75
12.	Filling, weighing & stitching of bag.	50 Kgs 100 Kgs	2.45 4.90
13.	Marking on bag with screen/Stencil (full).	50 Kgs 100 Kgs	0.26 0.26
14.	Marking on bags on both side (Lot No. & Variety).	50 Kgs 100 Kgs	0.14 0.14
15	Marking on bags on one side (Lot No. & Variety).	50 Kgs 100 Kgs	0.07 0.07
16.	Labeling & tagging (single)	50 Kgs 100 Kgs	0.05 0.05
17.	Labeling & tagging (double)	50 Kgs 100 Kgs	0.10 0.10
18	Sealing of bags	50 Kgs 100 Kgs	0.08 0.08

SIGNATURE OF TENDERER

NOTE:

- 1). The loading of stocks shall be done by the Consignor's Division Contractor.
- 2). The procurement contractors of Sahiwal Centres will also under take the work of Potato Seed Project and Oil Seed Project, Sahiwal.
- 3). The shifting of un-processed stocks stored out-side plant premises will be the responsibility of Procurement Contractor of relevant centre.
- 4). The local shifting from one store to another store under the control of Processing Division shall be under-taken by the Processing Division contractor of the respective centre.
- 5). The assignment of shifting of different stocks of cotton seed, lint etc; from the private hired ginning factories to PSC Plants or other PSC Centres will be the responsibility of the concerned Processing Contractor.
- 6). The Tenderer is required to quote only one rate both for Transport and Labore.
- 7). For the Procurement of Paddy from the area of Multan, Khanewal, Chistian and Bahawal Nagar, it is clarified that contractor of procuring centre would be bound for this and rate of TPT/Labour of procuring centre will be paid to him.
- 8). The Tenderer shall sign ach and every page of Schedule.

NAME OF THE CENTRE & DIVISION FOR WHICH TENDER OFFERED _____

I/We offer tender at

i). Schedule rate or

ii) _____ %above schedule rate or

iii) _____ %below schedule rate.

SIGNATURE OF TENDERER

WITH FULL NAME AND COMPLETE MAILING ADDRESS ALONGWITH TELEPHONE NO.

Annexure "A"

SURETY BOND

Know all men by those presents that I _____

Son of _____ resident of _____

_____ (hereinafter called the surety) firmly bind myself and my successors to Punjab Seed Corporation (herein call Corporation) for the payment of Rs. 1,00,000/- (Rupees one lac only) to the Corporation in case of M/s. _____ does not perform his/their part of the contract as per terms and conditions contained in Tender documents and /or letter of acceptance.

The Corporation through Contract Operating Officer shall be sole judge to determine that M/s. _____ has not performed his/their part of the Contract in terms of Tender Documents and / or letter of acceptance.

That I/We shall pay above said amount to the Corporation un-conditionally on demand, failing which Corporation reserves the right to recover from me/us the said amount of Rs. 1,00,000/- through legal means.

SIGNED BY
NAME
ADDRESS
Date

WITNESS

SIGNATURE _____

NAME _____

ADDRESS _____

(ON LETTER HEAD OF THE CONTRACT)

(Specimen)

Annexure "B"

The Contract Operating Officer

Subject:-LABOUR AND TRANSPORT CONTRACT 2011-12
FOR _____ AT _____

AUTHORITY LETTER

I/We _____ have been awarded Labour & TPT contract
For _____ at _____ hereby authorize
Mr. _____ Identity Card No. _____ to present me/us for
providing you labour and Transport service as per terms and conditions of the contract.

He is fully authorized to do all acts on my/our behalf, in connection with the execution of the aforesaid contract.

Any supply order/demand notice or any other communication received by him shall be deemed to have been received by me/us.

SIGNATURE OF THE CONTRACTOR

To be executed on Non-judicial stamped paper of prescribed amount

(specimen)

Annexure- "C"

AGREEMENT TO HIRE (TRUCK/LONG VEHICLES)

The agreement made on _____ at _____
 Between Mr. _____ S/O _____
 R/O _____ hereinafter called the owner and Mr/M/s. _____ who have been
 awarded labour and TPT contract for _____ at _____ by the Punjab
 Seed Corporation, for the period from _____ to 30.06.2012 (herein called the contractor).

The owner and the contractor hereby mutually agree as under:-

1. That the owner places the aforesaid truck/Long vehicle No. _____ at the disposal of the contract for the period from _____ to 30.06-2012 and delivers the possession of the truck/long vehicle to the contractor forth with for exclusive use of transportation of seed of the Punjab Seed Corporation.
2. That the owner shall not cancel the agreement during the currency of the said contract between PSC and contractor.
3. The contractor shall be responsible to incur the expenditure on the maintenance of the truck/long vehicle including major repair, replacement of parts etc. during the period or agreement.
4. That he contractor shall pay Rs. _____ per month to the owner as rent of the truck/long vehicle and the rent shall be paid by the contractor to the owner every month by 7th of the following month positively.
5. That after expiry of the period of agreement the contractor shall peacefully hand over possession of truck/long vehicle to the owner.
6. The contractor shall be responsible to make payment for comprehensive insurance of the truck/long vehicle becomes due during the contract period, the payment shall be made by the contractor.
7. In witness whereof the aforesaid owner and contractor have put their signatures on the day and the year Ist written above.

Signature
 Name and Address of owner

1. WITNESS

Signature _____

Name _____

Full address _____

2. WITNESS

Signature _____

Name _____

Full address _____
