



Graduate Program Coordinator
Department of Mathematics

California State University San Marcos
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Letter of Recommendation Waiver Form

In accordance with the Family Education Rights and Privacy Act of 1974, students and alumni have two options concerning access to letters of recommendation written on their behalf. Please read each option carefully. Indicate which option you (the applicant) choose by signing your name in the appropriate place.

I, _____, authorize _____
(print name of applicant) (print name of recommender)

to write a letter of recommendation on my behalf and to release this form along with the letter to placement offices, employing officials and admissions offices in connection with securing employment or admission for me.

OPTION A: I waive my right of access to this letter as accorded me by the Family Education Rights and Privacy Act of 1974. I understand a copy of this waiver may be sent with the letter of recommendation.

Signature _____ Date _____

OPTION B: I do not waive my right of access to this letter. I choose to maintain my right of access to this letter accorded me by the Family Education Rights and Privacy Act of 1974. I understand a copy of this waiver may be sent with the letter of recommendation.

Signature _____ Date _____

Recommender:

In your letter, please give us your honest estimate of the applicant and her/his qualifications and commitment to a career in Mathematics. Please attach your letter of recommendation to this form and fill out the section below. Mail both to us at the address above.

How long, and in what capacity have you known this applicant?

On the scale below, please rank the applicant compared with other students in Mathematics (or comparable field):

Bottom half <input type="checkbox"/>	Top half <input type="checkbox"/>	Top 25% <input type="checkbox"/>
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Admission to the graduate program in Mathematics at CSUSM is:

Not recommended		Recommended	
Recommended with reservation		Highly recommended	

Recommender Signature: _____ Date: _____

Name and Position (please type or print): _____

The California State University

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