

Church Information Form (Part II)

Step 1 of 7

Church/Organization ID 07930
Church/Organization The First Presbyterian Church of Ardmore
5 West Montgomery Avenue
Ardmore, PA 19003-5699

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (CE) | <input type="checkbox"/> Church Educator (non-ordained) |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Campus Ministry |
| <input checked="" type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> Church Business Administrator |
| <input type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Executive |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Tent Maker/Part-time) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery Staff |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Synod Staff |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Executive |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> Presbytery/Synod Program Staff |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> Youth Director (non-ordained) |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> Other |

Specify Title (if appropriate)

Employment Status

Full Time ☒ Part Time ☐ Open to Either ☐

Years of Experience Desired

<input checked="" type="checkbox"/> First Ordained Call	<input type="checkbox"/> less than 2 years	<input type="checkbox"/> 2 years or more
<input type="checkbox"/> 4 years or more	<input type="checkbox"/> 6 years or more	<input type="checkbox"/> 8 years or more

Language Requirements

<input checked="" type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Korean	<input type="checkbox"/> Mandarin Chinese
<input type="checkbox"/> Japanese	<input type="checkbox"/> Cantonese	<input type="checkbox"/> Taiwanese	<input type="checkbox"/> Other

Deadline date for this CIF, if any: _____

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? ☒ No ☐ Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement:

Ardmore Presbyterian Church ("APC") is a friendly, caring community of believers who come together under the Lordship of our Savior Jesus Christ to worship God and glorify God in thought, word and deed. Increasingly diverse in background, we are united by our common faith in the risen Lord, whose life, death, and resurrection has redeemed us to God and reconciled us to one another. In grateful love, we seek to honor Christ through our faithful obedience to his teachings as revealed in the inspired words of the Bible, our sole authority for faith and action. With the help of the Holy Spirit, we follow Christ:

In our Worship of God, through which by Word and Sacrament we glorify God and come to know God more fully; In our Teaching of God, through which scriptural truths are affirmed and passed down to succeeding generations, and by which we are equipped to apply our faith to our daily lives; and In our Service to God, through which we share in Jesus' sacrificial love for humanity in our active concern for the physical and spiritual needs of those in our church, the community around us, and the larger world.

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

APC is a warm, welcoming, and unified congregation which celebrated its centennial in 2007. The church has experienced a decade of growth in membership and is reviewing and expanding educational, fellowship and mission opportunities. The church is grateful for and committed to its traditions in worship and music. Worship defines the APC experience, with a formal yet comfortable style and a history of strong preaching. Although members hold diverse viewpoints within the Reformed tradition, our worship emphasizes what we have in common through the gospel. A single Sunday service creates a sense of community. Music is a highly valued gift at APC. Led by an exceptional full-time music director, the music is traditional and is an act of worship. Opportunities for participation include Chancel, Cherub, Children's, Youth and Handbell choirs. A number of members are skilled musicians and contribute to worship services. APC provides a variety of education programs. Adults participate in Sunday School, Prayer Fellowship and Bible Studies. Children leave worship after a Children's Sermon to attend Sunday School. Weeknight children's and youth groups offer fellowship as well as education, as do youth conferences and retreats. APC financially supports many mission projects. Recent mission trips to the Gulf Coast and Guatemala reflect a desire for more hands-on mission involvement.

More information about APC is available in the Church Study posted at www.ardmorepres.org.

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

Many people have been drawn to APC by its traditional styles in worship and music. Congregational members are now increasingly involved in welcoming and in worship leadership. The church is known for its friendly atmosphere, and has recently added members from around the world. APC's Preschool, a traditional Christian education program now in its 60th year, enrolls 72 children ages 2-5 and over the years has led many families with young children to join the church. Both the Preschool and the popular Vacation Bible school program draw participants from the community at large. The membership has become increasingly generous, with pledges having risen from \$291,876 for 1998 to \$445,233 for 2009, and the church is very close to meeting a long-held goal of tithing for mission from its operating budget of \$887,548. The church's extensive physical plant includes a Gothic sanctuary, an intimate chapel and a large education wing. The excellent acoustics in the sanctuary provide a performance venue for visiting choirs and other artists. The facility is used by many congregational and community groups.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

As Christians we understand that the problems confronting the world are the result of sin, humankind's willful separation from the love of God. The church responds with a message of hope: that through Jesus Christ we are forgiven, reconciled to God and given a new life free from the burden of sin; and that through him the world will be redeemed and restored. We preach this message from the pulpit, and strive to live this message in acts of mercy through which the love of Christ is made apparent to all. Our message of hope requires first that we minister to our members, providing opportunities for spiritual growth through Bible study, prayer and fellowship. Our message of hope also requires our service to the larger community. Following Christ's call, we share his message of redemption to all, reaching out to those who do not know of God's love, and welcoming those who

are searching and unfamiliar with our faith. We witness to Christ's love through assistance to the poor, hungry, homeless and all others in need. In all these ways, the church responds to the world's despair by proclaiming God's message of hope: that all may participate in God's gracious plan of redemption

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References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Rebecca Greenhow
Address 607 Thorncroft Dr., West Chester, PA 19380
Phone Numbers 610 647-3789
Relation Presbytery of Philadelphia Committee on Ministry Liaison
E-mail rebeccagreenhow@gmail.com

Name Rev. S. Sturgis Poorman, Jr.
Address 275 South Bryn Mawr Ave., Apt H-1, Bryn Mawr, PA 19010
Phone Numbers 610 642-0992
Relation Parish Associate
E-mail sspjrp@yahoo.com

Name Rev. Michael Pulsifer
Address 241 South 6th St., #1105, Phila., PA 19136
Phone Numbers 215 629-4133
Relation Former Interim Pastor
E-mail mikepulsifer@yahoo.com

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Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

Ministry of Word and Sacrament
Regular presence and leadership in worship
Preaching
Administering Sacraments
Teaching Sunday School, Bible Studies, etc.

Ministry of Care
Work with the head of staff to establish priorities for pastoral care
Visit with members who are in hospitals, and homebound, or ill
Visit with members at retirement communities
Coordinate home communion with staff
Provide emergency pastoral care
Advise and lead the board of deacons
Provide training for deacons
Develop other programs of care within the life of the congregation

Description of characteristics and qualifications needed in a person who would fill this position.

Personal characteristics

Believe in Jesus Christ as Lord and Savior and seek the guidance of the Holy Spirit in all aspects related to

pastoral work

Work collegially with church staff, officers, and volunteers

Professional Qualifications

Have compassion for the members of the church across all generations and actively engage in hands-on pastoral care.

Inspire, direct, develop and support the deacons and the volunteers who work with them in promoting ministry of support for members of the congregation

Be able to develop programs that will inspire care for one another within the congregation

Be able to develop and deliver curriculum for adult education and training

Be able to preach inspiring sermons, act as a leader in worship, and contribute to the warm and welcoming environment of Sunday services

Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.

- ☐ Administration of Programs
- ☒ Adult Ministry
- ☐ Building Renovation/Property Development
- ☐ Choir Directing
- ☐ Community Ministries
- ☐ Conflict Management/Mediation Skills
- ☐ Congregational Fellowship
- ☐ Congregational Redevelopment/Revitalization
- ☐ Counseling
- ☒ Curriculum Building
- ☐ Development of New Educational Experiences
- ☐ Evaluation of Program and Staff
- ☐ Facility Management
- ☐ Financial Management
- ☐ Governing Body Ministry
- ☒ Hospital and Emergency Visitation
- ☐ Instrumental Music
- ☐ Leadership Development
- ☐ Leading Music Ministry
- ☐ Management of Building Usage
- ☐ New Church Development
- ☒ Older Adult Ministry
- ☐ Organizational Leadership and Development
- ☒ Pastoral Care
- ☒ Preaching
- ☐ Project Management
- ☐ Rural Ministry
- ☐ Small Membership Church Ministry
- ☐ Staffing/Human Resources
- ☐ Strategic Planning
- ☒ Training Volunteers
- ☐ Urban Ministry
- ☐ Youth Ministry

- ☐ Administrative Leadership
- ☐ Budget Preparation
- ☐ Children's Ministry
- ☒ Communication (Written/Oral)
- ☐ Community Service and Leadership
- ☐ Congregational Communication
- ☒ Congregational Home Visitation
- ☐ Corporate Worship/Sacraments
- ☐ Cross Cultural Collaboration/Cultural Proficiency
- ☐ Defining Program Needs
- ☐ Ecumenical and Interfaith Activities
- ☐ Evangelism
- ☐ Family Ministry
- ☐ Fund Raising
- ☐ Group Process Facilitation
- ☐ Information Technology
- ☐ Involvement in Mission Beyond Local Church
- ☐ Leadership of Staff/Volunteers
- ☐ Legal/Tax Matters
- ☐ Management of Equipment Resources
- ☐ Office Management
- ☐ Organization /Administration
- ☐ Parliamentary Expertise
- ☐ PCUSA Polity/Constitutional Knowledge
- ☐ Problem Solving/Decision Making
- ☐ Public Relations
- ☐ Scholarship/Publishing
- ☐ Spiritual Development
- ☐ Stewardship and Commitment Program
- ☒ Teaching
- ☐ Transitional/Interim Ministry
- ☐ Young Adult Ministry

Compensation and Housing. *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered "effective salary" by the Board of Pensions of the PC(USA).

Minimum **Effective** Salary \$ 44,970 Maximum **Effective** Salary \$ 44,970

Housing Type Manse
 X Housing Allowance
 Open To Either
 Not Applicable (*For Non-pastoral Positions Only*)

Geographic Choices.

Suggest individuals from anywhere in the United States (or)

Suggest individuals only from specific areas checked below:

<input type="checkbox"/> Alabama	<input type="checkbox"/> Alaska
<input type="checkbox"/> Arkansas	<input type="checkbox"/> Arizona
<input type="checkbox"/> California	<input type="checkbox"/> Colorado
<input type="checkbox"/> Connecticut	<input type="checkbox"/> District of Columbia
X <input type="checkbox"/> Delaware	<input type="checkbox"/> Florida
<input type="checkbox"/> Georgia	<input type="checkbox"/> Hawaii
<input type="checkbox"/> Idaho	<input type="checkbox"/> Illinois
<input type="checkbox"/> Indiana	<input type="checkbox"/> Iowa
<input type="checkbox"/> Kansas	<input type="checkbox"/> Kentucky
<input type="checkbox"/> Louisiana	<input type="checkbox"/> Maine
<input type="checkbox"/> Maryland	<input type="checkbox"/> Massachusetts
<input type="checkbox"/> Michigan	<input type="checkbox"/> Minnesota
<input type="checkbox"/> Mississippi	<input type="checkbox"/> Missouri
<input type="checkbox"/> Montana	<input type="checkbox"/> Nebraska
<input type="checkbox"/> North Carolina	<input type="checkbox"/> North Dakota
<input type="checkbox"/> New Hampshire	X <input type="checkbox"/> New Jersey
<input type="checkbox"/> New Mexico	<input type="checkbox"/> New York
<input type="checkbox"/> Nevada	<input type="checkbox"/> Ohio
<input type="checkbox"/> Oklahoma	<input type="checkbox"/> Oregon
X <input type="checkbox"/> Pennsylvania	<input type="checkbox"/> Puerto Rico
<input type="checkbox"/> Rhode Island	<input type="checkbox"/> South Carolina
<input type="checkbox"/> South Dakota	<input type="checkbox"/> Tennessee
<input type="checkbox"/> Texas	<input type="checkbox"/> Utah
<input type="checkbox"/> Vermont	<input type="checkbox"/> Virginia
<input type="checkbox"/> Washington	<input type="checkbox"/> West Virginia
<input type="checkbox"/> Wisconsin	<input type="checkbox"/> Wyoming

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Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

X____ Yes
_____ No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

X____ Yes
_____ No

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Pastor Nominating Committee/Search Committee Chairperson Detail:

Name James R. Dormond
Address 129 Stockton Rd
City Bryn Mawr State PA Zip Code 19010
Preferred Phone 610 291-0009
Alternate Phone 610 527-6177
FAX 610 527-0496
E-mail Address for PNC Communications: jdormond@comcast.net

Endorsements

Pastor Nominating Committee
or Search Committee Date
Signature

Clerk of Session Date
Signature

Committee on Ministry Date
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and

Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.