

Complete this form and mail to the Student Aid Alberta Service Centre at the address below or fax to 1-866-236-2332. The Student Aid Alberta Service Centre will administer any pre-authorized deposits and payments on behalf of the Government of Alberta.

1. YOUR PERSONAL INFORMATION

First Name: _____

Last Name: _____

Telephone Number: () _____

SIN:

Alberta student loan number:

(Social Insurance Number)

2. YOUR BANK ACCOUNT INFORMATION

Complete the information below. If you have a chequing account, please attach a void cheque. The account must be at a Canadian bank held in your name solely or jointly. If you need help completing the information, you may want to contact your bank.

Name of Financial Institution: _____

Branch/Transit Number:

Bank Number:

Account Number:

IMPORTANT: Please note that changes to your bank account need to be received at the Student Aid Alberta Service Centre five (5) business days BEFORE your next Alberta student loan payment or deposit is due or they won't be effective until the following month.

3. PRE-AUTHORIZED DEPOSIT AGREEMENT

You, the Borrower, hereby authorize the Student Aid Alberta Service Centre to deposit the proceeds of your current or any future Alberta Student Loan(s) as defined in the Master Student Financial Assistance Agreement into your Bank Account identified above.

4. PRE-AUTHORIZED PAYMENTS (FOR LOANS IN REPAYMENT)

You, the Borrower, hereby authorize the Student Aid Alberta Service Centre to debit your bank account by the amount of \$ _____, starting in _____ / _____ (insert month and year), in accordance with the terms of your Master Student Financial Assistance Agreement. These payments will be withdrawn by the Student Aid Alberta Service Centre on behalf of the Government of Alberta. **Note: Payments will be withdrawn on the same day each month, until the loan has been paid in full.**

5. YOUR RIGHTS and OBLIGATIONS

You, the Borrower, have certain recourse rights if any deposit or payment does not comply with this Pre-Authorized Deposit and Payment Agreement. You, the Borrower, may revoke your authorization at any time by providing written notice to the Student Aid Alberta Service Centre at least five (5) business days prior to your next scheduled Alberta Student Loan deposit or payment. To obtain more information on your rights, please contact your financial institution, or visit www.cdnpay.ca. You can also contact the Student Aid Alberta Service Centre in writing, by phone toll free at 1 855 606-2096 from anywhere in North America, 1 855 306-2240 (TTY for the hearing impaired), 800 2 529-9242 (outside North America – add the appropriate International Access Code), or by fax at 1 866 236-2332.

Borrower's Signature

Today's Date

Collection of this personal information by Advanced Education is done under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) ("FOIP") to administer your Alberta Student Loan. The use and disclosure of your personal information is managed in accordance with FOIP. If you have any questions about the collection, use or disclosure of this information, call the Student Aid Alberta Service Centre toll free at 1-855-606-2096 from anywhere in North America.