

# SAFETY MANUAL FOR YOUTH WORKERS!

**Directions:** Using a tri-fold brochure template in Microsoft Publisher, groups of two students will create a safety manual for youth workers. Research the topic in the United States Department of Labor/Occupational Safety & Health Administration website: <http://www.osha.gov/SLTC/teenworkers>.

Group Members' Names \_\_\_\_\_

Date \_\_\_\_\_ Period \_\_\_\_\_

INDICATORS	POINTS POSSIBLE	POINTS EARNED
Title on outside, front panel	5	
Your name on outside, front panel	5	
BCSIII on outside, front panel	5	
Class period & date on outside, front panel	5	
At least 10 safety rules listed with bullets or numbers	30	
Paragraph explaining importance of being aware of potential hazards; at least 5 sentences	15	
Clip art	10	
Attractive & appropriate font	10	
Readable font size	10	
Source cited	5	
TOTAL POINTS EARNED	100 PTS. POSSIBLE	

<http://www.osha.gov/SLTC/teenworkers/>