



Storage Vehicle Removal Request Form

To request removal of your POV from storage, please complete the following:

1. **Fill out this form** – accurate and complete contact information is very important.
2. **Scan/email or fax** this completed form with a copy of your **orders and any amendments (front and back)** to Storage@ialpov.us
3. Please refer to www.pcsmypov.com for IAL facility, phone, fax, and email information.
4. You must provide a copy of the vehicle **Title** and **Lien Holder Shipment Authorization Letter** if your vehicle is being delivered to an Outside Continental United States (OCONUS) location.

Service Member Information	
Storage Order #:	USPS Address:
Requested Date of Pick-Up:	
Requested Pick-Up Location:	
Reporting Date:	
Full Name (first and last):	
DOB:	Old Duty Address (APO or FPO if applicable):
ID Type:	
ID Number:	
SSN:	
Branch of Service:	
Paygrade:	New Duty Address (APO or FPO if applicable):
Rank:	
Phone # (at destination):	
Personal Email Address (eg: Gmail or Hotmail):	
Vehicle Information	Emergency Contact Information
VIN #:	Name:
Make:	Relationship:
Model:	Phone #:
Year:	Email Address:
Color:	Address:

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Storage Vehicle Removal Request Form (Cont'd)

Service members requesting the early release of a POV from storage must also be aware of the following:

- The Contractor has **fourteen (14) calendar days + transit time** to deliver the POV to the **CONUS VPC** upon receipt of notification for removal from storage from the either the member or their agent.
- The Contractor has **fourteen (14) calendar days + transit time** to deliver the POV to an **OCONUS destination VPC** upon receipt of this Storage Vehicle Removal Request Form
- Once a POV is released from storage that POV is not authorized further storage at Government Expense, to include personally procured storage, under the orders originally placing the POV in storage.
- POVs withdrawn from storage without new orders are only authorized movement to the original CONUS turn-in VPC or the CONUS VPC serving the storage site at Government expense.
- **The service member is required to reimburse the Government for any additional costs for movement to an alternate VPC destination** prior to the movement being made. Movements to alternate VPCs or ports in another country must have prior approval of the member’s local Transportation Office (reference: DTR Part IV, Chapter 408).
- **Please pick-up your POV within 30 days of delivery to destination VPC.**

I have read and understand all of the above in reference to removing my vehicle from storage and I am aware that I am giving up storage / shipping entitlements until new PCS orders are issued.

MEMBER SIGNATURE / DATE: _____

Attending Storage Facility Contracting Officer Representative (COR) notification and approval of early removal:

COR APPROVAL SIGNATURE / DATE: _____

PLEASE CONTACT STORAGE@IALPOV.US TO CONFIRM RECIEPT OF YOUR EARLY REMOVAL REQUEST.

PRIVACY ACT

SYSTEM OF RECORD NOTICE:

Defense Transportation Records, November 12, 2008, 73 FR 66872

AUTHORITY: Public Law 100-562, Imported Vehicle Safety Compliance Act of 1988; 5 U.S.C. 5726, Storage Expenses, Household Goods and Personal Effects; 10 U.S.C. 113, Secretary of Defense; 10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 8013, Secretary of the Air Force, 19 U.S.C. 1498, Entry Under Regulations; 37 U.S.C. 406, Travel and Transportation Allowances, Dependents, Baggage and Household Effects; Federal Acquisition Regulation (FAR); Joint Federal Travel Regulation (JTR), Volumes I and II, DoD Directive 4500.9E, Transportation and Traffic Management; DoD Directive 5158.4, United States Transportation Command ; DoD Instruction 4500.42, DoD Transportation Reservation and Ticketing Services; DoD Regulation 4140.1, DoD Materiel Management Regulation; DoD Regulation 4500.9, Defense Transportation Regulation; and DoD Regulation 4515.13-R, Air Transportation Eligibility and E.O. 9397 (SSN).

ROUTINE USE: To disclose to private sector commercial transportation service providers, who are under contract with the DoD for shipment/storage of personal property, to identify ownership, schedule pick up and delivery of personal property, to include privately owned vehicles, motorcycles, and house trailers/motor homes, Bill of Lading for services rendered, personal property counseling checklist. U.S. Customs and Border Protection Declaration for personal property shipments, re-weigh of personal property, shipment evaluation and inspection reports, receipt for unaccompanied baggage, mobile home inspection record, temporary commercial storage at Government expense, accessorial services-mobile home, report of contractor services, and claims for loss and damage. To General Service Administration and Defense Government Accounting Activities for processing government Bill of Lading. To disclose information to a Federal agency in order to manage and optimize DoD transportation resources.

DISCLOSURE: Voluntary, however, failure to provide all of the requested information may preclude the processing of vehicle shipment.