

Go Wilderness Mongolia

Adventure travel in the Land of the Big Blue Sky

Accident, Incident and Near Miss Report Form.

Form completed by	Expedition
Date	Time
Location	GPS Reference
Description of site	Weather conditions
Name(s) of person(s) involved	Address(es)
What injury was diagnosed & by whom?	What treatment was given at the site and by whom?
What medication was given?	By whom?
Overall assessment of casualties condition	
If unconscious, what level?	
Action taken (including description of how the casualty was evacuated, state of casualty during evacuation and where evacuated to if applicable)	

Full details of accident / incident and action taken, were any photographs were taken and by whom? Include a diagram (if appropriate)

Any other relevant information relating to this accident / incident

Names, addresses and signatures of witnesses (with any relevant notes) :

Name, address & telephone number of hospital/clinic

Names of Trip Leaders

Signatures

**I / We confirm that this the details on this form have been correctly recorded
Name(s) & signature(s) of the person(s) in charge of the group**

**I / We confirm that this the details on this form have been correctly recorded
Name(s) & signature(s) of the person(s) involved**

Supplementary information

Was the incident preventable?

To prevent future occurrence, what changes should be made or what do you recommend?

Have any other changes been made in the light of this incident?

Has GWM Office been informed?

Name

Signature & date

Additional Notes

Insurance Company Communications

Is it important that as soon as possible, the leader, or client if possible, must contact the insurance company if a claim is to be made. If it is not possible for the leader to do this, then let the local agent know and they can do it for you.

Name of insurance company and policy number

Date and time of first communication

Name of person who made the call

Contact at insurance company & case reference no.

Log of communication with insurance company

Go Wilderness Mongolia Co, Ltd. Emergency Contact Details			
Chris Cartwright Mobile	+976	99 158 130	English
Chris Cartwright Mobile	+976	98 051 234	English
GWM Satellite phone			English
Sarol mobile	+976	99 855 116	English / Mongolian
GWM office	+976	11 379097	English / Mongolian
GWM email	info@gowildernessmongolia.com		
GWM Fax (UK)	+44	0871 900 40 60	English
SOS emergency line	+976	9191 3122	English / Mongolian
SOS after hours	+976	11 464 325	English / Mongolian
SOS mobile	+976	99 110 335	English
SOS office	+976	99 096 175	
SOS fax	+976	11 454 537	Fax
SOS email	admin@sosmedicamongolia.mn		
British Embassy	+976	11 458 133	English / Mongolian
British Embassy Fax	+976	11 458 036	Fax
British Embassy email	britemb@mongol.net		
Bodi Insurance	+976	70 110 280	English / Mongolian
Bodi Insurance	+86	10 6462 9100	Chinese / English