



## 2015 CPN Star Award NOMINATION FORM

### CRITERIA:

- At least **two [2]** CPN members must have played a significant role in the areas of planning, financing, design, management or construction.
- The project must be located in North Carolina and have been substantially completed (Certificate of Occupancy) between **January 1, 2012 and December 31, 2014**. Previously submitted projects are not eligible for re-submission.
- The project must be unique in its concept and successful in its completion schedule, within budget and of the desired “star” quality.
- Nominations must be received by **12:00 am midnight on Monday, February 2, 2015**.
- Criteria used for evaluation of 2015 Star Award nominated projects
  - Cost Management
  - Project Complexity
  - Innovation and Creativity
  - Project Sustainability
  - Owner’s Satisfaction
  - Schedule Management
  - Overall Project Management
  - Project Delivery System
  - Impact on Local Community/Industry
  - CPN Member Participation

### SUBMITTED FOR CATEGORY:

- Project less than \$20 million       Project over \$20 million

All nominations become the property of CPN and will not be returned.  
The submission package (PDF format) and supporting images (JPEG or TIFF) can be uploaded at:  
<https://cpnofncstarawards.submittable.com/submit>  
or you can mail the package on a CD or thumb drive to:

**CPN Star Award Program, Attention: John Merrill  
Gateway University Research Park  
2901 E. Lee St., Suite 2500  
Greensboro, North Carolina 27401 Ph.: 336.375.9232**

### PROJECT INFORMATION:

Project Name and Location: \_\_\_\_\_

Date Project Started: \_\_\_\_\_

Date Project Completed (Certificate of Occupancy): \_\_\_\_\_

Final Construction Value of Project: \_\_\_\_\_

### PROJECT TEAM:

Owner/Client: \_\_\_\_\_

General Contractor or Construction Management Firm: \_\_\_\_\_

Architect: \_\_\_\_\_

Engineer: \_\_\_\_\_

Key Subcontractors/Vendors: \_\_\_\_\_

Design-Builder: \_\_\_\_\_

Other Key Stakeholders: \_\_\_\_\_

**CPN Affiliations:** *(list all CPN members involved with project & their project role)*

\_\_\_\_\_  
\_\_\_\_\_

---

**PROJECT DESCRIPTION:**

Delivery Method: *(general contractor, design-build, CM, multiple primes, other)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Type: *(commercial, industrial, institutions, government, infrastructure, transportation and/or transit, other):*

\_\_\_\_\_

General Project Description: *(provide a brief narrative of project scope, type of construction materials, building systems, means and methods) [attach additional materials, as needed.]:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Innovative and creative qualities of the project *(design, cost, type of construction):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sustainability features of the project (design, material selection, land use, recycling, etc):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT OUTCOME:**

***Schedule:***

Construction Project Duration: (calendar days) \_\_\_\_\_ Construction Start Date: \_\_\_\_\_

Construction Completion planned date: \_\_\_\_\_; actual date: \_\_\_\_\_;

calendar days [+/-]: \_\_\_\_\_

**Cost:**

Initial Contract Amount: \$ \_\_\_\_\_; Final Cost Amount \$ \_\_\_\_\_;

% Change Orders \_\_\_\_\_

Project Growth in dollar costs: *(owner's changes, differing site conditions, errors and omissions)*

---

---

Describe the project's positive impact on the local community [community involvement throughout, funding, pride, job creation, financial implications, recipient of incentives]:

---

---

---

Project Claims Results: *(identify claims, if any, and mitigation efforts and results)*

---

---

Changes in the Original Schedule: *(reasons for delays or acceleration)*

---

---

In submitting this application, I affirm to the best of my knowledge, that the information contained herein is accurate. I also agree to grant permission for CPN to use any of the nomination materials (including photographs printed and digital) for promotional purposes which may include, but not limited to, the CPN website, The Resource Newsletter, and third party publications.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Instructions:**

- ❖ Read and complete the Nomination Form carefully.
- ❖ Complete the entire form in the specified order, either on the form or on a separate sheet of paper. **DO NOT LEAVE ANY PORTION BLANK.** Mark N/A if any items in the form are not applicable.
- ❖ Provide current reference information, name and address, phone number and point of contact for the project. The Award Committee may call references as part of the evaluation.
- ❖ Photographs and supporting materials, such as press reports, reference letters and brochures are greatly encouraged.
- ❖ Provide information that best illustrates the merits of the evaluation criteria.
- ❖ Provide a letter from each CPN member involved in project, stating what role they played.
- ❖ Provide a letter from the Owner or end user describing why the project was a success, their overall satisfaction, and the impact of the project on the local community.
- ❖ The 2015 Star Award Committee reserves the right to compress the two categories of awards into one award category based on the number of projects nominated.
- ❖ The submission package (PDF format) and supporting images (JPEG or TIFF) can be uploaded at: <https://cpnofncstarawards.submittable.com/submit> or you can mail the package on a CD or thumb drive.