

**REGULAR MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD MEETING  
WEDNESDAY, JUNE 19, 2013  
Executive Session at 6:00 P.M.  
Regular Meeting at 7:00 P.M.  
Chamberlin School Cafeteria**

**PRESENT**

Richard Cassidy, Elizabeth Fitzgerald, Martin LaLonde, Julie Beatty, Diane Bugbee, David Young, Attorney Steven Stitzel

**EXECUTIVE SESSION**

The Board entered executive session at 6:00 p.m. to discuss collective bargaining and a legal matter and added that it would significantly disadvantageous to the district not to do so in executive session. The motion was approved.

**Collective Bargaining**

In: 6:01

Out: 6:51

No Action

**Legal**

In: 6:52

Out: 6:53

No Action

The executive session was closed at 6:53 p.m.

**REGULAR MEETING**

**PRESENT**

Richard Cassidy, Elizabeth Fitzgerald, Martin LaLonde, Julie Beatty, Diane Bugbee

**ADMINISTRATION/STAFF**

David Young, John Stewart, Winton Goodrich, Delina Gilroy, Stuart Weiss

**GUESTS**

22 guests

The meeting was called to order at 7:05 p.m.

**RECOGNITION OF RICHARD CASSIDY'S SERVICE TO THE SCHOOL BOARD**

Mr. Young, Ms. Fitzgerald, Mr. LaLonde, Ms. Beatty, and Ms. Bugbee presented Mr. Cassidy with a plaque and gifts and thanked him for his twelve years of service to the school board and the district. The board presented Becky Cassidy with flowers. A short reception was held in Mr. Cassidy's honor.

**COMMENTS FROM THE PUBLIC**

Ms. Sarah Cover spoke about elementary school choice and said she missed the deadline for school choice. She requested that her child be granted school choice in order to attend Rick

Marcotte Central School instead of Chamberlin School. The board asked Mr. Young to respond back to Ms. Cover with a decision about her school choice concern.

Mr. Cassidy amended the agenda to remove Policy D6—Harassment of Employees from the agenda and add Form Based Code Discussion and new hires: Sara Doll, Aida Halilovic, Michelle Soules, and Elizabeth Finlayson.

### **POPULATION/ENROLLMENT PROJECTIONS**

Mr. Young introduced Mr. Bill Smith to provide the board and administration with the district's enrollment projections. Mr. Young thanked Interim City Manager, Kevin Dorn, and Interim Assistant City Manager, Tom Hubbard, for attending the meeting as part of the ongoing collaboration between the city and the district. Mr. Young and the board thanked Mr. Smith for his presentation.

### **BOARD MEMBER VACANCY**

The board discussed the upcoming board member vacancy. Mr. Young introduced Dan Fleming to the audience. The board asked Mr. Fleming several questions. The board thanked Mr. Fleming for his time.

### **UPDATE ON THE CURRENT STATUS OF THE HOWARDCENTER'S PERMIT TO OPEN A METHADONE CLINIC AT 364 DORSET STREET**

Mr. Cassidy gave an update on the status of the HowardCenter's permit to open a methadone clinic at 364 Dorset Street. The appeal to Environmental Court continues. Mr. Young said the expected opening date is the July or mid-August timeline. He added that he would share contingency safety plans for students and staff at an upcoming meeting.

### **SUPERINTENDENT'S REPORT**

**City Manager Search Process** – Mr. Young said he has been asked to participate in the search process for a new city manager.

**End of the School Year** – Mr. Young said he has had the opportunity to attend many culminating events at all five of our schools over the last two plus weeks including school celebrations, staff retirements, move up days, etc. During these visits I have witnessed many positive exchanges between teachers, staff, and administrators with students. He continues to believe that when positive and trusting relationships are combined with engaging curriculums we have the best possible outcome.

### **ACT 150/ACT 129 (School Choice)**

Mr. Young discussed the history of the Act 150/ACT 129 legislation and his recommendations for two non-resident cap exemptions.

I remain committed that financial resources need to follow students. However, I am sensitive about changing student enrollment assumptions for families, especially when no prior notice was provided to the non-resident parents/guardians. Previous to the enactment of Act 129, the district has provided consistent enrollment opportunities/acceptance over a decade for students wishing to enroll at South Burlington High School.

My recommendations for High School Choice Students:

- The Agency of Education allows South Burlington to consider Big Picture to be identified as a separate school, with a separate cap from that of the SBHS.
- From the list of 20 additional non-resident lottery students requesting enrollment in either SBHS or Big Picture schools, open 4 additional slots to students interested in enrolling in the Big Picture School (see criteria below)
- Two non-resident cap exemptions:
  - Siblings of non-resident students currently enrolled at SBHS = 1
  - Pre-Act 129 commitment for SB student moving to CVU = 1

**Big Picture School**

The Big Picture School has just completed its third year and continues to gain popularity with both resident and non-resident students. Because the Big Picture has its own assigned staff, the capacity limit is easier to set than the one for the entire high school.

My recommendations:

- Set a Big Picture School capacity limit of 30. Ensure all South Burlington resident students have primary opportunity to enroll.
- Given that 22 students have been accepted in the Big Picture School, open 4 lottery slots to non-resident students.
- Maintain four open slots to be filled by SB students.

The board asked that the administration calculate the extended cost for each new student that might be added to the Big Picture Program (including what the marginal cost would be).

The board agreed to bring this back for action at the July 10 board meeting.

**BOARD DEVELOPMENT**

**Policy D6 - Harassment of Employees** – This was removed from the agenda.

**CONTINGENCY TEACHER AT ELEMENTARY SCHOOL DUE TO ENROLLMENT**

The board reviewed and discussed adding a contingency teacher at Chamberlin School due to increased enrollment. There were several questions from board members and the audience. The board agreed to bring this back for action at the July 10 board meeting.

**FORM BASED CODES**

Mr. LaLonde asked that the board develop a position to take to the city regarding safety zones around schools. The board suggested requesting the district ask counsel to review what other areas the district might want to consider providing to the city.

The board asked the administration to seek legal counsel on school safety zones as well as other areas the board should consider.

**NUTRITIONAL SERVICES DEFICIT LEGAL OPINION**

The board discussed the nutritional services deficit legal opinion. The board asked that the administration discuss the legal opinion from counsel with the auditor and seek an opinion

from the auditor. Mr. Stewart said the auditors will be here in October and will, if the board would like, include the budget development which will include the nutritional services deficit.

### **ANNUAL BOARD CALENDAR AND WORK PLAN**

The board discussed the board calendar and work plan. The calendar and work plan was approved as amended.

### **SET AGENDA FOR THE JULY 10, 2013 MEETING**

The board reviewed and discussed the agenda for July 10, 2013.

### **FUTURE AGENDA ITEMS**

The board discussed future agenda items.

### **CONSIDER THE MINUTES OF THE MEETING OF JUNE 3 AND JUNE 5, 2013**

Mr. Cassidy announced general consensus of the Board to approve the minutes of the June 3 and June 5, 2013 meeting. There were no objections.

### **CONSENT AGENDA**

#### Hires

Jacqueline Chozick, 1.0 FTE Special Education Teacher at FHT Middle School  
Sara Doll, .20 FTE Speech and Language Pathologist at RM Central School  
Elizabeth Finlayson, .60 FTE Music Teacher at Chamberlin School  
Kelly Garthwait, 1.0 FTE Elementary Teacher at RM Central School  
Aida Halilovic, .10 FTE English Language Learner Teacher at FHT Middle School  
Laura Payson, .50 FTE Reading Recovery Teacher at Chamberlin School  
Michelle Soules, .10 FTE Physical Education Teacher at FHT Middle School  
Danielle Vincent, 1.0 FTE Elementary Teacher at RM Central School for  
the 2013-14 school year only

Mr. Cassidy announced general consensus of the board to approve the consent agenda as amended. There were no objections.

### **CONSIDER TAX ANTICIPATION NOTE**

The board discussed the tax anticipation note. Mr. LaLonde made a motion and Ms. Fitzgerald seconded the motion to approve the tax anticipation note as presented. The motion was approved.

### **LEASE FOR LAPTOP COMPUTERS AND SCHOOL BUS**

The board discussed the lease for laptop computers and a school bus. Mr. LaLonde made a motion and Ms. Fitzgerald seconded the motion to approve the lease for laptop computers and a school bus. The motion was approved.

### **ACCOUNTS PAYABLE ORDERS #45**

The board reviewed Accounts Payable Order #45.

**ANNOUNCEMENTS**

Mr. Young said that this would be Mr. Goodrich's last meeting and thanked him for his service.

**ADJOURNMENT**

The meeting was adjourned at 10:22 p.m.

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Martin LaLonde, Clerk

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Elizabeth Fitzgerald, Acting Chairperson