

## REGISTRATION FORM TAX INVOICE ABN 61 060 567 686

## FIM<sup>™</sup> FACILITY TRAINER WORKSHOP

## 28 October 2013

SYDNEY BUSINESS SCHOOL Gateway Bldg, 1 Macquarie Street Circular Quay Sydney – Lecture Theatre 5 Level 9 Time: 9:30AM – 4:00PM

**REGISTRATION FEES DELEGATE INFORMATION (please print)** First Name: FIM Workshop \$176.00 FIM Training Manual \$ 38.50 Family Name:.... Total \$214.50 Facility: Please return your registration form to: Postal Address:.... FIM TRAINING & DEVELOPMENT COORDINATOR ..... CENTRE FOR HEALTH SERVICE DEVELOPMENT **UNIVERSITY OF WOLLONGONG NSW 2522** Phone: (02) 4221 5282 Fax: (02) 4221 4679 City:.....Postcode:..... Tel(Bus) .....Tel (Home)..... Registrations close: 14 October 2013. Fax (Bus).....Mobile:.... **Cancellation Policy** Email: Cancellations must be in writing and received no later than Special Needs (dietary/disabled etc)..... three working days prior to the workshop. No refunds for cancellations made after 16 October 2013. However, your registration may be transferred to another person within your Person to notify of last minute changes..... facility. AROC must be advised of the transfer not later than 2 working days prior to the commencement of the workshop. Contact Phone Number ..... Clinical Discipline (circle one) Medicine Nursing Physiotherapy Speech Other Therapy Occ. Therapy Current FIM Credentialling Status:(circle one) Facility Trainer Clinician Unknown Not Previously Credentialed Please contact us if you are unsure of your current credentialling status Applicant's Signature:..... Manager's Signature & Name: PLEASE NOTE: This registration form is your TAX INVOICE. It is the delegate's responsibility to retain a copy of the tax invoice/registration form. The receipt of payment will be sent to the person named in the delegate information section. The tax invoice/registration form together with the receipt, is required by the ATO to reclaim the GST and should be passed to the appropriate person in your organisation. **PAYMENT DETAILS & OPTIONS** TO MAKE PAYMENT BY CREDIT CARD MASTERCARD VISA Cardholder (please print)..... Expiry Date.....Signature..... TO MAKE PAYMENT BY EFT: **PAYMENT DETAILS BSB**: 082 886 **ACCOUNT NO: 038110002** FIM REGISTRATION FEES (includes GST) BANK: NAB **BRANCH University of Wollongong** FIM MANUAL (includes GST) REFERENCE: FIM2810 and YOUR last name/first name as your reference. Email fim@uow.edu.au or Fax 02 4221 4679 - you must send confirmation **TOTAL** details to AROC on the day of the transaction, including your registration form.

This document will be a tax invoice for GST when you make full payment (in accordance with the ATO) – Please retain a copy