



SANTA MONICA COLLEGE
FOUNDATION

President's Circle Margin of Excellence
Deadline: Friday, May 29, 2015

Background

Each year members of the President's Circle contribute a minimum \$1,000 to support campus programs. The Margin of Excellence grants are designed to enhance both the teaching and the learning experience; with a direct impact on or involvement with students being a top priority.

Eligibility, Requirements and Criteria

Who may apply?

- All full-time faculty are eligible to apply, regardless of program.

Budget

- Each request should include a detailed budget, not to exceed \$5,000. All proposals must be approved by the department chair.

Uses of Funding

- Funds may be used for equipment or other forms of programmatic support not covered by district funds, i.e., supplies, instructional materials, capital equipment, seminars and other forms of professional development.

Purpose of Funding

- To enhance both the teaching and learning experience.
- Have a direct impact on and/or involvement with students.

The committee is looking for one-time requests that will not require ongoing funding. Applicants are encouraged to ask for funding for needs that will not likely be funded by other revenues of revenue.

Limitations on the Use of Grant Funds

- Travel requests should be limited.
- In most cases, grants **should not** be used for payroll or third-party consultants.

Selection Committee and Notifications

The selection committee will be comprised of college administrators, SMC Board members, and/or Foundation donors. Funds will be awarded in early September. Awardees will be notified in August about the Committee's decisions.

Proposal Check List

- Cover/Signature Page
- Two-page Application
- Budget

Send proposals to

SMC Foundation – Margin of Excellence
Santa Monica College
1900 Pico Blvd
Santa Monica, CA 90405

Questions? Please feel free to email or call Chip Potts at the Foundation, potts_charles@smc.edu, 310.434.4215.



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Margin of Excellence Grant Cover/Signature Page

Applicant's Name

Department

Email

Phone

Amt. Requested *(attach detailed budget)*

Applicant's Signature

Date

Department Chair's Name (please print)

Department Chair Signature

Date

Cover/signature page must accompany completed application.



Margin of Excellence Grant Application

Applicant's Name

Your submitted application may not exceed 2 pages, in addition to your proposed budget.

1. Why is this request important and how will the funds be used.

2. How will this grant benefit the students of Santa Monica College?



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Margin of Excellence Grant Application - Continued

Applicant's Name

3. How else may this grant benefit other faculty members or your department?

4. Other comments?