

## **RESIDENTIAL TENANCY APPLICATION FORM**

## **SOUTH YARRA OFFICE**

Ground Floor, 177 Toorak Road South Yarra VIC 3141

T: 03 9804 8770 F: 03 9804 8771 E: dannyk@bfgam.com.au

Rent Per Week: \$ Rent Per Calendar Month: \$ Bond Amount: \$ Length of Tenancy: Years Months					t if this applicat		<b>pted?</b> Post Code:	
Length of Tenancy: Years Months Tenancy to Commence: /// How many tenants will occupy the property?: Adults Children Ages  Inspected the property?: Yes No Do you accept the property in its current condition? Yes No Pets: Yes/No (circle) Types: Reg? Y/N Breed/s: Ages:   Applicant & Contact Details  Salutation (Mr., Mrs, Ms., Miss, Dr., Other) First Name: Ages:   Applicant & Contact Details  Salutation (Mr., Mrs, Ms., Miss, Dr., Other) First Name:   Passport No: Passport Country:   Vehicle Registration: State: Passport No: Passport country:   Home Phone: Mob Phone: Work Phone: Fax:   Current Address: Suburb: P/Code:   E-Mail: Pension No: (if applicable) Type:   Current Accommodation History  Reason for Leaving:  Landlord/Agent @ Renter How long at Current Address? Years Months  Reason for Leaving:  Landlord/Agent @ Renter How long at Previous Address? Years Months  Reason for Leaving:  Landlord/Agent @ Renter How long at Previous Address? Years Months  Reason for Leaving:  Landlord/Agent @ Renter How long at Previous Address? Years Months  Reason for Leaving:  Landlord/Agent @ Applicable) Phone: Rent: \$  Previous Accommodation History  Previous Accommodation History								
Inspected the property?: Yes								
Pets: Yes/No (circle) Types:	How many te	nants will o	ccupy the prope	erty?: Adults_	Childre	en	Ages	
Applicant & Contact Details  Salutation (Mr, Mrs, Ms, Miss, Dr, Other) First Name:	Inspected the	e property?	:Yes No	Do you a	ccept the prope	erty in its curr	ent condition? Yes	□ No □
Applicant & Contact Details  Salutation (Mr, Mrs, Ms, Miss, Dr, Other) First Name:	Pets: Yes/No	(circle) Typ	oes:	Reg? Y/	'N Breed/s:		Ages:	
Salutation								
Family/Last Name:				Or Other)	First Name:			
Date of Birth:/ Drivers Lic #: Expiry Date:/ License State:								
Home Phone:Mob Phone:Work Phone:Fax:							_ License State: _	
Home Phone:Mob Phone:Work Phone:Fax:	Vehicle Regis	tration: _	S1	ate:	Passport No :		Passport countr	y:
Current Address:								
E-Mail:  Pension No: (if applicable) Type:  Current Accommodation History  Are you the: Owner Renter How long at Current Address?: Years Months  Reason for Leaving: Landlord/Agent?: Phone: Rent: \$  Previous Accommodation History  Previous Address: Suburb: P/Code: Were you the: Owner Renter How long at Previous Address?: Years Months  Reason for Leaving: Landlord/Agent (if Applicable)?: Phone: Rent: \$  Bond Refunded: Yes No If not why?  FREE UTILITY CONNECTIONS - This is a Free Service that quickly connects your utilities  FAST CONNECTIONS - This is a Free Service that quickly connects your utilities  WATER Supplier Tick to Connect  WATER Supplier Tick to Connect  Again and Fast Connect may receive a commission.  WATER Supplier Tick to Connect  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding, This is signed along with property lease or payment of bond.  WATER Supplier Tick to Connect  AGL Tick to Connect  Do you require:  Broadband Internet  Wireless Broadband  Pay TV (Foxtel)								
Are you the:  Owner  Renter  How long at Current Address?:  Years  Months  Reason for Leaving:  Phone:  Rent: \$  Previous Accommodation History  Previous Address:  Suburb:  P/Code:  Months  Reason for Leaving:  Suburb:  P/Code:  Months  Reason for Leaving:  Phone:  Rent: \$  Were you the:  Owner  Renter  How long at Previous Address?:  Years  Months  Reason for Leaving:  Phone:  Rent: \$  Bond Refunded: Yes  No  If not why?  FREE UTILITY CONNECTIONS - This is a Free Service that quickly connects your utilities  Upon application, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to your real estate agent. Both agent and Fast Connect may receive a commission.  WATER Supplier Tick to Connect  Poly of the property lease or payment of bond. Suppliers the place proceeding. His is signed along with property lease or payment of bond. Wireless Broadband  Pay TV (Foxtel)								
Are you the:  Owner  Renter  How long at Current Address?:  Years  Months  Reason for Leaving:  Phone:  Rent: \$  Previous Accommodation History  Previous Address:  Suburb:  P/Code:  Months  Reason for Leaving:	Pension No: (i	f applicable)		Туре:				
Are you the:  Owner  Renter  How long at Current Address?:  Years  Months  Reason for Leaving:  Phone:  Rent: \$  Previous Accommodation History  Previous Address:  Suburb:  P/Code:  Months  Reason for Leaving:	Current Ac	commod	ation History					
Previous Accommodation History  Previous Address:		_	_	How	long at Current	Address?:	Years	Months
Previous Accommodation History  Previous Address:	Reason for Le	aving:						
Previous Address:	Landlord/Age	ent?:			Phone	e:	Rent: \$	
Were you the: Owner Renter How long at Previous Address?: Years Months  Reason for Leaving:  Landlord/Agent (If Applicable)?: Phone: Rent: \$	Previous Ad	ccommo	dation History					
Reason for Leaving:  Landlord/Agent (If Applicable)?:  Bond Refunded: Yes No If not why?  FREE UTILITY CONNECTIONS - This is a Free Service that quickly connects your utilities  Upon application, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to your real estate agent. Both agent and Fast Connect may receive a commission.  WATER  Supplier Tick to Connect  GAS  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding. This is signed along with properly leave or payment of bond.  To provide application lodgment services to our customers (vou)  Pay TV (Foxtel)								
Phone:							Years	Months
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FAST CONNECTIONS - This is a Free Service that quickly connects your utilities  Upon application, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to your real estate agent. Both agent and Fast Connect may receive a commission.  WATER  Supplier Tick to Connect  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding. This is signed along with property lease or payment of band.  AGL Tick to Connect  To provide application lodgment services to our customers (you)  Pay TV (Foxtel)								
FAST CONNECT  Upon application, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to your real estate agent. Both agent and Fast Connect may receive a commission.  Tick Connection Date  Do you require:  Broadband Internet  Water Supplier Tick to Connect  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding. This is signed along with property lease or payment of bond.  To provide application lodgment services to our customers (you)  Pay TV (Foxtel)								
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WATER Supplier Tick to Connect  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding. This is signed along with property lease or payment of bond.  To provide application lodgment services to our customers (you)  Broadband Internet  Wireless Broadband  Pay TV (Foxtel)				agom ana ra				
ELECTRICITY  AGL  Tick to Connect  GAS  Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding. This is signed along with property lease or payment of bond.  To provide application lodgment services to our customers (you)  Pay TV (Foxtel)				Tick				]
GAS  AGL  Tick to Connect  acknowledgment and disclosure document before proceeding. This is signed along with property lease or payment of bond.  To provide application lodgment services to our customers (you)  Pay TV (Foxtel)						rate AGL $\Gamma$		
To provide application lodgment services to our customers (you)  Pay TV (Foxtel)				acknowl before p	edgment and disclosur roceeding. This is signe	e document d along with	Wireless Broadband	
TELEPHONE TELSTRA Tick to Connect it is necessary to collect certain information about you. Full policy				To provide app	plication lodgment services to o	ur customers (you)	Pay TV (Foxtel)	

is with AGL disclosure.

Current Employmen								
Current Occupation:				Nature of Employment: FULL TIME / PART TIME / CASUAL (circle)				
Employer's Trading Name:				_Contact Name: _			_ Phone:	
Employer's Address:				Suburb:		P/Code:		
Contact Name:		Phone	:	_				
Length of Employment: _	Ye	ears	Mths	Net Income: \$ _		Weekly	\$	Monthly
If Self Employed								
Accountant Name:		Ph	:	Company Nam	ne:	ABN:		
Email:								
<b>Previous Employmen</b>	nt Histor	ry						
Previous Occupation:				Nature of Emp	loymer	nt: FULL TIME /	PART TIME/ CA	ASUAL (circle)
Employer's Trading Nam	ne:			_Contact Name: _		Phone:		
Employer's Address:				Suburb:		P/Code:		:
Contact Name:		Phone	:	_				
Length of Employment:	Ye	ears	Mths	Net Income: \$ _		Weekly	\$	Monthly
If you are a Student								
Institution:	De	pt:		_ Union No:		Studen	nt ID:	
If You Receive a Ce	ntrelink	Paymer	nt					
Type:	Cı	Cust No:		Amount \$:		Per Fortnight		
<b>Emergency Contact</b>								
Name:			Ad	dress:				
Home Phone:				Relationship to you:				
References								
1) Name:				2) Name:				
Address:			Address:					
Home Phone: Mobile Phone:								
Please provide us wi	ith 100 l	POINTS o	f IDENTIFI	CATION				
Item	Points	Item			Points		ENTIFICATION	
Current Drivers License	50	Copy of Mo	bile Phone A	ccount	20		cation has bee d and is attach	
Passport	50	Copy of Me	edicare Card		20	application		

Item	Points	Item	Points
Current Drivers License	50	Copy of Mobile Phone Account	20
Passport	50	Copy of Medicare Card	20
Proof of Age Card	50	Concession / Pension Card	20
Student ID Card	50	Copy of Electricity/Gas/Water account	30 each

## **DECLARATION & AUTHORITY**

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the Landlord/ Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorize the Agent to obtain personal information from:

- The owner or the Agent of my current or previous residence. (a)
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future.

- I am aware that the Agent will use and disclose my personal information in order to:
- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/Tenancy documents.
- Allow tradespeople or equivalent organisations to contact me. (c)
- (d) Lodge/claim/transfer to/from a Bond Authority.
- Refer to Tribunals/Courts & Statutory Authorities where applicable. (e)
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with NTD (National Tenancies Database). If you wish to view your records or the information is not accurate, you can contact NTD on 1300 563 826 or www.ntb.net.au to amend or dispute
- (h) Transfer water account details into my name.
- Connect utilities through Fast Connect.

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/ tenancy of the premises. I am aware the I may access personal information on the contact details above.

Applicant/Partner:	Dated:	/	′ /	′