

New College Higher Education

Application Form 2015/16



Please complete and return to Higher Education Admissions, New College, New College Drive, Swindon, WILTS, SN3 1AH

1. Your Personal Details

Title: First Name: Last Name:

Address:

Postcode:

Home Telephone Number: Mobile Telephone Number:

Email: Date of Birth:

Nationality: Have you been living in the UK for the past 3 years? Yes No

Have you studied at New College before? Yes No If 'Yes' what is your student number? (if known)

2. Your Course Selection (Please tick)

HNC/HND PROGRAMMES					
Art & Design (Graphics & Illustration)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Art & Design (Textiles)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
Business & Enterprise	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Computing	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
Creative Media	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Early Years	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
Health & Social Care	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Performance (Acting)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
Performance (Dance)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Public & Emergency Services	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
Performance (Multi-disciplinary)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>	Sports (Health, Fitness & Exercise)	HNC <input type="checkbox"/>	HND <input type="checkbox"/>
STUDY MODE Full time <input type="checkbox"/> Part time <input type="checkbox"/>			IMPORTANT If applying for a HNC or HND you need to complete SECTION 9 (Pg 3) (In place of a UCAS applications)		

FOUNDATION DEGREES		
Early Years Foundation Degree <input type="checkbox"/>	Have you submitted a UCAS application?	Yes <input type="checkbox"/> No <input type="checkbox"/>
N.B. All full-time degree applicants must apply online through UCAS. For further details and advice email our Careers Advisor: jayne.mason@newcollege.ac.uk		

3. Your Qualifications

Highest qualification achieved (Please tick)

A Level BTEC National Access Other (Please specify)

SUBJECTS/COURSES	DATE	GRADE	SUBJECTS/COURSES	DATE	GRADE

4. How did you find out about HE Courses at New College?

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> 01 Attended NC previously | <input type="checkbox"/> 05 Friend or relative | <input type="checkbox"/> 10 Library/community centre | <input type="checkbox"/> 14 Heart FM radio Advert |
| <input type="checkbox"/> 02 Press advert (state which)
..... | <input type="checkbox"/> 06 Careers guidance | <input type="checkbox"/> 11 Billboard | <input type="checkbox"/> 15 Event/Show (state which)
..... |
| <input type="checkbox"/> 03 Email | <input type="checkbox"/> 07 College display/poster | <input type="checkbox"/> 12 New College HE Website | <input type="checkbox"/> 16 Other (state which)
..... |
| <input type="checkbox"/> 04 Fence Banner | <input type="checkbox"/> 08 By post | <input type="checkbox"/> 13 Other Website (state which)
..... | |
| | <input type="checkbox"/> 09 Through employer | | |

5. Convictions Statement

Please indicate that you have no 'relevant' criminal convictions. A 'Yes' answer does not automatically exclude your application, but we will ask you for details at your Guidance Interview. 'Relevant' means offences against a person, whether violent or sexual, and offences involving drugs or controlled substances, or theft.

Do you have a relevant criminal conviction? Yes No

6. Additional Support / Assistance

At New College we want all our students to do as well as possible. If there are things that make learning hard for you, or might hold back your progress, we would like you to tell us about them. We will do all we can to provide the support you need. We also encourage you to allow us to inform key members of staff such as your teachers and members of the Student Services team, about your additional needs.

Do you consider that you have a disability or need additional support with your chosen course(s)? Yes No

If you have answered 'yes', we would like you to give us more information to help our support team. Please tell us below, by ticking one box, how you would like to give us the extra information we need:

- I would like to discuss my support needs with a member of the Student Support Team.
- I would like to fill in and return a form about my support needs before my course begins.
- I would like you to send a form to the person named below so that they can fill it in and return it to you. Please send a form to:

Name: Address:
.....
Postcode:
Telephone: Email:

7. Speakers of Other Languages

If English is not your first language, would you like to speak to someone about language support? Yes No

8. Equal Opportunities

New College is committed to Equality, Diversity, Inclusion and Excellence. Our College enables all its members to fulfil their potential and to have their contributions equally valued and respected. We seek to recruit staff and students who represent the diversity of our local community, promoting equality of opportunity and encouraging good relations between people of different groups. **Please tick the box** that describes your ethnic background. Ethnic background describes how we think of ourselves, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth. This information is confidential and will be used for statistical purposes, not as part of your application. **If you have any questions, please ask.**

Ethnic Origins - What is your ethnic background (please tick one box)

- | | | | |
|---|---|---|---|
| WHITE | MIXED/MULTIPLE ETHNIC GROUP | ASIAN/ASIAN BRITISH | BLACK/AFRICAN/CARIBBEAN/BLACK BRITISH |
| <input type="checkbox"/> 31 English/Welsh/Scottish/
Northern Irish/British | <input type="checkbox"/> 35 White and Black Caribbean | <input type="checkbox"/> 39 Indian | <input type="checkbox"/> 44 African |
| <input type="checkbox"/> 32 Irish | <input type="checkbox"/> 36 White and Black African | <input type="checkbox"/> 40 Pakistani | <input type="checkbox"/> 45 Caribbean |
| <input type="checkbox"/> 33 Gypsy or Irish Traveller | <input type="checkbox"/> 37 White and Asian | <input type="checkbox"/> 41 Bangladeshi | <input type="checkbox"/> 46 Any other Black/African/Caribbean
background |
| <input type="checkbox"/> 34 Any Other White
background | <input type="checkbox"/> 38 Any Other Mixed/multiple
ethnic background | <input type="checkbox"/> 42 Chinese | OTHER |
| | <input type="checkbox"/> 43 Any other Asian | | <input type="checkbox"/> 47 Arab <input type="checkbox"/> 98 Any other ethnic group |
| | | | <input type="checkbox"/> 99 Not known/not provided |

9. HNC/HND Additional Information

(only complete this section if applying for a HNC/HND. If not, skip to section 11)

Employment / Voluntary Experience (most recent first)

You can attach/send your CV with your application if you wish

EMPLOYER 1	Brief description of duties:
Employer Name:	
Position held:	
Dates:	
Address:	
Phone:	
EMPLOYER 2	Brief description of duties:
Employer Name:	
Position held:	
Dates:	
Address:	
Phone:	
VOLUNTARY WORK	Brief description of duties:
Organisation Name:	
Position held:	
Dates:	
Address:	
Phone:	

Personal Statement

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References (please provide details of two referees and send/attach at least one reference to your application)

Referee 1	
Referee Name:	Occupation/Relationship:
Organisation Name:	Address:
Phone:	Email:
Referee 2	
Referee Name:	Occupation/Relationship:
Organisation Name:	Address:
Phone:	Email:

Do you have at least one written reference to send/attached to your application? Yes No

10. Fees (TO BE COMPLETED AT ENROLMENT BY NEW COLLEGE ADMISSIONS STAFF)

If you are successful, this application form will become part of your enrolment process. At that point you will identify your methods of payment. Fees apply to PART TIME AWARDS and HNDs. For FULL TIME DEGREE COURSES payment is made directly to the Higher Education Institution and details of how to do so will be supplied before the commencement of the course. Please note the resource contribution fee of £45 is included in your tuition fees.

Fees	Part-time	No. of Modules	Cost per module	£	Total	£
	Full-time				Total Fees Payable	£
Have you made a student finance application?	YES / NO		Has the application been approved?	YES / NO		
Customer Reference No					Date	

Payment Method Please tick and complete as appropriate

Cash (please do not send by post) Cheque (made payable to New College) Credit/Debit Card

Credit/Debit Card number	Mastercard / Visa	Expiry date
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I agree to my credit/debit card being charged as above on confirmation of my acceptance on the course.

Signed: Date:

11. Signature

- Data Protection** - The personal information you provide is passed to the Chief Executive of Skills Funding ("the Agency") and, when needed, the Young People's Learning Agency for England ("the YPLA") to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and the Agency's Learning Records Service (LRS) to create and maintain a unique learner number (ULN). The information you provide may be shared with other partner organisations for purposes related to education or training. Further information about use of and access to your personal data, and details of partner organisations are available at:
- I agree to New College processing personal data contained in this form and/or other data about me which the college may obtain from me or other people whilst I am a student, and for a period following the completion of my studies. I agree to the processing of such data for any purposes connected with my studies or my health and safety or for any other legitimate reason. It is the policy of New College to share information about your progress as part of our positive learning partnership with parents/carers, sponsoring employers, partner schools and colleges and the media. If you only wish to agree to part of the above please tick this box to request a DP1 form for further information on data confidentiality from Admissions.

Signed: Date:

Thank you for your application - once received we will be in contact to discuss your application and arrange an interview date

For help with completing this application form contact Dawn Hardy
tel: 0808 178 3874 / email: dawn.hardy@newcollege.ac.uk

