
**First Nations
Schools Association**

**First Nations
School Assessment
Template**

Nursery/K Schools

for
[Name of School]
[Date]

First Nations School Assessment Project Mission Statement

The First Nations schools assessment process is intended to enable First Nations schools to undertake a meaningful review of their operations, including their challenges and successes, in order to continually work toward school improvement.

(this page does not have to be filled in)

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Describe your assessment process (e.g. who was involved, the activities undertaken).

Part One

School Administration/Procedures

for
[Name of School]
[Date]

First Nations School Assessment Guide

| | | | | |
|--|-----------|----------------|-------------------|--------------|
| School Name | | | | |
| School Address | | | | |
| Principal's Name | | | E-mail | |
| School Phone | | | School Fax | |
| Length of Time School Has Been in Existence | | | | |
| Brief Description of School Governing Authority | | | | |
| Student Enrolment | | | | |
| K4 | K5 | Grade 1 | Grade 2 | Total |

Staff List
First Nations School Assessment

| Name | Position(s) |
|-------------|--------------------|
| | |
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| | |

1. Mission/Philosophy of the School

Does the school currently have a mission/philosophy?

yes

no

in progress

If **no**, go to question 2

If **yes**, please answer the following three questions:

Please describe the mission and philosophy of the school and how it relates to school programs and curriculum.

Please describe how the school's mission and philosophy relate to the uniqueness of your school and community.

Please describe how the school's mission and philosophy have been developed with and/or shared with the community.

2. School Administration

Please describe the school's current administrative structure.

Does the school have a Principal?

yes no

How many years has the current Principal been with the school? _____

What percentage of time does the Principal have for administrative duties? _____%

3. Student Records

Is the maintenance/storage of your student records satisfactory?

yes no

Are the following available?

| | | |
|--------------------------------------|------------------------------|-----------------------------|
| Fireproof storage cabinet | yes <input type="checkbox"/> | no <input type="checkbox"/> |
| File management/accessibility policy | yes <input type="checkbox"/> | no <input type="checkbox"/> |
| Student cumulative files | yes <input type="checkbox"/> | no <input type="checkbox"/> |

Do you have an effective plan for forwarding your students' records to the receiving school?

yes no

4. Policies and Procedures

Does the school currently have a student discipline policy?

yes no in progress

Does the school ensure that students are adequately supervised at all times when they are on school grounds?

yes no in progress

Does the school currently have a written protocol according to which staff can respond to concerns about abuse of students?

yes no in progress

Does the school have procedures in place for dealing with accidents, fire, transportation, and field trip emergencies?

yes no in progress

Are staff members trained to deal with the emergencies listed above?

yes no in progress

5. School Staff and Support

Have satisfactory criminal record searches been obtained for all employees working with children?

yes no

Do teachers and other school staff undergo regular evaluations?

yes no

Part Two

School Programs

for
[Name of School]

School Programs

| TOPIC: Professional Development | |
|--|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|--|
| Corresponds to Survey Questions: Teachers: 13, 14, 15 | |
| Analysis Statement: | |

School Programs

| TOPIC: Communications and Parental Involvement | |
|---|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|------------------------------|
| Corresponds to Survey Questions: Parents: 21, 22, 23 | Teachers: 16, 17, 18, 19, 20 |
| Analysis Statement: | |

School Programs

| TOPIC: School Community Connections/Integration of Services | |
|--|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|------------------|
| Corresponds to Survey Questions: Students: Parents: 24 | Teachers: 21, 22 |
| Analysis Statement: | |

School Programs

| TOPIC: School Environment | |
|----------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|---|
| Corresponds to Survey Questions: Primary Students: 9, 10, 11, 12, 13, 14 | Parents: 13, 14, 15, 16, 17, 18, 19 Teachers: 12, 23 |
| Analysis Statement: | |

School Programs

| TOPIC: School Leadership | |
|---------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|--|
| Corresponds to Survey Questions: Teachers: 28, 29 | |
| Analysis Statement: | |

School Programs

TOPIC: First Nations Language and Culture Programs

| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
|-------------------------------|--|
| | |

Corresponds to Survey Questions:

Primary Students: 3, 4

Parents: 3, 4, 5

Teachers: 4, 5

Analysis Statement:

School Programs

| TOPIC: Literacy Programs | |
|---------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|------------------------------------|
| Corresponds to Survey Questions: Primary Students: 1, 2 | Parents: 1, 2 Teachers: 1, 2, 3 |
| Analysis Statement: | |

School Programs

| TOPIC: Numeracy Programs | |
|---------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|---------------------------|
| Corresponds to Survey Questions: Primary Students: 5 | Parents: 7 Teachers: 7 |
| Analysis Statement: | |

School Programs

| TOPIC: Science Learning | |
|--------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|-------------|
| Corresponds to Survey Questions: Parents: 6 | Teachers: 6 |
| Analysis Statement: | |

School Programs

| TOPIC: Library Resources | |
|---------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|--|
| Corresponds to Survey Questions: Teachers: 26 | |
| Analysis Statement: | |

School Programs

| TOPIC: Computer Resources and Skills Development | |
|---|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|---|-----------------------------|
| Corresponds to Survey Questions: Primary Students: 11 | Parents: 11 Teachers: 11 |
| Analysis Statement: | |

School Programs

| TOPIC: Special Education | |
|---------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|------------------|
| Corresponds to Survey Questions: Parents: 19 | Teachers: 24, 25 |
| Analysis Statement: | |

School Programs

TOPIC: Assessment and Reporting of Student Progress

| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
|-------------------------------|--|
| | |

Corresponds to Survey Questions:

Parents: 20

Teachers: 18

Analysis Statement:

School Programs

| TOPIC: Physical Activities | |
|-----------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|---------------------------|
| Corresponds to Survey Questions: Primary Students: 6 | Parents: 8 Teachers: 8 |
| Analysis Statement: | |

School Programs

| TOPIC: Art Learning | |
|-------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|-----------------------------------|
| Corresponds to Survey Questions: Primary Students: 7 | Parents: 9, 10 Teachers: 9, 10 |
| Analysis Statement: | |

School Programs

| TOPIC: Additional _____ | |
|--------------------------------|--|
| <i>Opportunities Provided</i> | <i>School-Wide Indicators / Survey Results</i> |
| | |

| | |
|--|-----------------------|
| Corresponds to Survey Questions: Primary Students: | Parents: Teachers: |
| Analysis Statement: | |

School Growth Plan
for
[Name of School]

[Date]

School Growth Plan

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Establishing Priorities for the Development of a School Growth Plan

Please list the **program areas** that have been shown to fall within the following categories (*program areas include mission of school, student records, policies and procedures, staff professional development, communications, school community connections and education programs*).

A well-established strength that should be maintained:

A strength that is partially established and requires ongoing support:

An area needing change that can be addressed easily and quickly:

An area needing change that will require more time and effort to address:

Please describe the process used to set 3 priorities and select the school growth plan goals.

List of Priorities/Goals

1.

2.

3.

School Growth Plan Sample Template

Goal #1

Objective

| Description | In-Service/Training Needs | Resources Needed | Person(s) Responsible | Target Dates | | Cost | Indicators of Success |
|-------------|---------------------------|------------------|-----------------------|--------------|-----|------|-----------------------|
| | | | | Start | End | | |
| Strategy 1 | | | | | | | |
| Strategy 2 | | | | | | | |
| Strategy 3 | | | | | | | |
| Strategy... | | | | | | | |

Evaluation Plan

Communication Plan

School Growth Plan Sample Template

Goal #2

Objective

| Description | In-Service/Training Needs | Resources Needed | Person(s) Responsible | Target Dates | | Cost | Indicators of Success |
|-------------|---------------------------|------------------|-----------------------|--------------|-----|------|-----------------------|
| | | | | Start | End | | |
| Strategy 1 | | | | | | | |
| Strategy 2 | | | | | | | |
| Strategy 3 | | | | | | | |
| Strategy... | | | | | | | |

Evaluation Plan

Communication Plan

School Growth Plan Sample Template

Goal #3

Objective

| Description | In-Service/Training Needs | Resources Needed | Person(s) Responsible | Target Dates | | Cost | Indicators of Success |
|-------------|---------------------------|------------------|-----------------------|--------------|-----|------|-----------------------|
| | | | | Start | End | | |
| Strategy 1 | | | | | | | |
| Strategy 2 | | | | | | | |
| Strategy 3 | | | | | | | |
| Strategy... | | | | | | | |

Evaluation Plan

Communication Plan

Surveys

First Nations School Assessment

Primary Students Survey

First Nations School Assessment

Note for school staff: please read the following questions to your students:

We would like to know how you feel about your school.

This is not a test. There are no right and wrong answers.

For each question, please circle the face that best describes your feelings.

If you are not sure about how you feel, circle the question mark.

Do not put your name on the survey.

| | Yes | Sometimes | No | I don't know |
|---|-----|-----------|----|--------------|
| 1. I am getting better at reading | ☺ | ☹ | ☹ | ? |
| 2. I am getting better at writing | ☺ | ☹ | ☹ | ? |
| 3. I am learning about my culture | ☺ | ☹ | ☹ | ? |
| 4. I am learning my language | ☺ | ☹ | ☹ | ? |
| 5. I am learning to count | ☺ | ☹ | ☹ | ? |
| 6. I like gym and active games | ☺ | ☹ | ☹ | ? |
| 7. I like to draw, paint, and sing | ☺ | ☹ | ☹ | ? |
| 8. I am learning to use computers | ☺ | ☹ | ☹ | ? |
| 9. I feel good when I am at school | ☺ | ☹ | ☹ | ? |
| 10. I feel safe at school | ☺ | ☹ | ☹ | ? |
| 11. If I am sad or scared, I can get help at school | ☺ | ☹ | ☹ | ? |
| 12. My teacher cares about me | ☺ | ☹ | ☹ | ? |
| 13. Adults in my school treat all children fairly | ☺ | ☹ | ☹ | ? |
| 14. I like school | ☺ | ☹ | ☹ | ? |

Parents Survey
First Nations School Assessment

**We would like to know how you feel about our school.
For each question, please circle the response that best describes your opinion.
Do not put your name on the survey.**

| | | | | |
|--|-----|-----------|----|--------------|
| 1. My child is learning to read. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 2. My child is learning to write. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 3. My child is learning our language. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 4. My child is learning about our culture. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 5. My child is learning about our traditions and beliefs. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 6. My child is learning about the environment. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 7. My child is learning about numbers and counting. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 8. My child likes gym and active games. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 9. My child likes art. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 10. My child likes music. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 11. At school, my child uses up-to-date computers. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 12. At school, my child is learning to stay healthy. | Yes | Sometimes | No | I don't know |
| <hr/> | | | | |
| 13. I am satisfied with what my child is learning at school. | Yes | Sometimes | No | I don't know |

| | | | | |
|--|-----|-----------|----|--------------|
| 14. I feel that my child is safe at school. | Yes | Sometimes | No | I don't know |
| 15. At school, my child is protected from being bullied, teased, or picked on. | Yes | Sometimes | No | I don't know |
| 16. At school, my child is learning the importance of respect for others. | Yes | Sometimes | No | I don't know |
| 17. School staff cares about my child. | Yes | Sometimes | No | I don't know |
| 18. School staff respects my child. | Yes | Sometimes | No | I don't know |
| 19. My child's teachers find the best ways for him/her to learn. | Yes | Sometimes | No | I don't know |
| 20. My child's report card gives me a clear picture of how well he/she is doing in school. | Yes | Sometimes | No | I don't know |
| 21. The school provides me with the information about the school. | Yes | Sometimes | No | I don't know |
| 22. I feel welcome at my child's school. | Yes | Sometimes | No | I don't know |
| 23. My child's school encourages me to get involved in school planning activities. | Yes | Sometimes | No | I don't know |
| 24. I feel that the school is a part of my community | Yes | Sometimes | No | I don't know |

Thank you for your help!

Teachers Survey

First Nations School Assessment

We would appreciate your input into the school assessment process.
For each question, please circle the response that best describes your opinion.
All survey responses should remain anonymous.

| | | | | | |
|--|----------------|-------|----------|-------------------|------------|
| 1. My students are progressing well in reading | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 2. My students are progressing well in their ability to use letters and spell | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 3. My students are progressing well in their language development | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 4. My students are progressing well in developing their knowledge of their First Nations values and traditions | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 5. My students are progressing well in developing their knowledge of their First Nations history | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 6. My students are learning about science | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 7. My students are learning to count | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 8. Our school provides physical education opportunities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 9. Our school offers art programs | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 10. Our school offers music programs | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 11. My students use computers effectively | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 12. I am satisfied with the schools' pupil/teacher ratios | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 13. I have adequate access to professional development opportunities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 14. Our school organizes effective in-service activities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 15. Teachers have adequate input into the planning of staff development activities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 16. I am satisfied with my communications with parents | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 17. I believe the school communicates effectively with parents about school activities/events | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |

| | | | | | |
|---|----------------|-------|----------|-------------------|------------|
| 18. I believe that parents understand how well their children are progressing in school | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 19. I am satisfied with the level of parental involvement in school activities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 20. I believe the school makes parents feel welcome | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 21. I believe the school interacts effectively with other community service agencies | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 22. I am satisfied with community support for the school | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 23. I believe that children feel safe in this school | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 24. The school's special education services are adequate | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 25. This school has an adequate number of teachers' assistants | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 26. The school's reading materials are adequate | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 27. The teaching materials available in the school are adequate | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 28. I am satisfied with the leadership shown for the school's teaching practices | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 29. I believe that the school governing authority has an adequate/effective role in school activities | Strongly Agree | Agree | Disagree | Strongly Disagree | No Opinion |
| 30. Please feel free to add any other additional comments | | | | | |