

SPSA
BOARD OF DIRECTORS
REGULAR MEETING AGENDA

March 27, 2013

START TIME: 9:30 a.m.

Location:

Regional Board Room
SPSA/Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

1. INFORMAL ITEMS: DISCUSSION ONLY

- A. MONTHLY REPORT ON WTE OPERATIONS Paul Grego
- February 2013 (pg. 2-6)
- B. EXECUTIVE DIRECTOR UPDATES Rowland Taylor
- C. CHAIRMAN’S COMMENTS Chairman Leafe

2. ACTION AGENDA

- A. MINUTES OF THE BOARD MEETING Chairman Leafe
- Meeting of February 27, 2013 (pg. 8-15)
- B. FINANCIAL MATTERS Liesl DeVary
(1) Financial Reports (pg. 16-26)

3. PRESENTATION OF THE JULY 1, 2013 – JUNE 30, 2014 BUDGET. Liesl DeVary

4. MISCELLANEOUS

- Executive Committee Meeting Minutes –1/16/13 (pg. 28-29)

OLD/NEW BUSINESS

ADJOURN MEETING

Agenda

SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA BOARD OF DIRECTORS Regular Meeting

WEDNESDAY, MARCH 27, 2013

REGIONAL BOARD ROOM, SPSA REGIONAL BUILDING
723 WOODLAKE DRIVE, CHESAPEAKE, VIRGINIA
9:30 A.M.

CALL MEETING TO ORDER CHAIRMAN LEAFE
INVOCATION EVERETT WILLIAMS
PLEDGE OF ALLEGIANCE
ROLL CALL

PUBLIC COMMENT PERIOD

(ALL SPEAKERS MUST REGISTER PRIOR TO CALL TO ORDER – 5-minute maximum per speaker unless advised by Chairman differently; 30-minute total maximum time.)

1. INFORMAL ITEMS: DISCUSSION ONLY

A. MONTHLY REPORT ON WTE OPERATIONS Paul Grego

Mr. Paul Grego will present the monthly Wheelabrator reports for- February.

March 15, 2013

Mr. Rowland L. Taylor
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Taylor:

Please find attached the Monthly Report for Wheelabrator Portsmouth Inc. facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Paul Grego
Plant Manager, Wheelabrator Portsmouth

enclosure

Wheelabrator Portsmouth Inc.

Monthly Report for the Month of February 2013

This report is submitted as required by schedule 15 of the Service Agreement for the period indicated above. Paragraphs below are keyed to the items of Section 1.2 contained therein.

Environmental Issues:

Tests Completed:

Monthly HRSD Waste Water Sample(s)
Fuel Oil Sample

Tests Planned:

Monthly Industrial Discharge Samples
Ash Residue Tests
Fuel Oil Sample(s)
Quarterly GHG Biogenic CO2 Test
Storm Water Sample

Inspections:

VA DEQ Solid Waste

Air Quality Violations:

None

Safety Issues:

OSHA Recordable Accidents this period:	1
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	1
Lost Time Accidents YTD:	1

Op Stats: see attached spreadsheet

Upcoming Planned Outages:

2013 January 6-15	Boiler 2
2013 January 27-1	Boiler 4
2013 February 10-19	Boiler 3
2013 April 7-12	Boiler 1
2013 May 12-17	Boiler 2
2013 June 2-11	Boiler 4
2013 June 23-28	Boiler 3
2013 August 4-13	Boiler 1
2013 September 8-14	Boiler 2
2013 September 29 -4	Boiler 4
2013 October 20-25	Boiler 3
2013 December 8-13	Boiler 1

**WHEELABRATOR PORTSMOUTH INC
 TONNAGES REPORT
 CALENDAR YEAR 2013**

MONTH	SPSA ACCEPTABLE WASTE (TONS)	THIRD PARTY ACCEPTABLE WASTE (TONS)	OUT-OF-STATE WASTE (TONS) *	OUTSIDE-AREA WASTE (TONS)	TOTAL TONNAGE	NAVY STEAM DELIVERED (K- LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	RDF WASTE DIVERTED TO LANDFILLS (TONS)	PROCESSED WASTE (CALC)	PROCESSED FORMULA	ASH DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWhr)
JAN	33,640.44	36,675.86	-	87.95	70,404.25	87,098.10	59,123.23	4,502.27	-	2,150.00	52,470.96	49,223.49	15,304.73	16,261.00
FEB	27,943.42	34,972.75	10.37	46.18	62,972.72	92,980.20	54,389.27	2,947.79	-	-	51,441.48	51,379.84	14,687.73	17,188.00
MAR														
APR														
MAY														
JUN														
JUL														
AUG														
SEP														
OCT														
NOV														
DEC														
YTD TOTAL	61,583.86	71,648.61	10.37	134.13	133,376.97	180,078.30	113,512.50	7,450.06	-	2,150.00	103,912.44	100,603.33	29,992.46	33,449.00
12 MO	30,791.93	35,824.31	5.19	67.07	66,688.49	90,039.15	56,756.25	3,725.03	-	1,075.00	51,956.22	50,301.67	14,996.23	16,724.50

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WHEELABRATOR PORTSMOUTH INC
 AVAILABILITY
 CALENDAR YEAR 2013**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	78%	370.73	272.48	95%	113.00	-
FEB	88%	239.28	95.37	66%	559.00	98.73
MAR						
APR						
MAY						
JUN						
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
YTD TOTAL						

SPSA BOD MEETING
SUPPLEMENTAL INFORMATION
February 2013

	<u>Feb</u>
Total Waste received by SPSA:	27,943 tons
Waste delivered to RDF:	54,389 tons
Total RDF processed:	51,441 tons
Ash sent to landfill:	14,688 tons
Electric power sold:	17,188 MW
Steam sold to Navy:	92,980 K-LBS
Overall Boiler availability:	88%
Overall Generator availability:	66%
Environmental Incidents	None

OSHA Recordable Accidents this period:	1
OSHA Recordable Accidents YTD:	1

General Notes:

B. EXECUTIVE DIRECTOR UPDATES Rowland Taylor

C. CHAIRMAN’S COMMENTS Chairman Leafe

2. **ACTION AGENDA**

[Motion will be needed to approve any actions]

A. MINUTES OF THE BOARD MEETING Chairman Leafe

The minutes of the February 27, 2013 Board meeting are attached for your review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: I move that the February 27, 2013 minutes of the SPSA Board of Directors meeting be approved as presented.

**MINUTES OF THE BOARD OF DIRECTORS OF THE
SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA**

February 27, 2013

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. Marley Woodall	(CH)	Mr. Eric Martin	(CH)
Mr. Everett Williams <i>absent</i>	(FR)	Mr. H. Taylor Williams	(FR)
Mr. Theodore Hardison	(IW)	Mr. W. Douglas Caskey	(IW)
Mr. Joseph Leafe	(NO)	Mr. Ronald Williams	(NO)
Mr. G. Timothy Oksman	(PO)	Mr. George M. Willson	(PO)
Mr. Roy Chesson	(SH)	Mr. Michael Johnson	(SH)
Mr. James C. Adams, II	(SU)	Ms. Selena Cuffee-Glenn	(SU)
Mr. Page Johnson	(VB)	Mr. John Barnes	(VB)

* Indicates Late Arrival

** Indicates Early Departure

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included the Alternate Ex-Officio Members Mr. John Keifer (NO)*, Ms. Cheran Cordell (PO), Mr. Eric Nielsen (SU) and the following SPSA executives Mr. Rowland (Bucky) Taylor, Executive Director, Ms. Liesl R. DeVary, Deputy Executive Director and Treasurer, and Mrs. Blanche Christian, Technical Support Coordinator, Trey Huelsberg, General Counsel, and staff from SPSA and the Hampton Roads Planning District Commission.

The meeting was then called to order by Chairman Leafe and was followed by the invocation, the Pledge of Allegiance, and Roll Call. A quorum was present.

Chairman Leafe (NO) commented that the monthly reports for January have been included in the agenda and welcomed Paul Grego on behalf of Wheelabrator.

1. INFORMAL ITEMS: DISCUSSION ONLY

A. MONTHLY REPORT ON WTE OPERATIONS

Mr. Grego began his report on the operational stats for January 2013. The total waste received by SPSA was 33,640 tons and the waste delivered to the RDF facility was 59,123 tons. The total tons processed were 52,471, and ash delivered to the SPSA regional landfill was 15,305 tons. There were 16,261 megawatts of electricity sold to the grid and 87,098 K pounds of steam sold to the naval shipyard. The overall boiler availability was 78% and the generator availability was 95%. There were no environmental or safety issues for the period. We conduct all our major boiler maintenance during the months of January and February, because it's our low volume months. We took units one and four off in the month of January to do scheduled maintenance, those units are back on-line and on schedule and we began our TG overhaul on turbine generator number one, that's about a month-and-a-half so that unit will be back on-line scheduled for March 14th. Again, that unit going off line doesn't affect processing at all. We have a place to put the steam just a little less on the electrical side. Overall it's been a real good month on safety front not just Portsmouth but as a company, we went through the month of January with no reportable accidents.

B. EXECUTIVE DIRECTOR UPDATES

Mr. Taylor began his monthly reports. In regards to the landfill we haven't had any other odor complaints.

The CAO's are meeting tomorrow to continue working on the resolution they are drafting for jurisdictions to consider in the near future.

The Chesapeake transfer station work is to begin March 1st. The Chesapeake transfer station will be closed from March 15th to April 1st. The contractor is hoping he will be finished by April 1st. We appreciate Chesapeake working with us because it does allow the work to be done quicker.

The next item I want to talk about very briefly is for informational purposes. In essence we are going to be looking at using the Jordan Bridge tolls hopefully this week or the beginning of next week. Using the SNJB does save SPSA money on fuel, less time in traffic which means greater productivity and efficiency. Routes do not affect local neighborhoods such as Craddock because the bridge terminal is at the RDF plant, and the power plant. It is a safer truck route. We will no longer have to use the high-rise bridge unless 464 has a backup. The time savings for each trip has the potential to reduce overtime because if we can save 14 minutes or so a trip that adds up over the course of a day. The potential is that using the SNJB can save time which can translate to less overtime especially on Wednesday, Thursdays and Fridays when the days are usually ten-hour days. The summary information is that Chesapeake and Landstown are the only stations which will be using the SNJB at the current time. Landstown will only use it during the daytime because during the night shift approximately 82% of the trash from that

station is hauled through the downtown tunnel and currently there is no toll at the downtown tunnel. We will be using the SNJB on a trial basis to keep very close records between now and the first of the year, so that we will be able to make sure the full assumptions are correct or if we missed something. Once tolls are charged on the downtown tunnel, then it will be a matter of which route is the best for us and which route is the cheapest for us. We have been able to negotiate a \$2.75 per trip rate and that's regardless of the time of day or night. We will provide an up-front payment of \$45,000 and any unspent funds on December 31st will be rolled over for use in 2014. Right now the SNJB has a \$5 rate regular time, \$7 rate peak hours but they are giving a \$2 credit now until the end of March for anybody who is using it.

Chairman Leafe (NO) commented that this will be a good trial period to see how that might blend in with our transportation.

Mr. Taylor continued his reports regarding the build-out of the regional landfill. He stated that SPSA had HDR look at the potential build-out for the landfill and they have been providing that information to us over the last several months and we can now bring that to you.

Cells I through IV, have been closed. Cells VI is the one we're currently in, and Cell VII is the one we have permitted.

Then we have areas for Cells VIII, IX and X and XI, XII and XIII. The key here is that this is a build-out as if everything can be utilized and permitted. We know that the area has a majority of wetlands so either wetland's mitigation or some purchase in a wetlands' bank would be necessary for SPSA to continue to use the landfill. You still have to get the permits and everything but at least we do have the authority to be able to expand into that area and authority is provided by state law but permits do have to be obtained.

As you will notice, 204 acres is what make up Cells I through VII. You then have an additional 266 acres for Cells VIII through XIII. That gives you a total of 470-acres. Gas from Columbia's gas transmission line goes through the middle of the landfill. At this point it is cost prohibitive to move that gas line so a wedge construction between Cells I-IV and Cells V-VI cannot constructed at this time.

However between Cells V and VI and VII you would be able to fill in that wedge and it would continue as a single mound. On Cells I through IV, and then you have Cells VIII, IX and X, there is a potential for a wedge there if at some point if future it becomes more economical to move the forced main Leachate line that goes to the Leachate pond in the back of the landfill. Modifications could be made if necessary any time in the future.

If you will notice currently we did roughly 250,000 tons last year. So if that usage continued Cells V and VI full build out would be approximately in year 2033.

I think it is interesting that in 2007 and 2008, over one million tons of waste was going into the landfill. In 2009 it dropped because an emphasis started being put on doing a better job of separating processible and nonprocessible waste because we need the waste at the power plant to burn to make electricity and steam. In 2010 you had roughly 496,000 tons. Then in 2010 we did have the Wheelabrator Service Agreement which then started Wheelabrator's responsibility for handling all non-processible waste so no non-processible waste that is brought to us at the transfer stations is carried to a non SPSA landfill. In August of 2011 we began disposing of ash back at the Regional Landfill instead of at the Virginia Beach Landfill. So you can see that between May of 2010 and August 2011 tons disposed of at the Regional Landfill declined to 104,000 tons and then increased to 255,000 tons in 2012. These numbers assume 1800 pounds/cubic yards density through compaction.

Chairman Leafe (NO) commented that's a lot of information and overview in a short period of time and there is clearly a lot of work to be done by the communities in their ongoing efforts as to what kind of landfill capacity you are looking at and how long it extends and what's reasonable in the whole process. So this is our territory and our maximum potential expansion but it's a lot of pieces to it that the technical committee and CAO's are going to have to work with to determine what's right for post-2018. We don't need anything more than what we have right now in Cell VI up until 2018 and until the communities get their heads together and figure what they want to do going forward.

Mr. Adams (SU) asked if there's a trend line on waste steady going down no matter how much waste we are getting because of recycling. Mr. Taylor responded that we are beginning to see more of that. We anticipated in the coming budget we will revert to actual tons received in the previous year because we are anticipating a 3% reduction in waste tonnages.

Mr. Adams (SU) asked if for some reason we didn't renew with Wheelabrator, how long would the landfill last? Mr. Taylor replied that in 2018 if SPSA could not come to a decision with Wheelabrator and SPSA decided it would be better to landfill all waste which could be as high as 700,000 tons (including municipal and commercial) you're looking at the year 2030 for the build out of Cell VII. If you were just handling the municipal waste (400,000 tons), the landfill build out would be 2044.

Mr. Mike Johnson (SH) asked how many conditional use permits for cells are permitted by the City of Suffolk. Mr. Taylor responded up to and including Cell VII.

Mr. Martin (CH) commented that the question of volume versus tonnage comes in, ash is heavy ton small volume, and does it account for that? Mr. Taylor responded that HDR's numbers are based on a compaction rate of 1800 hundred pounds per cubic yard.

Mr. Barnes (VB) commented that the point is well-taken. In high percentage of ash the density is going to be higher than what it will be if we take the same amount of ash but a lot more trash with it the average density is going to go down. I think for me what this demonstrates there is a tremendous amount of potential capacity and significant value to the landfill. I think that's what it really shows here the numbers are long enough and there are enough variables that that is probably less of an issue than I think for me the real question is what is the likelihood of success in developing some of those areas where we have wetlands and that sort of thing. If we are banking on this and things may or may not happen and that's not necessarily good, but that's sort of the next step. Bucky if you wouldn't mind talking little bit about how that might work and that's part of what we are looking at and one of the issues.

Mr. Taylor stated that at the current time we have until the 2040 range which includes Cell VII. The vast majority of the landfill property is wetlands...probably 90% or better. You will either have to pay into a wetlands bank or you would/could use part of the landfill property for wetlands mitigation purposes. We know we have the Cell VII permit and Cell VII has the potential to accept waste until the 2030-2040 timeline. We don't know about the rest until we actually get to the point that you start filing permits and go through the process.

Mr. Woodall (CH) commented that we have enough land to end our Use and Service agreements in 2018 and all probability to end the next use and service agreements in Cell VII before you have to consider 8, 9 and 10, so why would we be doing anything right now ?

Chairman Leafe (NO) commented that it is important to not to get too far ahead of ourselves because, again, the communities have to make some post-2018 decisions that get worked through and the City of Suffolk has to deal with the other communities in terms of potential conditional use permits and all the issues that go with it. So we don't need to get ourselves too wound up at this point in time. It is good information and good to know it is out there; but it just demonstrates the challenges the communities have to work with related to this alternative. I would like to back up to one thing Jim Adams said, was asking about waste volumes and staff's been asked to look at some of the trends as it relates to that. There was a small article a couple weeks ago in the Virginian-Pilot about the State of North Carolina and the extent to which per capita waste has been going down and I don't know whether you know, there are more extensive pieces of information on nationwide basis or in the State of Virginia or exactly where we are, but those things are significant to us as it relates to our budgets, because the tipping fees are tied in with the volumes, but it is also important from the standpoint of what's happening to the solid waste, and if there are trends that are going to continue those involved

with it need to be looking at the trends of what's going to happen in the future. So I have confidence in our staff in looking at that stuff and they will come back here in a month or so and give us a report and some information and may be helpful to us in doing our job.

C. CHAIRMAN'S COMMENTS

Chairman Leafe (NO) commented that last month we approved the settlement conclusion of the Virginia Beach issues, and that's all been done, Virginia Beach has approved and executed the documents and the funds have transferred and I want to thank our staff, and our counsel, for their patience and diligence in working through all of these issues.

2. ACTION AGENDA

A. MINUTES OF THE BOARD MEETING

Chairman Leafe (NO) stated that we have the minutes of the previous meeting which have been distributed. Is there a motion to approve the minutes?

Mr. Chesson (SH) stated that on page 13, there was a motion it was moved and seconded for authorizing to approve the renewal of the million dollar line of credit, but there is nothing in here about whether it was voted on or not. Chairman Leafe (NO) stated that it was voted on and approved. Thank you for that, that correction will be made. Subject to the correction that has been pointed out, any other additions or corrections? Mr. Caskey (IW) stated that on page 17 after my name on the motion it should be Isle of Wight as my locality, not Franklin.

Chairman Leafe (NO) commented is there a motion to approve the minutes with those two corrections?

Ms. Cuffee-Glenn (SU) moved, seconded by Mr. Willson (PO), that the minutes of the January 23, 2013 meeting be approved with the two corrections mentioned. The vote of the motion was unanimous.

B. FINANCIAL MATTERS

(1) Financial Reports

Ms. DeVary began by stating that for the month ending January 31st total revenues exceeded total expenses by approximately \$2.8 million as compared to \$4.8 million in the prior year. Tipping fee revenue is down approximately 12% or \$3.2 million as compared to the prior fiscal year but that is largely due to the reduction in the tipping fee. Of the \$3.2 million, \$2.5 million

of that is a result of the decrease in tipping fee from \$145 to \$125, and \$700,000 is due to the decrease in the various tons between municipal, Navy and any of our other waste factors. As of the end of January municipal waste tonnages are approximately 242,000 tons compared to 245,000 a year ago, which is representing about a 1.3% decrease fiscal year to date. As of January 31st our total expenses were \$21.3 million as compared to \$23.7 million in the prior fiscal year. As with all budgets we have variances across different areas. Our largest variance is debt service; last year it was much higher. At the end of January there is \$29.4 million in cash, and it is designated as \$5.4 million in the operating fund, \$14 million in landfill closure and \$10 million in an operating reserve. Just to point out, the \$9.5 million to Virginia Beach comes out of the \$14 million in our landfill closure fund; since that transacted in February you will see that next month.

Mr. Hardison (IW) stated that when we set the budget up we had some money for the tolls. How does this affect what we think will be a saving? Have we done anything with those numbers to reflect what we think it might be? Ms. DeVary responded that we budgeted \$82,000 in tolls for this year. We are anticipating we are going to spend \$45,000. Where we paid the tolls the reduction comes into our fuel line because we are using less fuel. So as the total number would increase your fuel line decreases. We structured it so that we should always be breaking even, otherwise we won't be taking those routes. That's our whole point. You are banking on the savings in the fuel cost because we know the mileage and are anticipating more savings in overtime costs but we won't know that until we go through this trial period.

Chairman Leafe (NO) asked if there is a motion to approve the financial report subject to audit.

Mr. Woodall (CH) moved, seconded by Mr. Martin (CH), that the SPSA financial reports subject to audit be approved as presented. The vote of the motion was unanimous.

Chairman Leafe (NO) commented that we show on the agenda one item for executive session. I really don't think we need to do an executive session. The Navy is not ready to move forward with a contract for their waste at this point in time. We have gone through a couple of short extensions, and they have asked for another 6-month extension. If that suits then, I would be happy to have a motion for the 6-month extension of the Navy contract. Staff is meeting, and interacting with the Navy in trying to figure out how they are going to proceed forward, but that will occur next week.

Mr. Hardison (IW) moved, seconded by Mr. Oksman (PO) that the Navy waste contract be extended 6 months. The vote of the motion was unanimous.

Mr. Martin (CH) welcomed Stephen Jenkins who is our budget director and alternate member from the City of Chesapeake to the Board.

Chairman Leafe (NO) commented that the CAO's, not the technical committee will be meeting tomorrow, hopefully we will have some feedback from them for our meeting next month. We will also have our budget presentation next month.

ADJOURNMENT

There being no further business to come before this Board of Directors, the meeting was adjourned at 10:22 a.m.

Rowland L. Taylor

Executive Director

Submitted by: Blanche Christian
Secretary, SPSA Board of Directors

Statement of Revenue and Expenses – Budget to Actual Comparison

This report provides a snapshot of the fiscal year to date revenues and expenses as compared to the approved budget for the current and prior fiscal year. For the month ending February 28, 2013, total revenues exceeded total expenses by \$2.8 million as compared to \$4.6 million in the previous year. Tipping fee revenue received fiscal year to date (FYTD) is down approximately \$3.7 million or 13% as compared to the previous fiscal year. This reduction is primarily a reflection of the decrease in the municipal tip fee; however, municipal tonnages are down 1.9% fiscal year to date as compared to the same time frame last year.

For the month ending February 28, 2013, total expenses FYTD were \$33.5 million as compared to \$27.3 million incurred in the previous year. The largest variance from the prior fiscal year is the settlement to Va. Beach for closure/post closure costs associated with the city’s landfill in the amount of \$9.5 million.

The expense for the O&M costs at the Va. Beach landfill for the month of January and February is estimated at 1/12 of the total budgeted amount, since invoices have yet to be received from the City.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date. The decrease in Salaries Non-Exempt and increase in Overtime reflect a fiscal year to date correcting entry in the amount of \$43,442. Prior to February 2013, overtime paid at a straight time rate was posted incorrectly to the salary non-exempt line item.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2013 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending February 28, 2013, municipal waste tonnages (excluding Suffolk waste taken directly to the landfill) to date are down 6,487 tons or approximately 2.4% as compared to the previous year. Commercial waste and Navy waste received at the transfer stations and RDF plant are down approximately 0.5% and 3.2% respectively.

Schedule of Capital Projects

The Schedule of Capital Projects provides the actual expenses and encumbrances incurred to date for budgeted capital projects and equipment replacement. As of February 28, 2013, total expenses for capital projects were \$776,144 with an additional \$977,351 encumbered.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either operating funds, trust funds or debt service funds. As of February 28, 2013 operating cash balances were \$4.4 million plus an additional \$10 million held in the operating reserve and \$6 million designated for landfill closure.

RECOMMENDED ACTION: Approve the financial report as presented.

MOTION: I move that the SPSA financial reports subject to audit be approved as presented.

Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending February 28, 2013

	February 2013				February 2012			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
A Tipping Fees	\$ 41,442,649	\$ 2,522,682	\$ 25,587,838	61.7%	\$ 43,959,257	\$ 3,019,655	\$ 29,326,172	66.7%
Tire program	350,000	16,890	156,809	44.8%	350,000	26,072	185,606	53.0%
Household Hazardous Waste Revenue	375,000	9,717	164,973	44.0%	375,000	18,400	215,165	57.4%
White Goods Program	25,000	2,334	20,258	81.0%	150,000	3,345	18,699	12.5%
Landfill Gas Recovery	550,000	90,460	351,354	63.9%	550,000	28,491	270,980	49.3%
Miscellaneous Income	311,217	18,991	422,508	135.8%	299,217	16,394	505,397	168.9%
Interest Earnings	95,000	970	16,605	17.5%	95,000	1,631	23,590	24.8%
C Fund Balance / Capital	464,889	-	108,754	23.4%	2,348,652	155,757	1,278,835	54.4%
Fund Balance / Contingency	1,500,000	-	-	0.0%	1,500,000	-	-	0.0%
Fund Balance / Debt Retirement	-	-	-	N/A	16,368,200	-	-	0.0%
Fund Balance / Prior Year Rollovers	9,503,851	9,500,000	9,500,000	100.0%	-	-	-	N/A
TOTAL REVENUES	\$ 54,617,606	\$ 12,162,043	\$ 36,329,099	66.5%	\$ 65,995,326	\$ 3,269,744	\$ 31,824,444	48.2%
OPERATING EXPENSES								
Administration								
Salaries / Wages	\$ 906,906	\$ 69,954	\$ 577,179	63.6%	\$ 967,182	\$ 60,341	\$ 602,805	62.3%
Employee Benefits	295,892	19,896	177,303	59.9%	391,539	20,847	190,269	48.6%
Professional / Contracted Services	687,530	35,000	303,973	44.2%	852,417	67,568	305,090	35.8%
Materials / Supplies	11,805	895	6,411	54.3%	22,041	858	5,362	24.3%
Other Operating Expenses	189,469	15,494	110,248	58.2%	213,264	13,447	108,471	50.9%
Total Administration	\$ 2,091,602	\$ 141,240	\$ 1,175,114	56.2%	\$ 2,446,443	\$ 163,062	\$ 1,211,996	49.5%
Environmental Management								
Salaries / Wages	\$ 224,534	\$ 17,019	\$ 140,586	62.6%	\$ 230,512	\$ 15,934	\$ 129,764	56.3%
Employee Benefits	86,341	7,733	60,526	70.1%	100,029	7,692	60,118	60.1%
Professional / Contracted Services	91,951	100	5,770	6.3%	105,020	1,340	29,386	28.0%
Materials / Supplies	28,975	1,052	10,489	36.2%	20,500	1,279	9,143	44.6%
Other Operating Expenses	11,582	659	4,625	39.9%	13,457	506	3,746	27.8%
Total Environmental Mgmt & Safety	\$ 443,383	\$ 26,563	\$ 221,995	50.1%	\$ 469,518	\$ 26,752	\$ 232,157	49.4%
Operations								
Salaries / Wages	\$ 5,799,366	\$ 408,485	\$ 3,438,290	59.3%	\$ 5,489,285	\$ 399,411	\$ 3,577,612	65.2%
Employee Benefits	1,940,306	165,436	1,302,338	67.1%	2,134,610	170,365	1,341,877	62.9%
Professional / Contracted Services	1,936,774	93,121	1,050,223	54.2%	1,791,228	119,516	1,067,442	59.6%
Materials / Supplies	2,286,023	100,634	1,189,701	52.0%	2,184,206	152,110	1,227,203	56.2%
Other Operating Expenses	716,516	47,600	372,373	52.0%	626,053	51,142	370,263	59.1%
Total Operations	\$ 12,678,985	\$ 815,276	\$ 7,352,925	58.0%	\$ 12,225,381	\$ 892,544	\$ 7,584,396	62.0%
TOTAL OPERATING EXPENSES	\$ 15,213,970	\$ 983,078	\$ 8,750,034	57.5%	\$ 15,141,342	\$ 1,082,358	\$ 9,028,549	59.6%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT	\$ 3,350,838	\$ 24,614	\$ 776,144	23.2%	\$ 2,328,152	\$ 155,757	\$ 1,278,835	54.9%
<small>(Please see attached schedule for detail)</small>								
DEBT SERVICE								
Principal (transfers to trustee)	\$ 908,750	\$ 46,667	\$ 824,583	90.7%	\$ 7,206,250	\$ 651,250	\$ 5,090,000	70.6%
Interest (transfers to trustee)	1,430,591	117,495	964,581	67.4%	1,944,824	162,746	1,319,209	67.8%
Interest / Fees - Variable Rate Debt	-	-	-	N/A	281,558	46,690	155,619	55.3%
Additional Debt Retirement	-	-	-	N/A	16,368,200	-	-	0.0%
Letter of Credit Fees - DEQ Financial Assurance	15,000	15,208	15,208	101.4%	130,000	-	-	0.0%
Total Debt Service	\$ 2,354,341	\$ 179,370	\$ 1,804,372	76.6%	\$ 25,930,832	\$ 860,687	\$ 6,564,828	25.3%

	February 2013				February 2012			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
OTHER USES								
B O&M - Virginia Beach Landfill								
Salaries / Wages	\$ 806,425	\$ 67,202	\$ 563,563	69.9%	\$ 794,643	\$ 69,197	\$ 631,473	79.5%
Employee Benefits	229,240	19,103	148,535	64.8%	259,803	20,236	166,365	64.0%
Professional / Contracted Services	166,950	13,913	112,301	67.3%	113,340	670	76,675	67.7%
Materials / Supplies	20,385	1,699	26,543	130.2%	47,543	4,381	15,546	32.7%
Other Operating Expenses	66,161	5,513	70,419	106.4%	101,031	40	75,757	75.0%
Internal Service Charges	416,632	34,719	288,818	69.3%	291,293	43,412	293,914	100.9%
Indirect Costs	284,262	23,689	189,508	66.7%	261,533	18,306	163,241	62.4%
Capital Equipment	7,650	638	4,978	65.1%	33,650	1,720	151,947	451.5%
Engineering Services	250,000	20,833	146,762	58.7%	400,000	78,668	344,378	86.1%
Settlement for Closure/Post Closure	9,500,000	9,500,000	9,500,000	100.0%	-	-	-	
D Total O&M - Va. Beach Landfill	\$ 11,747,705	\$ 9,687,309	\$ 11,051,427	94.1%	\$ 2,302,836	\$ 236,631	\$ 1,919,295	83.3%
Service Fee to Wheelabrator								
Annual Fee Paid over 12 Months	\$ 21,000,000	\$ 1,750,000	\$ 14,000,000	66.7%	\$ 20,000,000	\$ 1,666,667	\$ 13,333,333	66.7%
Less: Steam Energy Revenue	(750,000)	(81,876)	(579,412)	77.3%	(750,000)	(71,639)	(532,992)	71.1%
Less: SPSA Hauling Fee	(2,150,000)	(257,370)	(2,186,898)	101.7%	(2,150,000)	(271,766)	(1,959,406)	91.1%
Less: Loading Fee	(525,000)	(21,349)	(225,491)	43.0%	(525,000)	(25,278)	(305,736)	58.2%
Less: Liquidated Damages Late Trailer	-	-	-	N/A	-	-	(5,000)	N/A
Less: Proprietary Waste Revenue	(120,000)	(7,799)	(50,654)	42.2%	(120,000)	(5,751)	(47,230)	39.4%
Less: Fuel Surcharge	(300,000)	(60,271)	(469,870)	156.6%	(300,000)	(60,135)	(411,607)	137.2%
Less: Overtime Per Addendum 4	(45,000)	(4,108)	(32,866)	73.0%	(45,000)	(4,023)	(32,185)	71.5%
Less: Diverted Waste Disposed by SPSA	-	-	-	N/A	-	-	(1,560,707)	N/A
Less: Credit for Property Taxes	-	-	696,725	N/A	-	-	-	N/A
Net Fee to Wheelabrator	\$ 17,110,000	\$ 1,317,226	\$ 11,151,534	65.2%	\$ 16,110,000	\$ 1,228,075	\$ 8,478,470	52.6%
Virginia Beach Environmental Trust Fund	10,000	-	-	0.0%	10,000	-	-	0.0%
Suffolk Environmental Trust Fund	5,000	-	-	0.0%	5,000	-	-	0.0%
Landfill Closure Fund	-	-	-	N/A	2,000,000	-	-	0.0%
Transfer to Operating Reserve	-	-	-	N/A	-	-	-	N/A
D Reserve for Tip Fee Stabilization	3,325,752	-	-	0.0%	-	-	-	N/A
Contingency	1,500,000	-	-	0.0%	2,167,164	-	-	0.0%
Total Other Uses	\$ 33,698,457	\$ 11,004,535	\$ 22,202,961	65.9%	\$ 22,595,000	\$ 1,464,706	\$ 10,397,765	46.0%
GRAND TOTAL EXPENSES	\$ 54,617,606	\$ 12,191,597	\$ 33,533,511	61.4%	\$ 65,995,326	\$ 3,563,508	\$ 27,269,977	41.3%
EXCESS REVENUE OVER EXPENSES	\$ -	\$ (29,554)	\$ 2,795,587		\$ -	\$ (293,764)	\$ 4,554,467	

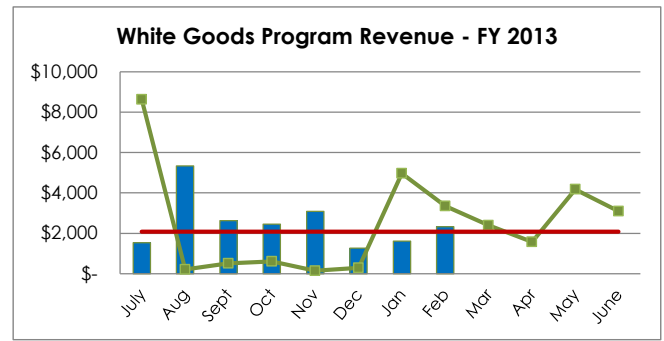
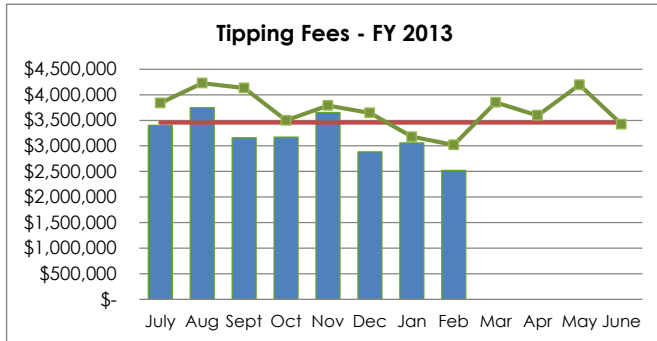
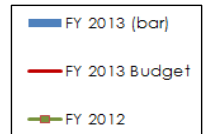
Footnotes:

- A Tipping Fees include fees paid by the City of Virginia Beach at its capped rate of \$65.35 per ton.
- B Monthly Expense shown for the months of January and February 2013 O&M - Virginia Beach Landfill is an estimate.
- C The capital budget has been increased by \$464,889 to reflect the purchases orders that were rolled from FY 2012.
- D The O&M for the Va. Beach Landfill has been increased by \$40,385 to coincide with the City's adopted budget. This amount has been deducted from the Reserve for Tip Fee Stabilization line item.

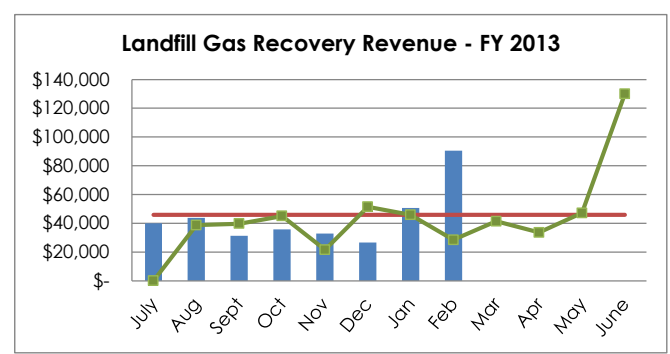
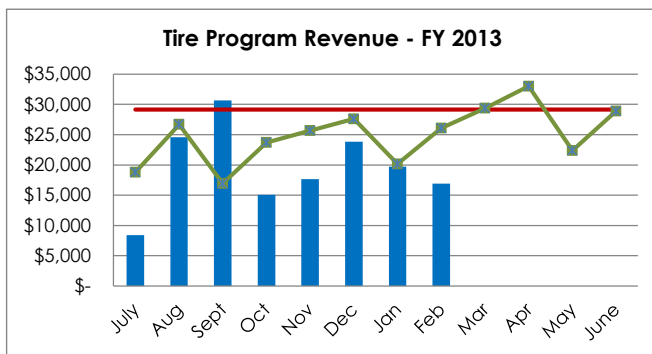
**Southeastern Public Service Authority
Monthly Expense Line Items**

Description	FY 2013 Budget	Dec-12	Jan-13	Feb-13	FYTD	From Previous Month \$ Change	% Change	FYTD % of Budget
Expenses								
Salaries Exempt	2,041,245	\$ 157,397	\$ 157,397	\$ 157,397	\$ 1,287,834	\$ 0	0.0%	63.1%
Salaries Non-Exempt	4,314,473	332,054	345,540	286,868	2,705,596	(58,672)	-20.5%	62.7%
Overtime	435,306	13,259	8,649	51,193	161,409	42,544	83.1%	37.1%
Holiday Worked	139,782	-	-	-	1,216	-	N/A	0.9%
Fica / Medicare Tax	530,207	35,655	37,810	36,588	302,713	(1,221)	-3.3%	57.1%
Vrs Retirement	306,123	25,506	25,639	25,365	203,072	(274)	-1.1%	66.3%
Health Insurance	1,047,571	83,385	83,383	82,359	748,628	(1,025)	-1.2%	71.5%
Vrs Group Life Insurance	74,496	6,202	6,239	6,177	49,418	(62)	-1.0%	66.3%
Unemployment Insurance	52,307	485	26,882	21,914	51,534	(4,968)	-22.7%	98.5%
Workers Compensation	311,835	20,662	20,662	20,662	184,802	-	0.0%	59.3%
Medical Fees	4,000	595	2,280	1,123	3,998	(1,158)	-103.1%	99.9%
Security Service	110,423	7,053	7,300	7,267	49,933	(33)	-0.5%	45.2%
Professional Services	179,500	26,022	1,663	740	84,056	(923)	-124.6%	46.8%
Engineering Services	200,000	22,529	15,253	3,678	130,121	(11,575)	-314.7%	65.1%
Landfill Survey	25,000	-	2,025	-	2,025	(2,025)	N/A	8.1%
Legal Fees	300,000	16,551	3,329	27,908	106,652	24,579	88.1%	35.6%
Environmental Testing	52,400	626	(3,965)	11,650	39,296	15,614	134.0%	75.0%
Fire Protection	6,000	222	72	224	3,753	151	67.7%	62.6%
Uniform Rental	31,036	1,993	3,773	2,327	19,608	(1,446)	-62.1%	63.2%
Maintenance Service Agreements	153,555	2,544	21,353	4,443	87,817	(16,910)	-380.6%	57.2%
Grounds Maintenance	125,405	16,360	-	2,350	62,638	2,350	100.0%	49.9%
Hazardous Waste Disp/Cleanup	73,000	-	-	-	-	-	N/A	0.0%
Equipment Maintenance	872,611	75,941	54,595	35,947	454,117	(18,648)	-51.9%	52.0%
Building / Site Maintenance	440,242	41,220	22,724	30,320	216,771	7,596	25.1%	49.2%
Leachate Pumping Station Maint	20,000	405	623	45	9,945	(578)	-1283.6%	49.7%
Printing	675	-	-	-	-	-	N/A	0.0%
Advertising	15,000	772	428	200	3,041	(227)	-113.7%	20.3%
Trustee Expense	32,000	-	-	-	9,455	-	N/A	29.5%
Permit Fees	75,408	-	9,316	-	76,740	(9,316)	N/A	101.8%
Electricity	246,123	23,794	17,627	20,960	146,081	3,333	15.9%	59.4%
Heating/Gas/Propane	20,650	2,973	1,608	3,178	8,504	1,569	49.4%	41.2%
Water / Sewer	26,199	6,027	853	2,127	23,375	1,274	59.9%	89.2%
Leachate Treatment	70,000	-	13,275	6,249	48,798	(7,025)	-112.4%	69.7%
Telephone	100,000	8,159	8,261	6,159	60,381	(2,101)	-34.1%	60.4%
Postage	7,800	109	814	302	2,324	(512)	-169.3%	29.8%
Radio Communication & Repair	13,500	-	782	1,500	6,316	718	47.9%	46.8%
Insurance & Bonding	265,733	19,873	19,873	19,873	159,484	-	0.0%	60.0%
Equipment Rental	25,790	85	423	1,250	12,670	827	66.2%	49.1%
Land Lease Payment	2,500	208	208	208	1,667	-	0.0%	66.7%
Tire De-Rimming Service	12,000	-	-	-	4,500	-	N/A	37.5%
Travel And Training	33,222	910	1,653	1,193	10,230	(459)	-38.5%	30.8%
Road Tolls	82,500	-	2	7	9	5	71.4%	0.0%
Membership & Professional Dues	3,250	100	-	545	1,139	545	100.0%	35.0%
Bank Fees	-	(129)	(93)	(95)	(254)	(3)	2.8%	N/A
Awards Programs	1,800	800	48	297	1,995	249	83.9%	110.8%
Ems Support Program	1,500	-	-	-	-	-	N/A	0.0%
Office Supplies	16,420	850	945	1,347	8,717	403	29.9%	53.1%
Dues & Subscriptions	800	-	-	-	1,403	-	N/A	175.4%
Computer Software	2,000	35	-	-	35	-	N/A	1.8%
Other Operating Supplies	86,553	1,962	1,427	4,717	26,939	3,289	69.7%	31.1%
Vehicle / Equipment Fuel	1,460,795	66,868	124,694	84,875	756,073	(39,818)	-46.9%	51.8%
Vehicle / Equipment Tires	709,300	10,124	100,311	10,171	398,009	(90,140)	-886.3%	56.1%
Safety Apparel & Equipment	29,300	1,542	1,839	1,199	10,658	(639)	-53.3%	36.4%
Small Equipment	21,635	885	193	272	4,767	79	29.1%	22.0%
Computer Hardware	5,000	-	-	-	27	-	N/A	0.5%
Total Operating Expenses	\$ 15,213,970	\$ 1,032,610	\$ 1,147,710	\$ 983,078	\$ 8,750,034	\$ (164,632)	-16.7%	57.5%
Capital Projects/Equip Replaceme	\$ 3,350,838	6,328	7,138	24,614	\$ 776,144	\$ 17,476	71.0%	23.2%
Debt Service - Transfers to Truste	2,339,341	164,162	164,162	179,370	1,804,372	15,208	8.5%	77.1%
Letter of Credit Fees - DEQ	15,000	-	-	-	-	-	N/A	0.0%
O&M - VB Landfill	11,707,320	197,016	187,309	9,687,309	11,051,427	9,500,000	98.1%	94.4%
Service Fee to Wheelabrator	17,110,000	1,310,672	1,324,346	1,317,226	11,151,534	(7,120)	-0.5%	65.2%
Va.Beach Environmental Trust Fund	10,000	-	-	-	-	-	N/A	0.0%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	-	N/A	0.0%
Reserve for Tip Fee Stabilization	3,366,137	-	-	-	-	-	N/A	0.0%
Contingency	1,500,000	-	-	-	-	-	N/A	0.0%
Total Expenses	\$ 54,617,606	\$ 2,710,788	\$ 2,830,664	\$ 12,191,597	\$ 33,533,511	\$ 9,360,933	76.8%	61.4%

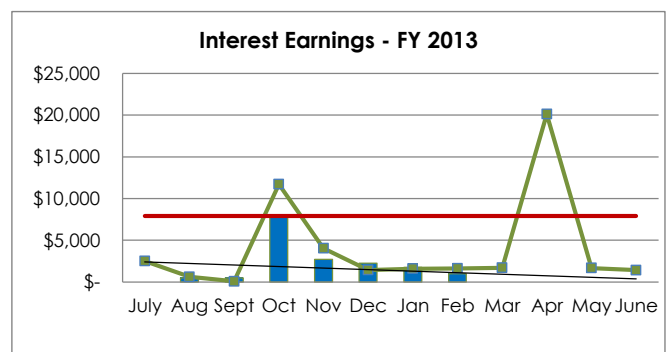
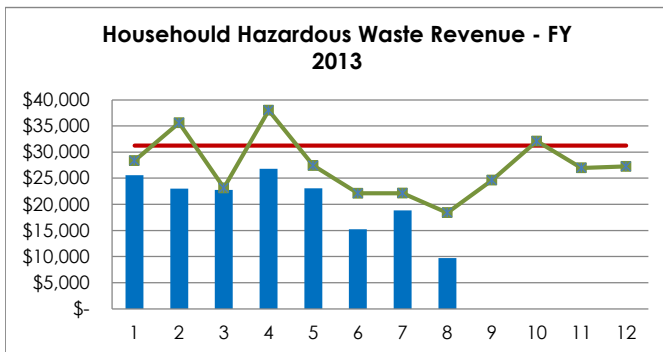
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



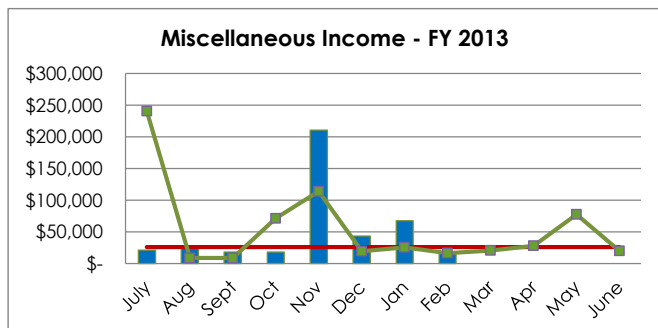
* Monthly revenue is dependent on users.



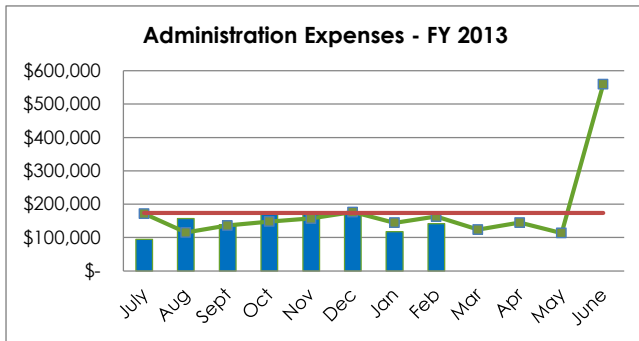
* Monthly revenue is dependent on users.



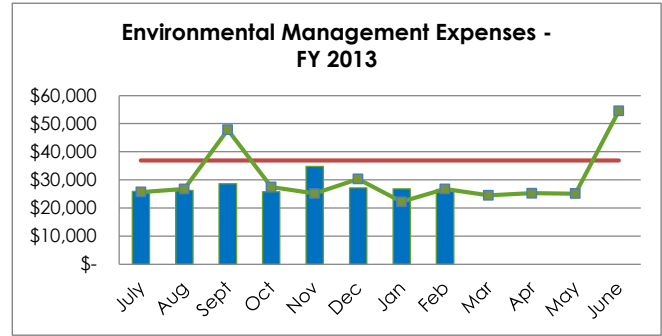
* Monthly revenue is dependent on users.



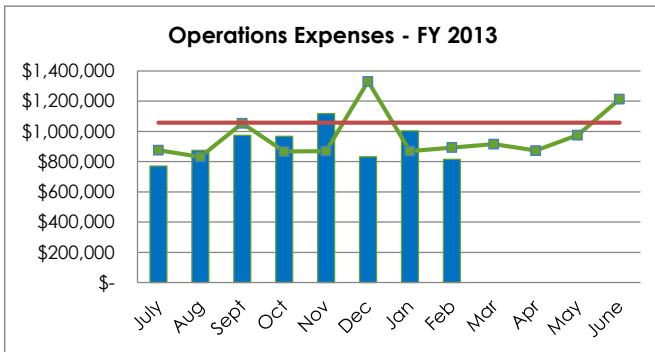
* Miscellaneous Income includes the sale of surplus equipment of approximately \$183,000 in Nov 2012



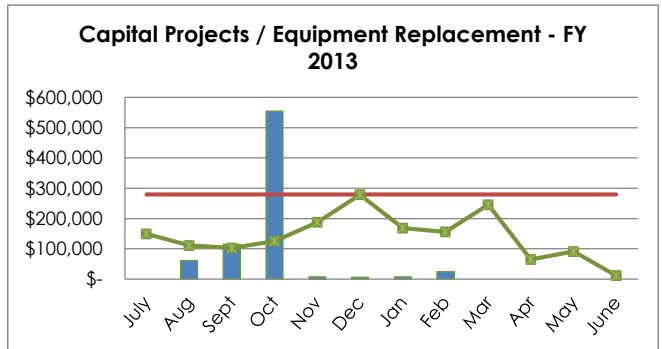
* FY 12 Increase in June represents 3 pay periods in the month vs. 2 and a \$358,632 payment for worker's comp. retrospective premium adjustments



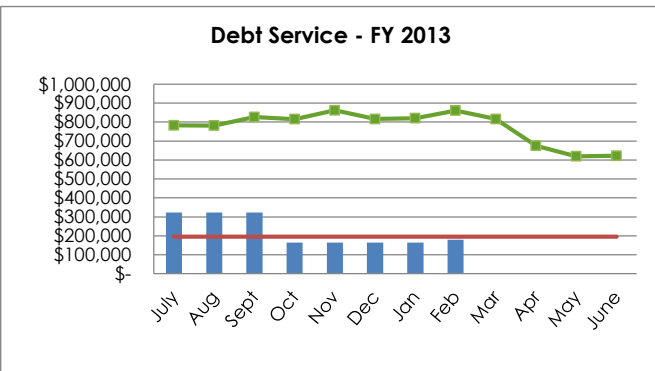
* FY 12 Increase in June represents 3 pay periods versus 2 and costs associated with household hazardous waste.



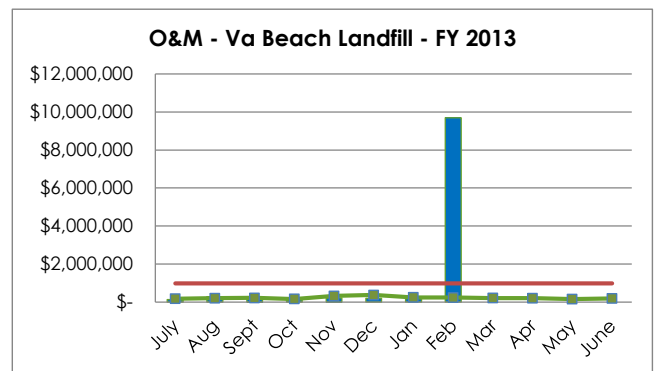
*FY 12 Increase in December and June was the result of 3 pay periods occurring in each month



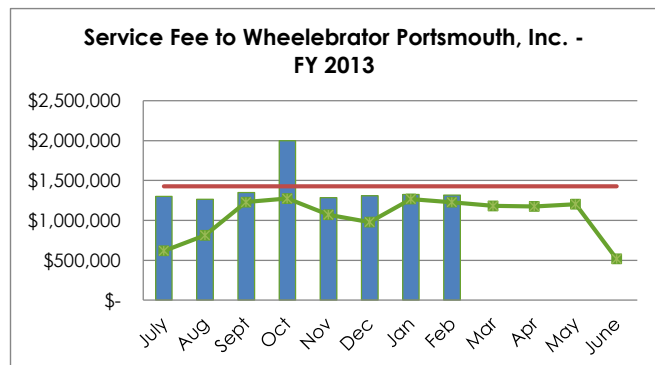
* Capital projects rarely follow a straight lined budget.



* FY 12 Line excludes \$16.6 million in additional debt paid off.



* Increase in February represents settlement for closure and post closure costs associated with the Va. Beach landfill

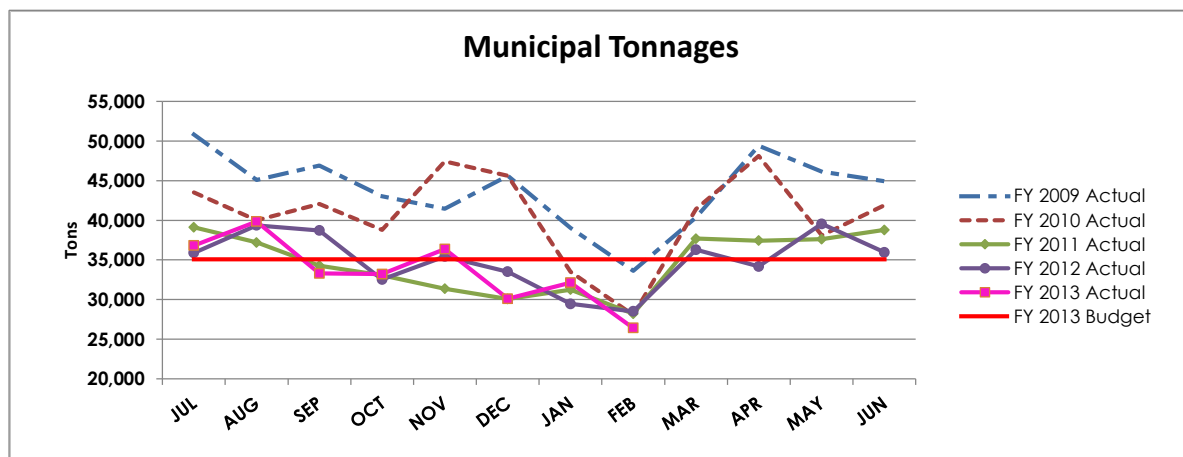


* October 2012 includes payment of previously withheld funds for property taxes in the amount of \$696,725

Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget (Tons)	Actual (Tons) as of 2/28/13	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	99,969	92,935	93,978	95,723	59,034	61.7%
Franklin	4,596	3,840	3,795	3,955	1,715	43.4%
Isle of Wight	18,676	17,395	17,464	17,917	11,285	63.0%
Norfolk	77,874	71,141	67,662	73,275	42,824	58.4%
Portsmouth	44,057	39,729	40,005	40,921	28,125	68.7%
Southampton	9,263	7,957	8,187	8,196	5,097	62.2%
Suffolk	46,607	42,703	42,571	43,984	27,763	63.1%
Virginia Beach	180,135	133,066	137,624	137,058	87,132	63.6%
Residential (Free of Charge)	7,299	7,317	8,074	-	5,205	N/A
Total Municipal Waste	488,476	416,083	419,360	421,029	268,180	63.7%
Sludge - Norfolk	6,017	5,990	6,577	6,000	4,839	80.7%
Non-Contract Commercial Waste	42,572	-	-	-	-	N/A
Other Waste	65,164	-	-	-	-	N/A
Yard Waste & Wood Waste (discontinued 1/2009)	-	-	-	-	-	N/A
Navy Waste	28,790	27,940	27,774	30,000	17,460	58.2%
Construction & Demolition Debris	30,951	29,005	14,797	18,000	6,275	34.9%
Out-of-Area Contract Processible	2,862	-	-	-	-	N/A
Total Waste Stream Budgeted as Tipping Fees	664,832	479,018	468,508	475,029	296,754	62.5%
Contract Commercial Tipping Fees	268,074	-	-	-	-	N/A
Total Waste Stream	932,906	479,018	468,508	475,029	296,754	62.5%

Note: Municipal waste totals above include yard waste and CDD received from Suffolk contractors at regional landfill



Southeastern Public Service Authority (SPSA)
Regional Landfill Waste Stream

				July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	FYTD
Types of Waste (tons)	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013	FY 2013
Construction Demolition Debris	26,596	29,005	14,798	768	867	886	1,193	774	437	702	648	6,275
Sludge	6,017	5,990	6,577	547	690	544	481	523	872	545	637	4,839
Industrial Waste	4,226	2,843	1,427	58	92	115	69	119	38	72	30	593
Fines C&D	42,114	-	-	-	-	-	-	-	-	-	-	-
Soils	8,751	38,327	16,845	523	620	266	410	271	636	964	20	3,710
Brick & Block	1,859	-	-	-	-	-	-	-	-	-	-	-
Clean Fill	11,505	7,733	14,741	2,234	2,726	1,846	934	867	443	645	419	10,114
Municipal Solid Waste ¹	7,667	5,968	8,778	1,580	1,077	880	728	718	672	627	604	6,886
Navy Waste ²	1,518	781	875	21	17	2	11	21	37	13	28	150
Contract Processible Waste	2,281	-	-	-	-	-	-	-	-	-	-	-
Non-Processible Commercial Waste ²	1,434	586	628	56	42	37	37	66	27	31	22	318
Fluff from BiMetals	1,444	1,896	3,029	227	292	327	362	493	270	402	338	2,711
Shredded Tires	4,040	3,321	2,792	183	143	331	238	175	159	205	179	1,613
Ash	75,821	-	162,663	16,334	16,346	15,025	14,614	16,076	16,174	15,305	14,688	124,562
Non Processible Waste (from Tsf Stations)	238,647	-	-	-	-	-	-	-	-	-	-	-
Diverted Processible Waste (fromTsf Stations)	61,786	8,152	22,478	-	-	-	-	-	-	-	-	-
Total	495,705	104,603	255,631	22,531	22,912	20,259	19,077	20,103	19,765	19,511	17,613	161,771

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

SOUTHEASTERN PUBLIC SERVICE AUTHORITY
FY 2013 SCHEDULE OF CAPITAL PROJECTS
As of February 28, 2013

Project Name	Project Budget	Transfers/ Adjustments	Revised Budget	FY 2013 Expenses	FY 2013 Encumbered	Remaining Budget
Regional Landfill						
Site Improvements (carryover)	\$ -	\$ 343,141	\$ 343,141	\$ -	\$ 236,534	\$ 106,607
Pick Up Truck, 1/2T, 4WD	24,000	(2,317)	21,683	21,683	-	-
Pick Up Truck, 3/4T, 4WD, Extended Cab	24,000	(2,317)	21,683	21,683	-	-
Fleet Maintenance						
Power Sweeper (LDF Shop)	42,000	(42,000)	-	-	-	-
Transportation						
MSW Trailers (25)	450,000		450,000		-	450,000
Chesapeake Transfer Station						
Replace Tunnel Floor, Entrance, Exit	120,000	(120,000)	-		-	-
Tipping Floor Drainage System	190,000	(190,000)	-		-	-
Asphalt Paving and Repair	300,000	310,000	610,000	24,545	462,344	123,111
Yard Dog	74,700		74,700		-	74,700
Re-Skin Main Bldg and Scalehouse	85,000		85,000		-	85,000
Franklin Transfer Station						
Office Building (prefab)		12,500	12,500		11,566	934
Household Hazardous Waste Program						
Pick Up Truck, 1/2T, 4WD, Extended Cab	36,000	(11,326)	24,674	24,674	-	-
Isle of Wight Transfer Station						
Yard Dog	74,700		74,700	5,878	11,807	57,016
Tunnel Structure Repairs	-	15,325	15,325	15,325	-	-
New Well	-	14,500	14,500	14,472	-	28
Landstown Transfer Station						
Wheeled Excavator 39,000 lb.	280,000	(24,900)	255,100		255,100	-
Hopper Repair Holes 1,2,3	65,000	(5,516)	59,484	31,500		27,984
Capping of Crane Walls	17,250		17,250	10,200	-	7,050
Pressure Washing		100,000	100,000	-	-	100,000
Norfolk Transfer Station						
NTS Replace Steel Tip Floor (carryover)		121,748	121,748	111,724	-	10,024
Pressure Washing / Painting Exterior	100,000		100,000			100,000
Pressure Washing / Painting Interior	75,000		75,000			75,000
Wheeled Loader 55,000 lb.	470,000	(57,000)	413,000	413,000	-	-
Power Sweeper	42,000		42,000	28,261	-	13,739
Tunnel Reinforcement / Concrete Pad	34,500		34,500			34,500
Asphalt Resurfacing All Roadways	149,500		149,500			149,500
Replace Flooring in Office Building	18,400		18,400	18,394	-	6
Oceana Transfer Station						
Yard Dog	74,700		74,700			74,700
Expanding Gate Exit	82,118		82,118			82,118
Sidewalk Replacement	15,059	(9,809)	5,250	5,190	-	60
Asphalt Employee Parking Lot	9,707		9,707			9,707
Concrete Repairs at fuel pump		7,400	7,400			7,400
Outbound Ramp Off Tipping Floor	26,450		26,450	23,965	-	2,485
Outbuilding for Equipment	5,865		5,865	5,650	-	215
Undesignated	-	5,461	5,461		-	5,461
Total Capital Projects	\$ 2,885,949	\$ 464,889	\$ 3,350,838	\$ 776,144	\$ 977,351	\$ 1,597,343

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending February 28, 2013**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Debt Service	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):							
Wells Fargo Operating	\$ 9,425,465.84	\$ 13,380,177.99		\$ 164,161.60	\$ 12,216,255.34	\$ 536,753.30	\$ 9,888,473.59
LGIP Investment	12,769,531.03		\$ 875.11		9,500,000.00		3,270,406.14
Townebank / CDARS	39.62						39.62
6 Month, .32%, 5/1/13	2,250,000.00						2,250,000.00
12 Month, .35%, 11/1/13	5,000,000.00						5,000,000.00
	-	-	-	-	-	-	-
Total Unrestricted and Designated Funds	\$ 29,445,036.49	\$ 13,380,177.99	\$ 875.11	\$ 164,161.60	\$ 21,716,255.34	\$ 536,753.30	\$ 20,408,919.35
Trust Funds:							
Environmental / Va. Beach Landfill	418,324.21		44.89				418,369.10
Environmental / Regional Landfill	396,320.54		22.76				396,343.30
Total Trust Funds	\$ 814,644.75	\$ -	\$ 67.65	\$ -	\$ -	\$ -	\$ 814,712.40
Debt Service Funds:							
1998	\$ 24.22	\$ -	\$ -				\$ 24.22
Series 9	347,878.97	35,652.92	11.34				383,543.23
Series 17	52,848.87	13,211.25	1.87				66,061.99
2009 A	461,208.12	115,297.43	14.03				576,519.58
Total Debt Service Funds	\$ 861,960.18	\$ 164,161.60	\$ 27.24	\$ -	\$ -	\$ -	\$ 1,026,149.02
GRAND TOTAL	\$ 31,121,641.42	\$ 13,544,339.59	\$ 970.00	\$ 164,161.60	\$ 21,716,255.34	\$ 536,753.30	\$ 22,249,780.77

Cash Balances Designated as follows:

Operating Account	\$ 4,408,919.35
Operating Reserve	10,000,000.00
Landfill Closure	6,000,000.00
Trust Funds	814,712.40
Debt Service Funds	1,026,149.02
Total Designated Funds	\$ 22,249,780.77

3. **PRESENTATION OF THE JULY 1, 2013 – JUNE 30, 2014 BUDGET.** . . Liesl DeVary

4. **MISCELLANEOUS**
- Executive Committee Meeting Minutes –1/16/13

**MINUTES OF THE
EXECUTIVE COMMITTEE
SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA**

January 16, 2013

A meeting of the Executive Committee was held at 9:30 a.m. in the second floor conference room of the SPSA Regional Building in Chesapeake, Virginia, and was called to order by Chairman Joseph Leafe. The other Committee Members present at this meeting was Mr. Tim Oksman, Mr. Woody Woodall and Mr. Everett Williams. Also in attendance by invitation were Executive Director Bucky Taylor, Deputy Executive Director Liesl DeVary (also Treasurer to the Board), Secretary to the Board Blanche Christian, and General Counsel Trey Huelsberg.

1. EXECUTIVE COMMITTEE MINUTES – 11/26/12

The minutes of the November 26th meeting were approved unanimously.

2. VIRGINIA BEACH AGREEMENT

Mr. Huelsberg commented that he would be presenting to the Board the proposed resolution on the Virginia Beach Closure/post-closure agreement. If the settlement is acceptable to the board then Mark Stiles from Virginia Beach will present it to the full city council on February 12th. Once that is accepted payment would be made from our landfill closure fund.

3. LANDFILL BUILD OUT INFORMATION AND ADJACENT PROPERTY DISCUSSION

Mr. Taylor presented information that had been prepared by HDR Engineering relating to the full build out of all property owned by SPSA at the Regional Landfill.

4. GENERAL TRANSFER STATION INFORMATION

Mr. Taylor provided a PowerPoint presentation relating to the location, ownership, and other information on the transfer stations. This will be provided to the Board as a handout and will be discussed during the Executive comments.

5. HRT “LICENSE AGREEMENT” FOR BUS SHELTER ON SPSA/HRPDC PROPERTY

Mr. Taylor presented some slides illustrating the proposed location for the HRT bus shelter. This shelter is on our shared property with HRPDC, looking out towards WAWA and will be on a 5’ x 15’ cement slab. We will have no responsibilities or liabilities with regards to this Agreement. The Agreement is to allow HRT to build the shelter.

6. DEQ FINANCIAL ASSURANCE

Ms. DeVary stated that she will be presenting to the Board the DEQ financial assurance that must be certified each year. We again met the necessary requirements which allow us to renew the \$1 million line of credit with Wells Fargo at the cost of \$15,000.

7. BUDGET CALENDAR FOR JULY 2013 – JUNE 30, 2014 BUDGET

Ms. DeVary commented that the budget calendar will be presented at the Board meeting. The annual financial plan will be presented at the March meeting and then in April we will discuss it and answer any questions. April would also be when you would propose a public hearing for a tipping fee changes, but we don't anticipate that will happen.

8. SEP CONTRACT

Mr. Taylor indicated that a payment schedule from Suffolk Energy Partners will be presented to the Board at this month's meeting in regards to the 2012 flared gas..

9. ADJOURNMENT

Chairman Leafe commented that the board member terms end at the end of this year. The local governments make recommendations and the Governor makes appointments and then it is approved by the General Assembly. The General Assembly is in session now and won't be when our terms expire. It's important to know what would happen if no one is picked by the time our terms expire. Would we continue our terms, how would we conduct business? I mention this so that it is on everyone's radar and we can get an answer sooner than later.

There being no further business to come before this Executive Committee, the meeting was adjourned at 10:56 a.m.

OLD/NEW BUSINESS

ADJOURN MEETING

LUNCH **WILL NOT** BE SERVED WITH THIS MEETING