



Uganda Martyrs University  
**SCHOOL OF  
POSTGRADUATE STUDIES AND RESEARCH**

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Application for Admission to Postgraduate Studies

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*This form should be completed in **BLOCK CAPITALS** using black ink and returned to The Director, School of Postgraduate Studies, Uganda Martyrs University, P.O. Box 5498, Kampala, UGANDA, by the publicized deadline of the year in which admission is sought. The reference forms attached to this document should be forwarded to two referees and presented in **sealed envelopes** together with the application form, certified copies of all transcripts to date, copies of O and A level certificates and your curriculum vitae. **Incomplete applications cannot be processed.** Please complete all sections of the application form. Applicants can reach the school of Postgraduate Studies on Tel: +256 (0) 454 660 159 or e-mail: [spgs@umu.ac.ug](mailto:spgs@umu.ac.ug)*

Photograph

**PERSONAL DETAILS**

Title (Dr/Mr/Mrs/Ms/Miss) \_\_\_\_\_

Family/Surname: \_\_\_\_\_

Other Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_

Nationality: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Permanent Home Address: \_\_\_\_\_

Address for Correspondence (if different): \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_

e-mail: \_\_\_\_\_

***Please continue to next page***

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**For official use only:**

Date received: \_\_\_\_\_

Application complete: Yes \_\_\_\_\_ No \_\_\_\_\_

*Further information:* \_\_\_\_\_

Invite for GAT: Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

*Further information:* \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ENGLISH LANGUAGE

**All students enrolled at Uganda Martyrs University are expected to have a good command of the English language, both written and spoken. Please indicate your level of competence:**

### Spoken English

Please tick

Excellent ☐  
Very good ☐  
Good ☐

### Written English

Excellent ☐  
Very good ☐  
Good ☐

## REASONS FOR APPLYING FOR THE COURSE

**Please state clearly the reasons why you are applying for this course:**

## PROGRAMMES AVAILABLE

**Please indicate(tick) the programme you are applying for:**

- ☐ PG Certificate in Local Government Administration and Management (Evening Rubaga)
- ☐ PG Diploma in Local Government Administration and Management (Evening Rubaga)
- ☐ PG Diploma in International Trade Policy and Law (Evening Rubaga)
- ☐ PG Diploma Refugee and Migration Studies (Part Time Rubaga)
- ☐ PG Diploma in Teaching and Learning in Higher Education (*Distance Learning*)
- ☐ Master of Architecture (Professional) (Full Time Nkozi)
- ☐ Master of Business Administration/Postgraduate Diploma (Full Time Nkozi)  
*Specialisations: Management , Finance, Marketing*
- ☐ Master of Business Administration/Postgraduate Diploma (Part Time Rubaga)  
*Specialisations: Management , Finance, Marketing*
- ☐ Master of Business Administration/Postgraduate Diploma (Part Time Mbale)  
*Specialisations: Management , Finance, Marketing*
- ☐ Master of Business Administration/Postgraduate Diploma (Part Time Masaka)  
*Specialisations: Management , Finance, Marketing*
- ☐ Master of Arts in Education and Development/Postgraduate Diploma (Full Time Nkozi)
- ☐ Master of Education (Full Time Nkozi)  
*Specialisations: Education Administration and Management, Curriculum Design and Instruction, Educational Psychology and counseling, Adult and Community Education*
- ☐ Master of Education (Part Time Rubaga)  
*Specialisations: Education Administration and Management, Curriculum Design and Instruction, Educational Psychology and counseling, Adult and Community Education*
- ☐ Master of Education (Part Time Masaka)  
*Specialisations: Education Administration and Management, Curriculum Design and Instruction, Educational Psychology and counseling, Adult and Community Education*
- ☐ Master of Education (Holiday Rubaga)  
*Specialisations: Education Administration and Management, Curriculum Design and Instruction, Educational Psychology and counseling, Adult and Community Education*
- ☐ Master of Education (Holiday Mbale)  
*Specialisations: Education Administration and Management, Curriculum Design and Instruction, Educational Psychology and counseling, Adult and Community Education*
- ☐ Master of Arts in Development Studies/Postgraduate Diploma (Full Time Nkozi)
- ☐ Master of Arts in Development Studies/Postgraduate Diploma (Part Time Rubaga)
- ☐ Master of Arts in Development Studies/Postgraduate Diploma (Part Time Mbale)
- ☐ Master of Arts in Development Studies/Postgraduate Diploma (Distance Learning)  
*Specialisations; NGO Management, Development, Micro Finance, Education*
- ☐ Master of Arts in Sustainable Peace and Conflict Management (Full Time Nkozi)
- ☐ Master of Arts in Sustainable Peace and Conflict Management (Part Time Rubaga)
- ☐ Master in Environmental Peace and Security (Full Time Nkozi)
- ☐ Master in Environmental Peace and Security (Part Time Rubaga)

- ☐ Master of Research and Public Policy (Full Time Rubaga)
- ☐ Master of Arts in Local Governance and Human Rights (Distance Learning)
- ☐ Master of Arts in Diplomacy and International Studies (Part Time Rubaga)
- ☐ Master of Arts in International Trade Policy and Law (Part Time Rubaga)
- ☐ Master of Science in Agro-Ecology (Part Time Rubaga)
- ☐ Master of Science in Monitoring and Evaluation (Full Time Nkozi)
- ☐ Master of Science in Monitoring and Evaluation (Part Time Rubaga)
- ☐ Master of Science in Health Services Management/Postgraduate Diploma (Full Time Nkozi)
- ☐ Master of Public Health - Health Promotion (Full Time Nkozi)
- ☐ Master of Public Health - Health Promotion (Part Time Rubaga)
- ☐ Master of Public Health - Population and Reproductive Health (Full Time Nkozi)
- ☐ Master of Public Health - Population and Reproductive Health (Part Time Rubaga)
- ☐ Master of Arts in Human Rights (Part Time Rubaga)
- ☐ Master of Refugee and Migration Studies (Part Time Rubaga)
- ☐ Master of Science in Development Economics/Postgraduate Diploma (Full Time Nkozi)
- ☐ Master of Science in Development Economics/Postgraduate Diploma (Part Time Rubaga)
- ☐ Master of Science in Information Systems (Part time Rubaga)
- ☐ Master of Science in ICT Management, Policy and Architectural Design (Part time Rubaga)
- ☐ Master of Arts in Bioethics (Full Time Nkozi)
- ☐ Master of Arts in Bioethics (Part Time Rubaga)

### EDUCATION AND QUALIFICATIONS

	Name of School/College or University	Qualification obtained	Year
"A" level			
First Degree			
Higher Degree			
Other Qualification			

*Photocopies of all diplomas, certificates, and course transcripts awarded for these qualifications must be enclosed with this application. All certificates must be certified by a recognized authority.*

### EMPLOYMENT DETAILS/OTHER RELEVANT EXPERIENCE

*Please give details of any professional or research experience relevant to your application: Note that for certain programmes work experience is required.*

Employer	Type of employment	Dates From/To

### SPECIAL NEEDS

*Please state any special needs which may necessitate special arrangements:*

### OTHER RELEVANT INFORMATION

*Please give any other information which you feel may be relevant to this application:*

## REFEREES

**Please forward the reference forms which you received with this application to your two referees, giving their names and address below. Note that referees should NOT be related to you by blood or by marriage. They should be in a position to comment on your academic and/or professional ability.**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

**All applicants** should note that the University reserves the right to make, without notice, changes in regulations, courses, fees etc., at any time before or after admission. Admission to the University is subject to the requirement that the candidate will comply with the University's registration procedure and rules. All postgraduate students are required to pass an entrance examination.

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## DECLARATION

(to be signed by all applicants)

**I undertake to comply with the University's registration procedure and rules and I confirm that the information given in this application form is correct.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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**SECTION 1: TO BE COMPLETED BY THE APPLICANT**

*This is one of the two Graduate Reference Forms. Please complete this section before forwarding one form to each of your referees, requesting that they complete Section 2 and return the form to you in a sealed envelope, signed across the seal.*

Your names: \_\_\_\_\_

Degree applied for: \_\_\_\_\_

Commencing in (year) \_\_\_\_\_

Date forwarded to referee: \_\_\_\_\_

**SECTION 2: TO BE COMPLETED BY THE REFEREE**

The above-named is applying for admission to post graduate studies at UMU and has named you as a referee. We would be grateful to receive, in confidence, your opinion on the candidate's suitability for the proposed course of study. When commenting on his/her academic performance please give, if possible, the applicant's class ranking/position in class (including the total number of students in the class). If an exact position cannot be given, indicate the quartile in which you believe he/she has performed.

Please return this form to the candidate who will forward the complete application to the School of Postgraduate Studies. Please seal the envelope and sign across the seal. Thank you for providing a reference.

Names: \_\_\_\_\_

Title: \_\_\_\_\_

Your Current Employment: \_\_\_\_\_

Your Position: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

**Email:** \_\_\_\_\_

Your Relationship to Applicant: \_\_\_\_\_

**APPLICANT'S NAME:**

*Please articulate in writing why you recommend the applicant for the course applied for*

Signature of Referee:

Official Stamp:

Date:

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Address: \_\_\_\_\_

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Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Your Relationship to Applicant: \_\_\_\_\_

**APPLICANT'S NAME:**

*Please articulate in writing why you recommend the applicant for the course applied for*

Signature of Referee: \_\_\_\_\_ Official Stamp: \_\_\_\_\_ Date: \_\_\_\_\_