

HOUSING REQUEST FORM



October 28 - 30, 2014
Royal Sonesta Hotel Houston
Houston, Texas

To make your hotel reservation, contact **Preferred Convention Services (PCS)**, the official **Pipeline Week 2014** Housing company. Discounted rates are available only through our office and cannot be guaranteed after **September 23, 2014**

HOTEL INFORMATION

Royal Sonesta Hotel Houston

\$177.00 Single, \$187.00 Double

\$207.00 Triple, \$227.00 Quad

Room Tax: 17%

Conference Location: On-site

Airport Information:

- George Bush Intercontinental Airport (IAH): 28 miles
Super Shuttle: \$27 per person, one way
- Houston Hobby Airport (HOU): 16 miles
Super Shuttle: \$24 per person, one way

Hotel Services:

- Uptown Houston Restaurant; Breakfast/Lunch/Dinner
- The Bar (light snacks & tapas)
- Lobby Lounge
- Room Service: 24 Hours
- Fitness Center; Outdoor pool (5th floor)
- Business Center
- Concierge Service
- Complimentary High-Speed Internet

Parking: (subject to change)

- Valet: \$27.00 per night
- Self: \$16.00 per night

CONTACT INFORMATION

Name _____

Company _____

Address _____

City _____

State _____ Zip _____

Phone _____ Fax _____

Email _____

5 WAYS TO RESERVE

Phone: 888.763.7236 or 310.906.3847
Fax: 310.906.3857
Email: reservations@preferred1.com
Web: www.preferred1.com/pennwell
Mail: Pipeline Week 2014
1970 East Grand Avenue, Suite 150
El Segundo, CA 90245

GUEST INFORMATION

Only 1 room per form. If multiple rooms are required, please make copies of this form. Room type and special requests are based on availability at the time of check-in.

SELECT ONE:

Exhibitor

Attendee

Other _____

Room Type _____

ROOM TYPE DESCRIPTIONS

S = Single (1 person/1bed)

D = Double (2 people/1 bed)

D/D = Double/Double
(2 people/2 beds)

H = Hospitality Suite

Arrival Date _____ Departure Date _____

Guest Name _____

Sharing With _____

Special Requests:

Non-Smoking

Low Floor

Early Arrival

Smoking

High Floor

Late Departure

Other _____

GUARANTEE INFORMATION

Reservations will be guaranteed with the credit card provided. No advanced deposits will be taken by the hotel.

Credit Card Type: AMEX Visa MasterCard Discover

Credit Card #: _____ **Exp:** _____

Cardholder: _____

Signature: _____

Cancellation Information: The credit card provided will be charged one night's room and tax if the reservation is cancelled 7 days or less prior to the confirmed arrival date. In addition, a \$40 processing fee will be assessed by PCS for all reservations cancelled on or after **September 12, 2014**.