

Students Overseas Study Travel Insurance Form



PERSONAL DETAILS

Student ID			
Surname		Given Names	
Home Phone		Mobile Phone	
Type of Program: Eg Exchange, Short Program, etc			
Host Institution (if applicable)		Country	

DURATION & TYPE OF OVERSEAS TRAVEL

JCU's Travel Insurance Policy No 04PP007672 ("the Policy") will cover you for the duration of your overseas study/travel dates for up to 270 days. Incidental private travel is allowed within the time frame but must not exceed more than 60% of the trip in its entirety. If your travel exceeds these timeframes, you may purchase cover for that additional period from ACE using the Ace Travel Protection online facility <http://www.acetravelprotection.com.au/jcu>, or from an insurance provider of your choice.

PLEASE SELECT ONE OF THE FOLLOWING OPTIONS

OPTION 1

Cover under the Policy and less than 270 days travel. Applicable for 1 semester exchange and study tours/short programs

Insurer:
ACE

Policy No.:
04PP007672

OPTION 2

Cover under the Policy and greater than 270 days. Applicable for 2 semesters exchange. **Must provide evidence of additional coverage to Student Mobility Office before departure.**

Insurer:

Policy No.:

TRAVEL DATES / PERIOD DECLARATION

You must attach a copy of your flight itinerary including flight numbers, dates, and destinations.

PART A – ENTIRE DURATION OF TRIP IN DAYS

Date of Departure from Australia

Dates: (dd/mm/yy)

Date of Return to Australia

Dates: (dd/mm/yy)

Total Number of Days Overseas (i.e Entire Duration of overseas trip)

Number of Days:

PART B – UNIVERSITY TRAVEL DAYS (eg: Exchange; Short Program)

Date Overseas Education Activity Commences (e.g. 1st day of term, classes, orientation etc)

Dates: (dd/mm/yy)

Date Overseas Education Activity Ceases (e.g. last day of classes, assessment, exam period etc)

Dates: (dd/mm/yy)

Total Number of University Travel Days for Educational Purposes

Number of Days:

PART C – PERSONAL TRAVEL DAYS

Total Number of Personal Travel Days (PART A – PART B) =

Note: PART B days plus PART C days must equal PART A days

Number of Days:

Student's Signature:

Date: (dd/mm/yy)

OVERSEAS TRAVEL INSURANCE – IMPORTANT INFORMATION

James Cook University holds a Business Travel Insurance Policy 04PP007672 (the Policy) with insurer, ACE Insurance Limited, (ABN 23 001 642 020, AFS Licence No. 239687) of 28-34 O'Connell Street, Sydney, NSW, 2000 (ACE).

Under this Policy, Insured Persons (students) as defined, on approved University related travel, have access to the benefits detailed in the Policy (subject to the relevant terms and conditions specified) provided by ACE as the insurer. For travel less than 270 days in duration, Students are not charged by ACE for this benefit and can access the benefit if they are a "Student" as set out in the Policy.

James Cook University is not the insurer, does not guarantee or hold this right on trust for a student and does not act on behalf of ACE. James Cook University is not an Authorised Representative of ACE or any of its related companies.

There is no obligation on a student to accept any of the benefits of the cover. However, if a student wishes to make a claim under the cover provided under the Policy, they will be bound by the definitions, terms and conditions, exclusions and claims procedures set out in the Business Travel Insurance Product Disclosure Statement (PDS) and Policy Wording, a copy of which is available from the following link:

www.aceinsurance.com.au/Products-and-Services/Accident-and-Health-Insurance/Business-Travel-Insurance#

PRE-TRAVEL HEALTH & OVERSEAS MEDICAL EXPENSES

The University's overseas business travel insurance policy with ACE excludes cover for, amongst other things, medical expense claims arising from the following:

- Expenses incurred when travelling against medical advice, or travelling to seek medical attention or advice;
- Pre-existing conditions. All medication and treatment relating to a pre-existing condition are at the traveller's expense.

The intending Traveller must:

- read the entire business travel insurance PDS and policy wording, and be mindful of the above insurance cover exclusions when considering overseas travel and the potential additional expense he/she could incur, and is strongly advised to seek medical advice if he/she has any doubts about his/her fitness to travel, or his/her medical condition, in relation to the above insurance cover exclusions, and
- attach to this form a medical clearance to travel (from his/her local doctor) if he/she has received medical advice in the last 12 months advising him/her not to travel. A traveller with a pre-existing condition who does not provide a medical clearance certificate will not be covered by the Policy.

TRAVELLER DECLARATION

I, _____ (print name) hereby declare that:

- I understand that the Policy will only provide cover if I meet the eligibility criteria, and that if I am not eligible for cover, I am responsible for making arrangements to purchase my own overseas travel insurance for the entire duration of my overseas trip.
- I understand that the University's overseas business travel insurance policy, if I am eligible, will not cover the following medical expenses that I incur:
 - Expenses incurred when travelling against medical advice, or travelling to seek medical attention or advice;
 - Pre-existing conditions. All medication and treatment relating to a pre-existing condition are at the traveller's expense.
- I have read and understood the Business Travel Insurance Product Disclosure Statement (PDS) and Policy Wording from ACE Insurance Ltd
- If you will be overseas for more than 270 days: I confirm that I have obtained approval from my Faculty/School to travel for a duration of longer than 270 days and I have provided a copy of that approval to Student Mobility Office;
- I have emailed my itinerary to travel@jcu.edu.au to be added to the Travel Tracker.
- I have registered for Customer Care Medical Assistance, and have also registered my details on Red24 and Smart Traveller.
- I have read and understood the Pre-Departure Briefing notes and am aware of the recommended vaccinations;
- I have read and understood the Business Travel Insurance Product Disclosure Statement (PDS) and Policy Wording from ACE Insurance Ltd.

Student's Signature:

Date: (dd/mm/yy)

CHECKLIST

SUPPORTING DOCUMENTATION <i>Please tick the following as either DONE or N/A (Not Applicable)</i>	DONE	N/A
Medical certificate, if applicable (ie: if you have received medical advice in the last 12 months advising you not to travel, or if you have any doubts about your fitness to travel, you must attach a medical certificate)		
If eligible for insurance cover with ACE Insurance Ltd, have you read and understood the Overseas Business Travel Insurance Product Disclosure Statement (PDS) and Policy Wording from ACE Insurance Ltd, a copy of which is available from the following link: www.aceinsurance.com.au/Products-and-Services/Accident-and-Health-Insurance/Business-Travel-Insurance#		
If you chose option 2 , have you provided the Student Mobility Office with evidence of additional insurance coverage?		
Have you attached a copy of your flight/travel itinerary?		
Have you received the appropriate vaccinations for your travel destination (if required)?		
Have you sent your itinerary to travel@jcu.edu.au to be entered in the Travel Tracker?		
Have you registered with Customer Care Medical Assistance and Smart Traveller?		

IMPORTANT INFORMATION

Insurer – Ace Insurance Ltd

Reference: 04PP007672

Customer Care Medical Assistance
Phone +61 2 8907 5686

Call reverse charges 24/7

Customer Care Medical Assistance number:
CC715JCU