

Special Animal Permit Application

All fields must be completed.

Applicant Information:									
							New Applic		
Naı	me (First, MI, Last)] ఫ 15	5 Renewal A	pplication	
Address City					State Zip			ip Code	
() ()		_						
Hoi	me Phone Cell Ph	ione	Email Addre	ess					
Home Owner's Association (if applicable)			HOA Contact Name/Phone (if applicable)						
Ani	mal Information:								
	Animal Name (if applicable)	Species	Breed	Age	Sex (M/F)	Only	Rabies Tag #	Rabies Expire Date	
1. 2.						Ö -			
3.						City Use			
<i>4.</i> 5.		+				Ç.			
6.									
Wh	ere do the animals sleep at nig	ght? Indoors 🗆	Outdoors						
Applicant Agreement and Signature: (Check each box indicating you have read and agree to each statement.)									
	I agree to authorize the Community S conditions for the animals.	Service Officer to insp	pect and/or approve a	ny shelters,	coops, rui	ns, tra	actors, etc. and I	iving	
	I agree to apply for a new permit any time an animal is replaced or added and notify the City Clerk when it is no longer needed.								
	I agree that the animals will be kept and maintained at all times in a safe and sanitary manner so not to cause fouling of the air by offensive odors thereby creating and causing unreasonable annoyance or discomfort to neighbors or others in close proximity to the premises where the animals are to be kept or harbored.								
	I agree to not permit the animals to be running at large or depositing excretory matter upon the property of anyone other than their owner, and will not allow them to molest or intimidate pedestrians or any passersby.								
	I agree to not allow the animals to make disturbing noises, including but not limited to, continued and repeated or untimely howling, barking, whining or other utterances causing unreasonable annoyance, disturbance or discomfort to neighbors and others in close proximity to the premises where the animals are to be kept, or otherwise be offensive or dangerous to the public, health, safety or welfare by virtue of their behavior, number, type or manner of being kept.								
	I agree to maintain current rabies vaccinations for any dogs/cats during the entire tenure of this permit.								
	I agree to observe the minimum and/or maximum distance requirements from property lines and neighboring structures when erecting pens, shelters or similar housing in compliance with Chapter 6.08 of the Shawnee Municipal Code. (Note: The following distances must be maintained: stable, pen, shelter, or similar housing, 100 feet; commercial dog kennels, 200 feet; aviaries and apiaries, 35 feet; chicken coops/runs/tractors, 10 feet from property line and 40 feet from neighboring homes, churches, schools, and/or businesses.)								
	I agree that I have checked with my herein are allowed in my by-laws, co			rmined that t	the numbe	ers an	d types of anima	als requested	
I will continue to meet all the conditions and requirements in accordance with Title 6 of the Municipal Code. I hereby swear or affirm that all information in this application is, to the best of my knowledge and belief, true and correct. I understand that if the requested permit is granted, such permit may be revoked with a 10 day notice.									
App	olicant Signature					D	ate of Applic	ation	



When Required	A Special Animal Permit is required for any resident who wants to keep or harbor 1. More than two (2) cats and/or two (2) dogs over the age of six months 2. Large Animals, as defined in Chapter 6.04, kept on non-agriculturally zoned property*: a. Pigs, hogs, cows, oxen, goats, sheep, horses, donkeys, mules, or any other domestic animal of similar of larger size – limit two (2). 3. Domesticated or wild birds, including but not limited to chickens, hens, ducks, geese, pheasants, turkeys and doves – limit ten (10). 4. Adult pigeons – limit twenty-five (25). 5. Five (5) or more hares, rabbits or ferrets. 6. Seven (7) or more adult domestic rodents, housed indoors, including but not limited to guinea pigs, hamsters, gerbils, rats and mice. 7. To maintain a bee hive, standard, box or apiary. To determine the zoning of your property, contact the Planning Department at (913) 742-6227. Special Animal Permits are issued for specific animals and must be renewed annually. Any time the animals change, a new permit is required. If you have a Home Owner's Association, please check to be certain that there are no deed restrictions limiting the number or type of animals allowed at your residence. The covenants and restrictions may be obtained from the Johnson County Dept. of Records & Tax Administration at the Johnson County Administration Building in Olathe. *A Special Animal Permit is not required to own, keep or harbor Large Animals, as defined in Chapter 6.04 of the Shawnee Municipal Code, on property owned for agricultural uses.			
Application Process	You must provide copies of current rabies certificates for all the pets. Complete and sign the Special Animal Permit application form. Return the completed application with the \$50 non-refundable application fee to the City Clerk's Office at City Hall along with the required rabies certificates. City ordinance requires that all surrounding neighbors within 200 feet of your property be notified of the application. The City Clerk will contact these neighbors on your behalf. The City Clerk will forward your application to the Community Service Officers so that they can inspect your premise to determine that the manner of keeping your animals does not violate City ordinance.			
Approval Process	The City Clerk may approve a Special Animal Permit if a Community Service Officer has recommended approval, and your application has been assigned three or less points, with one point given for: 1. Each valid complaint submitted to the City Clerk's Department or the Police Department documenting a public nuisance. 2. Each valid animal violation within the past 24 months for which the applicant has been found guilty, or entered a plea of guilty or no contest.			
Term of Permit	Special Animal Permits are valid through December 31st of the year they are issued. The City Clerk's Office will send a renewal form, which you must complete and return by the date indicated, along with a \$15 renewal fee. If you change animals or increase the number of animals, you will be required to apply for a new permit.			