

Larned A. Waterman
Iowa Nonprofit Resource Center
130 Grand Avenue Court
Iowa City, IA 52242



Workshop Registration Form: Starting An Iowa Charitable Nonprofit Corporation

Saturday, June 6, 2015 — 9 a.m. - 4 p.m.

Room 265 Boyd Law Building, University of Iowa College of Law

Instructor: Richard Koontz, Director, Larned A. Waterman Iowa Nonprofit Resource Center

Registration Fee: \$50

Enrollment limited to seven participants. One registrant per organization, please.

Name _____

Affiliation _____

Mailing Address _____

City/State/Zip _____

Daytime Phone _____ **Email** _____

Describe the nonprofit you are creating: _____

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- Covers IRS Forms 1023 and 1023-EZ
 - Registration includes one copy of the monograph *Starting an Iowa Charitable Nonprofit* by Richard Koontz.
 - Early enrollment is encouraged as participants must gather information about their organizations to use in completing forms.
 - Participants may bring PC laptops and complete forms electronically. Paper copies of forms will also be supplied.
 - A limited amount of free parking is available.
 - Additional information on reverse.

Registration Fee: \$50, payable by check only. Make payable to *Larned A. Waterman Iowa Nonprofit Resource Center*.

Send to:
Larned A. Waterman
Iowa Nonprofit Resource Center
The University of Iowa
130 Grand Avenue Court
Iowa City, IA 52242

Questions?

Telephone: 866-500-8980 (toll free)
or 319-335-9765

Fax: 319-335-7614

Over for more information

Starting An Iowa Charitable Nonprofit

Workshop covers:

- Drafting nonprofit articles of incorporation
- Obtaining an EIN number with IRS Form SS-4
- Drafting and adopting bylaws
- IRS Forms 1023 and 1023-EZ, Application for Exemption

Workshop does not cover:

- voting memberships
- exemption under tax code sections other than 501(c)(3)
- issues particular to private foundations

Registration fee does not include filing fees required for the documents.
Filing must be done by attendees.

Individuals with disabilities are encouraged to attend all University of Iowa-sponsored events. If you are a person with a disability who requires a reasonable accommodation in order to participate in this program, please contact the Iowa Non-profit Resource Center in advance at 319-335-9765 or 866-500-8980.