

**THREE (3) DAY NOTICE TO PAY RENT OR QUIT**

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TO TENANTS AND ALL OTHERS IN POSSESSION**

Rent Per Month: \$ \_\_\_\_\_

Day Rent Due: **First day of each month**

**Total Delinquent Rent Now Due: \$** \_\_\_\_\_

Delinquent Rent Due From: \_\_\_\_\_

Through and including: \_\_\_\_\_

YOU ARE HEREBY NOTIFIED that, within three days after the date of service upon you of a copy of this notice, tenant(s) is/are required to:

***EITHER***

Pay the total delinquent rent due for the premises, as stated above,

***OR***

Quit and deliver up possession of the premises to the undersigned.

IF TENANT(S) FAIL(S) either to pay the total delinquent rent stated above or quit possession of the premises within three days after the date of service of a copy of this notice legal proceedings will be instituted for possession of the premises, for forfeiture of the rental agreement, for statutory damages, and such other damages and court costs as may be allowed by law. Payment means receipt. Property Owner elects to declare the forfeiture of your rental agreement.

***either***

The check for rent must be deposited into the rent check drop box at the property. There is no mail address for the rent payment, and no person to whom you may give your rent. The box is available for deposit 24 hours a day and 7 days a week.

***or***

The name, telephone, and address of the person to whom you must [personally deliver] and/or [mail] your rent check to, is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

That person is available on the following days and times to personally accept the rent:  
\_\_\_\_\_

If you are allowed to either mail your rent check or deliver it in person, and you elect to mail it, you will be responsible for the payment being delivered within the 3-day period herein. Failure of Post Office to deliver rent mailed in time is the responsibility of Tenant, and will result in Tenant's eviction.

Property Owner: \_\_\_\_\_

The facts concerning the non-payment of rent are as follows: *(continue on back if you need more room)*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_