



BOB ANTHONY  
Commissioner

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# Oklahoma Corporation Commission

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## OKLAHOMA PUBLIC SCHOOLS AFFIDAVIT IN SUPPORT OF REQUEST FOR SPECIAL UNIVERSAL SERVICES

**DISCLAIMER:** Please be advised that this Oklahoma Public Schools Affidavit in Support of Request for Special Universal Services ("Affidavit"), along with all requested information must be received by the Public Utility Division of the Oklahoma Corporation Commission, within ten (10) business days. Failure to provide any of the requested information may result in a loss of Oklahoma Universal Service Fund ("OUSF") funding. This document and all of the attachments provided, may be subject to filing in any cause filed on behalf of the public school/school district.

DATE OF AFFIDAVIT:

NAME OF SCHOOL OR SCHOOL  
DISTRICT:

SUPERINTENDENT'S NAME:

Please include the address, telephone  
number, and e-mail address for the  
Superintendent.

NAME AND TITLE OF AFFIANT  
COMPLETING THIS AFFIDAVIT:

If Affiant is not the Superintendent,  
please include the address, telephone  
number, and e-mail address for the  
Affiant completing this Affidavit on  
behalf of the school or school district.

## PRIOR SERVICE PROVIDER INFORMATION

PRIOR SERVICE PROVIDER:

BANDWIDTH PROVIDED:

TOTAL MONTHLY CHARGE:

DISCONNECT DATE:

1. Please provide a copy of the verification of disconnect date or the disconnect notice.

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**CURRENT SERVICE PROVIDER INFORMATION**

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**CURRENT SERVICE PROVIDER:****BANDWIDTH PROVIDED:****TOTAL MONTHLY CHARGE:**

2. Please provide all monthly invoices from the beginning of your contract/agreement with your current service provider to the present.
3. Please provide a copy of your current contract.
4. Please provide a list identifying all buildings in the district, which contain classrooms.
5. Please provide a detailed copy of your building list to include an affidavit that includes the number of buildings where classrooms are located.
6. Please provide a detailed diagram identifying your firewalls, along with an affidavit/documentation from the Fire Marshal, if available.
7. Please provide a detailed network diagram, including but not limited to: circuit identifications, all leased and/or owned lines, bandwidth on each, identification of all service providers, etc.

**DID YOU USE THE SERVICES OF A CONSULTANT?** ☐ Yes ☐ No

If "YES," please provide the business name, contact person, address, telephone number, and e-mail address for the consultant used.

8. If a consultant was used, please provide a Letter of Agency, which authorizes the consultant and the Commission to correspond on behalf of the school or school district.

**DID YOUR CURRENT SERVICE PROVIDER ASSIST YOU IN THE DEVELOPMENT OF YOUR RFP?** ☐ Yes ☐ No

**DID YOU POST YOUR RFP IN ADDITION TO FCC FORM 470?** ☐ Yes ☐ No

9. Please provide a copy of any and all bids received for current services including: scoring rubrics.

**DID YOU COMPETITIVELY BID THE SPECIAL UNIVERSAL SERVICES FOR WHICH YOU ARE REQUESTING FUNDING?** ☐ Yes ☐ No

**HOW MANY BIDS WERE RECEIVED?**

**DID YOU SELECT THE LOWEST  
COST BIDDER ("LCB")?**

☐

Yes

☐

No

If you did not select the LCB, please provide a detailed explanation as to the reason for your decision.

**WERE THERE ANY BIDS THAT  
WERE NOT CONSIDERED?**

☐

Yes

☐

No

If "YES," please explain why you chose not to consider them.

**DID THE WINNING BIDDER  
PROVIDE THE SCHOOL WITH  
MORE THAN THE MINIMUM  
BANDWIDTH, AS REQUESTED IN  
THE RFP?**

☐

Yes

☐

No

**HOW MUCH BANDWIDTH  
WAS PROVIDED?**

**PLEASE LIST ALL EQUIPMENT, PROVIDED BY THE CURRENT SERVICE PROVIDER, AS PART OF THE  
CONTRACT FOR INTERNET, LAN, WAN SERVICE, ETC:**

**PLEASE LIST ALL PAYMENTS MADE FOR EQUIPMENT, SEPARATE FROM THE CHARGE(S) OR FEES FOR  
INTERNET SERVICE:**

**PLEASE LIST ALL SERVICES OR SUPPORT, PROVIDED AS PART OF THE CONTRACT:**

**PLEASE LIST ALL CHARGES OR FEES FOR ALL SERVICES OR SUPPORT PROVIDED, SEPARATE FROM THE CHARGE(S) OR FEES FOR INTERNET SERVICE:**

**PLEASE LIST ANY AND ALL BENEFITS, INCLUDING BUT NOT LIMITED TO: GIFTS, INDUCEMENTS, INCENTIVES, OR PROMOTIONS, RECEIVED IN CONJUNCTION WITH EITHER THE REQUEST FOR PROPOSAL OR PROVISION OF THE INTERNET SERVICES, WHETHER OR NOT THE BENEFIT(S) WAS OF VALUE OR NOT, FROM ANY BIDDER WITHIN THE LAST THREE (3) YEARS TO THE PRESENT:**

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**ATTACHMENT CHECK LIST**

Each of your attachments **must be labeled according to the numbers listed in the check list below. For any attachment not included, please provide a detailed explanation as to why it is either not applicable or not available from your entity.**

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**Attachment 1**

Copy of verification of disconnect date or the disconnect notice

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 2**

Copies of all monthly invoices from the beginning of your contract/agreement with your current service provider to the present

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 3**

Copy of current contract with current service provider

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 4**

Written building list

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 5**

Detailed building diagram identifying all buildings with classrooms contained within them

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 6**

Detailed physical building firewall diagram

- ☐ Included  
☐ Not Applicable  
☐ Not Available

**Attachment 7**

Affidavit or documentation from State Fire Marshal or local fire department detailing firewalls

- ☐ Included
- ☐ Not Applicable
- ☐ Not Available

**Attachment 8**

Detailed network diagram

- ☐ Included
- ☐ Not Applicable
- ☐ Not Available

**Attachment 9**

Letter of Agency from any and all consultants used

- ☐ Included
- ☐ Not Applicable
- ☐ Not Available

**Attachment 10**

Copy of any and all bids and scoring rubrics

- ☐ Included
- ☐ Not Applicable
- ☐ Not Available

**ADDITIONAL NOTES:**

**VERIFICATION**

STATE OF OKLAHOMA )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, Affiant, certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, that the information contained in the above and foregoing Oklahoma Schools Affidavit in Support of Request for Special Universal Services, is true and correct to the best of my knowledge and that each and every attachment included, has been properly labeled as requested above.

\_\_\_\_\_  
TITLE OF AFFIANT

\_\_\_\_\_  
SIGNATURE OF AFFIANT

Now on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Affiant, \_\_\_\_\_ did personally appear before me and state that \_\_\_\_\_he / \_\_\_\_\_she attests that the information contained in the above and foregoing Oklahoma Schools Affidavit in Support of Request for Special Universal Services, is true and correct to the best of \_\_\_\_\_his/ \_\_\_\_\_her knowledge and that each and every attachment included has been properly labeled as requested above.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

[ S E A L ]

My Commission Number: \_\_\_\_\_